

2024 AGM Motions:

1. **MOTION BY SADEGHI:** To Clarify Responsibilities for Circulating Meeting Notices and Documenting Meeting Minutes

WHEREAS there is a discrepancy in the FHSC Constitution regarding the responsibilities for circulating meeting notices and documenting meeting minutes, with Section IV.b. suggesting it is the Chair's responsibility, while Section III.b. assigns these tasks to the Director of Finance & Documentation;

BE IT RESOLVED THAT the FHSC Constitution be amended to clearly define the responsibilities for circulating meeting notices and documenting meeting minutes, ensuring these duties are consistently assigned to either the FHSC Chair or the Director of Finance & Documentation;

BE IT FURTHER RESOLVED THAT a review of related sections in the Constitution be conducted to ensure consistency and clarity in the assignment of these duties;

MOVED: Sadeghi

SECONDED: Ukabiala

RESULT: Passes

2. **MOTION BY FALAHAT:** To clarify responsibilities and expectations regarding the Ambassadors.

WHEREAS there is a discrepancy in the FHSC Constitution regarding the responsibilities and expectations of an ambassador.

BE IT RESOLVED THAT the FHSC Constitution be amended to clearly define the responsibilities and expectations for the ambassadors. It should also ensure that these factors are informed to the ambassadors by the Director of Service Delivery and Advocacy.

There are two main categories of Ambassadors, marketing and events. Events Ambassadors are expected to help with setting up, facilitating, and cleaning up after events. They **MUST** attend at least two event per semester. Marketing Ambassadors are responsible for assisting in the creation of two posters or social media posts per semester and will be in contact with the Director of Marketing. Additionally, a few marketing Ambassadors that show interest, will be assigned to help with the upkeep of the FHSC website. The marketing ambassadors are not required to attend/assist with events but if they would like to they can.

All ambassadors both events and marketing are expected to attend the monthly general meetings, and will have to inform the Director of Service Delivery and Advocacy if unable to do so.

BE IT FURTHER RESOLVED THAT a review of related sections in the Constitution be conducted to ensure consistency and clarity in the assignment of these duties;

MOVED: Falahat

SECONDED: Sadeghi

RESULT: Passes

3. **MOTION BY FALAHAT:** Unless under special circumstances, FHSC general meetings will be held on a monthly basis lasting 90 minutes.

WHEREAS currently it is expected that the general meetings be held biweekly and should be 60 minutes unless under special circumstances.

BE IT RESOLVED THAT the FHSC Constitution be amended to state that ambassadors, Director of Service Delivery and Advocacy, Director of Events & External Operations, Director of Finance and Documentation, FHSC Ambassadors and Calumet & Stong College Club and Council Representatives attend monthly general meetings. The meetings are recommended to be a maximum of 60 minutes, unless under special circumstances.

BE IT FURTHER RESOLVED THAT a review of related sections in the constitution be conducted to ensure the new general meeting frequency.

MOVED: Falahat

SECONDED: Sohail

RESULT: Passes

4. **MOTION BY UKABIALA TO ADD NEW POSITION:** To add a new position, DIRECTOR OF COMMUNICATIONS under **Section III.b. Executive Members**

WHEREAS there is a need for the addition of a new position with the current establishment of our new FHSC website and merch, a new role should be established to ensure our website is always updated regularly with new information and meeting minutes, as well as to ensure merch sales are monitored.

BE IT RESOLVED THAT *a new section under Section III.b. Executive members Article VII and Section V.a be created to define the role and duties of a Director of Communications.*

BE IT FURTHER RESOLVED THAT The duty of the director of communications would be as follows;

- Will create and deploy strategies around FHSC merch sales
- Will oversee FHSC's website. Posting new information and any other materials required such as but not limited to members' information, meeting minutes etc.
- Will delegate tasks related to merch sales or website operations to the FHSC ambassadorship team
- Send emails through the calumet and stong college listserv regarding events, opportunities or general information and promotions
- Will work closely with the FHSC Director of Marketing to ensure timely promotion of events and initiatives
- Will be a Custodian of the constitution in the absence of the Chair, Vice Chair, Directors of Service & Advocacy, Director of Events & External Operation and Director of Finance & Documentation.
- Will support other FHSC initiatives as required

MOVED: Ukabiala

SECONDED: Falahat

RESULT: Passes

5. **MOTION TO ADD BY CHIMDINMA** : To Clarify Responsibilities for updating website with Biweekly Meeting Minutes

WHEREAS the FHSC website should be updated with meeting minutes

BE IT RESOLVED THAT the FHSC Constitution be amended to clearly add the responsibilities of the director of finance and documentation to send all documentation and meeting minutes to the director of communications/marketing to ensure the website is up to date

BE IT FURTHER RESOLVED THAT The following be added to duty of the director of finance and documentation;

- Will be responsible for sharing the meeting minutes with the director of communications/marketing after every Executive meeting, Ensure these meeting minutes are shared with the director of marketing in a timely manner

MOVED: Ukabiala

SECONDED: Falahat

RESULT: Passes

6. **MOTION TO AMEND A CLAUSE BY CHIMDINMA:** *Section VI.b. Election Procedure (eligibility requirements, documentation, election cycle process and milestones)*

