

Educator assistant emergency care notification

Complete this form and email to: education.familydaycare@sa.gov.au. If the emergency occurs after hours, call the FDC out of hours emergency line: 08 7111 3663

Educator to complete			
Full name: Educator		Full name: Educator assistant	
Name of child/ren in care		Dates of birth	

Emergency Details			
Date		Time/Duration	
Description of event/emergency			

Parent/Authorised Carer Acknowledgement		
I have been informed that the approved educator assistant was in sole charge of supervising my child due to the emergency described above	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Full name: Parent/Authorised carer		
Signature: Parent/Authorised carer		
Date		

Educator		
I have completed the incident, injury, trauma, illness record within 12 hours of the incident occurring and provided my scheme office	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Date	
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