

FINAL MINUTES

Wadenhoe Recreational Village Hall Committee (VHC) Meeting

(serving villages of Wadenhoe, Achurch, Lilford, Pilford, Stoke Doyle, Wigsthorpe)

20 April 2021 – 7:30pm on Zoom

Chair: Nicola Guise NG

Present: Sue Groom SG, Jan Lea JL, Catherine Burbage CB, Craig McDougall CMcD Frances McDougall FMcD, Justin Clarke JC

1.Apologies: Jane Woodbridge, Sylvia Neal, Mark Petty

2. Minutes and follow up

Nicola welcomed committee members and the committee then ran through previous actions and approved the minutes of the 23 March 2021. These will be updated, signed by Chair and loaded on website (when possible) and notice boards for reference. **(Action: Nicola, Jan, Catherine, Frances)**

Committee Update:

We still need someone to volunteer as Secretary – **Action – ALL to consider**

Responsibility for writing-up and circulating minutes is now being done in rotation with everyone taking a turn. **Action - 20 April Minutes – CB 18 May Minutes – SG**

Gill Williams is expected to be co-opted as Bookings Secretary in June

Christina Locke has submitted her resignation in writing and has been removed from the Charity Commission website as a trustee.

Projector and screen have been purchased from Peterborough hospital at cost of £60

Nicola and Christine were interviewed by an Editor of Nene Valley Living for an article on rural issues and how Wadenhoe has tackled them. **Action – NG** to notify Committee when this is published

Sylvia is looking at getting the bench replaced, and bags leftover from the car park clean-up removed. **Action - SN**

Advertising budget has not been spent and is currently on hold so we can review bookings policy (see bookings policy below).

3.Village Hall Car Park Update:

- 1) Handrail is due to be installed imminently, soil topped-up and planters installed.
- 2) Tree stump grinding has been done. Grindings should have been left in place to be allowed to rot down to make the car park level, but they have been removed by someone.

- 3) Bike rack – position to be agreed. **Action – CB and NG**
- 4) Chain now purchased and to be installed **Action – JC and NG**
- 5) Signage – complaints that not visible enough **Action NG** to ask TPS to install additional sign under the 'Wadenhoe Village Hall' sign in the car park
- 6) NG has received some emails about parking tickets and is dealing with these
- 7) Car park income - £1,079 in first month of operation, with £121 in the single busiest day. This covers VH running costs.

Pub use of car park:

Pub is refunding some parking costs for people dining at the pub. They are fielding quite a few complaints. Those who don't want to pay at the VH are moving to the pub car park when possible and blocking that.

Permits for some pub staff have been issued.

4. Re-Opening Event – Friday 25 June:

Committee agreed to go with spit roast from New Lodge Farm – **Action – JL to check availability and book**

Committee agreed to provide ice cream – **Action – CB to book**

Invites to be posted through doors end of April asking people to book tickets – **Action – CB to arrange with Committee**

Tickets available on first come first served to maximum of 100

5. Stock-take – Saturday 22nd May 9am:

Stock-take to list full contents of VH, dispose of out of use items and determine new items required **Action – let CB know if you are available to help.**

6. Village Hall Rates:

Rates finalised and agreed:

£15 per hour/ £10 for local

£60 per half day (before 12.45 or after 13.15)/ £40 local

£100 whole day/ £60 local

Corporate/ wedding rate £200

Rental policy to be reviewed

7. Website

Due to software issues the current VH web site is going to have to be replaced.

Action – CB to investigate and circulate brief for new web site.

Web site is to be used for static content, with FaceBook used for updates

8. Finances

Current bank balance £18,665.90 No major outstanding expenses to pay

NG has applied for Covid Restart grant as advised to by ACRE.

9.AOB

- Council has booked VH for elections on 6 May. **Action – NG and JC** to carry out covid risk assessment beforehand
- Dog poo bin to be moved to the grass verge outside the VH with general rubbish bin
- Council needs pictures of rubbish problem so they will provide a bin **Action – ALL for SG** take photos of any rubbish you see around the car park area and send to SG

10. Next meeting to be held on Tuesday 18 May 2021 7.30pm at the VH (in-line with covid regs)