PTA Committee Final Report

Complete Part 1: Committee Evaluation Form and Part 2: Financial Statement. Submit them together to the executive committee/board as your final committee report.

Part 1: Committee Evaluation Form

Name of Committee:	
Name of Chair:	
Description of Committee's Job:	
Describe Plan of Work:	
Committee Members:	
Committee budget: \$	Was budget adequate?
If not, explain:	
Dieth and a consiste of a conf.	and an analysis of the Herman and A
Briefly evaluate committee's work (were goals	met, successes, challenges, etc.):
Recommendations for next chair:	
Date: Submitted by:	

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Part 2: PTA Committee Financial Statement

Committee Name:		
Approved Budget: \$		
Income (if applicable):		
		\$
		\$
		\$
		\$
		\$
		\$
Expenses:	Total Income	\$
Expenses.		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	Total Expenses	\$
Net Profit (unused funds): \$		
Submitted By: Committee Chair	Date:	
Committee Chair		