Elections of FHSC Executive Council **will be held in March of each year.** **Elections** will be advertised a minimum of two weeks prior and should be discussed at the previous General Meeting. Candidates must have their **endorsement nomination** forms completed prior to the deadline and should write a statement of interest (250 Word Limit) indicating their **previous extracurricular involvements** with FHSC and/or **other student groups** and reasons why they **are standing for election** ~~applying to the role(s) of interest.~~ ~~Exceptions may be made at the discretion of the current Executive Council and CRO.~~ ~~Members are eligible to hold office if they have been an active member in the past, completed the endorsement form, and were elected through the democratic process.~~

Any **Faculty of Health student member, who wishes to stand for election for an Executive position with FHSC, must do the following:**

- ~~The Member must have served on the caucus as a general member for at least one year.~~ They must fill out a nomination form and have at least **ten** **three current Faculty of Health students** members sign the nomination form ~~two of whom are a member of the Executive.~~ Furthermore, they must prepare a statement, 250 words or less, stating why they would make a good candidate for the position.
- These steps should be completed before the **'meet the candidates' meeting.**

At the **'Meet the candidates'** ~~March Caucus~~ meeting, the members will either have the option of reading out their statements or if they are absent they have the option to submit a video or have the **Chief Returning Officer (CRO)** read their statement. ~~Voting will follow. All current members have the right to vote by secret ballot.~~ **The time between the 'meet the candidates' meeting and the first day of voting will constitute the campaign period, which should be no less than 10 business days.**

The CRO will connect with SCLD to arrange for e-vote dates, and then forward names of candidates for the ballots. ~~count the ballots. In the~~

~~event that all Executive Members wish to run for re-election, a Recognized Member will be chosen to count ballots.~~

~~Votes shall be counted by the CRO. The Chief Returning Officer will be appointed at the start of the election process and their duties will cease after results have been announced. They will ensure that a democratic election process is followed in an unbiased manner. The CRO for FHSC will be an Associate Dean, Dean or staff member within Faculty of Health if a student CRO with the criteria outlined in section V.b is unavailable. The CRO will be appointed to this position by the Executive Council. Election results shall be approved by the ratification bodies of YFS and the Student.~~

Procedures concerning advertising, expenses, and dealing with challenges and disputes arising from an election will be addressed by the CRO, the Faculty of Health, and the current executive council. **The Faculty of Health will assist FHSC in communicating to students regarding the elections.**

Installation of the new executive council shall take place on May 1st of each year. Outgoing members will meet their incoming counterparts. The outgoing members will be responsible for providing a brief report on their year in office (i.e. contact list, events, procedures, meeting agendas, etc.). This transition meeting must take place.

MOVED: Ukabiala

SECONDED: Sadeghi

RESULT: Passes

7. MOTION TO ADD BY CHIMDINMA: To add a clause

WHEREAS FHSC may have certain circumstances where they may be vacancies if no student decides to run for the chair and vice chair roles which can affect the continuation of the caucus

BE IT RESOLVED THAT the FHSC as a student-led FACULTY government is overseen and supported by the office of the dean of the faculty of health

BE IT FURTHER RESOLVED THAT The following be added to Section XIII. External Affiliations

In the case of any unforeseen circumstances, Elections will be supported by the Faculty of Health Dean's Office, Office of Student & Academic Success (OSAS) Director, Student and Academic Services and strategic initiative, Administrative Assistant government & policy.

MOVED: Ukabiala

SECONDED: Rana

RESULT: Passes

8. MOTION BY SADEGHI: To Amend Duties of the Chair and Vice Chair for Enhanced Communication with Senators.

WHEREAS there is a need for consistent communication with senators in the event the Chair and Vice Chair are unable to attend certain meetings such as the Executive and Planning Committee meetings;

BE IT RESOLVED THAT the duties of the Chair and Vice Chair be amended to include the responsibility of communicating with the senators to ensure they are kept informed and up-to-date on all relevant matters, particularly in instances where the Chair and Vice Chair are unable to attend key meetings;

BE IT FURTHER RESOLVED THAT this amendment clearly outlines the processes and platforms to be used for such communications to maintain effective and timely information flow;

MOVED: Sadeghi

SECONDED: Rana

RESULT: Passes

9. **MOTION BY RANA:** To clarify responsibilities and expectations regarding the Director of Events & External Operations.

WHEREAS The constitution mentions the, "*Equity, Diversity, Inclusion and Accessibility (EDIA) workshop series*", which is now defunct.

BE IT RESOLVED THAT the FHSC Constitution be amended to remove the mention of the EDIA series.

BE IT FURTHER RESOLVED THAT this amendment clarifies the responsibilities of the Director of Events & External Operations

MOVED: Rana

SECONDED: Falahat

RESULT: Passes

10. **MOTION BY RANA:** To add the position of Alumni Representative

WHEREAS FHSC may have certain circumstances where they require the advising of a previous member of the executive team

BE IT RESOLVED THAT During the annual election period the FHSC shall appoint one member of the current executive team to serve as the Alumni Representative for the following academic year

BE IT FURTHER RESOLVED THAT This position of, Alumni Representative, is purely an advisory role and that they are exempt from any meeting/attendance requirements.

MOVED: Rana

SECONDED: Sadeghi

RESULT: Motion Did Not Pass