

JUDUL ARTIKEL (Calibri, ukuran 14, KAPITAL, bold, 1 spasi)

(Article Title (in English), Italic, bold, Title Case, 1 spasi)

Nama Penulis (tanpa gelar)

Nama Instansi (misal: Badan Penelitian dan Pengembangan Hukum dan HAM)

Alamat Unit Kerja Penulis.....

e-mail: Penulis

Abstrak

Ketik abstrak dalam bahasa Indonesia di sini. Abstrak ditulis dengan **huruf Calibri 12, maksimal 200 kata, spasi 1**. Abstrak memuat latar belakang, permasalahan, metode penelitian, kesimpulan dan saran.

Kata kunci: merupakan kata pokok yang mendasari pelaksanaan penelitian, dan yang diindekskan. Kata kunci berjumlah minimal 3 kata maksimal 5 kata, pemisahan ditulis dengan menggunakan tanda baca koma.

Abstract

Type abstract in English here. Abstract is written **using Calibri 12 and should be no longer than 150 words, one space**, giving a brief summary of research background, problem, method, conclusions, and suggestion.

Keywords : are terms of the underlying implementation research, containing the indexed. Keywords should be at least 3 words maximum 5 words and separated using comma.

A. Pendahuluan (Bold)

Paragraf menggunakan format paragraf justify (Calibri 12 pt, spasi 1,5, first-line indent 1 cm).

Pendahuluan berisi latar belakang masalah dan permasalahan. Dalam Pendahuluan tidak perlu dibuat Subtitle/subbab latar belakang dan permasalahan. Uraikan langsung latar belakang dan permasalahan di bab Pendahuluan. Identifikasi masalah dituliskan dalam bentuk kalimat tanya dan tidak dibuatkan nomor urut. Panjang bagian pendahuluan maksimal 5 halaman. Untuk format penulisan kutipan menggunakan model catatan kaki (*foot note*), lihat di sini.¹

¹ Footnote ditulis dengan menggunakan font Cambria 10 dengan tata cara penulisan sebagai berikut:

- Buku (1 orang penulis): Wendy Doniger, *Splitting the Difference* (Chicago: University of Chicago Press, 1999), hlm. 65.
- Buku (2 orang penulis): Guy Cowlshaw and Robin Dunbar, *Primate Conservation Biology* (Chicago: University of Chicago Press, 2000), hlm. 104–7.
- Buku (4 orang atau lebih penulis): Edward O. Laumann et al., *The Social Organization of Sexuality: Sexual Practices in the United States* (Chicago: University of Chicago Press, 1994), hlm. 262.
- Artikel dalam Jurnal: John Maynard Smith, "The Origin of Altruism," *Nature* 393 (1998): 639.
- Artikel dalam jurnal *on-line*: Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (diakses 7 Januari 2004).
- Tulisan dalam seminar: Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (makalah disampaikan pada the Annual International Meeting for the Society of Biblical Literature, Berlin, Germany, 19-22 Juni 2002).

Template ini dirancang untuk membantu para penulis dalam menyiapkan manuskrip. Ini merupakan format tampilan yang persis diharapkan oleh editor jurnal. Untuk menggunakan *template* ini, cukup *Save As* ke dokumen Anda, kemudian *copy* dan *paste* dokumen Anda di sini.

B. Metode Penelitian (Bold)

Paragraf menggunakan format paragraf *justify* (Calibri 12 pt, spasi 1.5, first-line indent 1 cm)

Metode penelitian berisi cara pengumpulan data, metode analisis data, serta waktu dan tempat jika diperlukan. Panjang bagian metode penelitian maksimal 1 halaman.

C. Pembahasan (Bold)

Paragraf menggunakan format paragraf *justify* (Calibri 12 pt, spasi 1.5, first-line indent 1 cm)

Pembahasan berisi analisa atas permasalahan yang diangkat dalam penelitian sebagaimana tertuang dalam pendahuluan. Pembahasan dan analisis harus menjawab permasalahan yang dikemukakan pada bagian pendahuluan.

Pada bagian pembahasan jumlah pokok-pokok bahasan disesuaikan dengan jumlah permasalahan yang diangkat, dengan format penomoran sebagai berikut:

1. Subbab (Bold)

a.

1)

a)

Jika memerlukan untuk menyajikan **gambar atau tabel**, judul tabel ditampilkan di bagian atas tabel, rata kiri, ditulis menggunakan huruf Calibri ukuran 12. Judul gambar ditambahkan di bagian bawah gambar, rata kiri, ditulis menggunakan huruf Calibri ukuran 12. Tulisan tabel/gambar/nomor ditulis tebal (*bold*), sedangkan judul tabel ditulis normal. Tabel ditampilkan rata kiri halaman sedangkan jenis dan ukuran font di dalam tabel bisa disesuaikan dengan kebutuhan.

D. Penutup (Bold)

Paragraf menggunakan format paragraf *justify* (Calibri 12 pt, spasi 1.5, first-line indent 1 cm)

Penutup berisi deskripsi kesimpulan dan saran atau rekomendasi. Dibuat dalam bentuk paragraf, tidak dalam bentuk poin-poin. Simpulan harus menjawab permasalahan penelitian. Simpulan bukan ringkasan dan bukan pula tulisan ulang dari pembahasan.

- Website/internet: Evanston Public Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html> (diakses 1 Juni 2005).

DAFTAR PUSTAKA (Bold)

Menggunakan format paragraf *justify* (Calibri 12 pt, spasi 1)

Panjang halaman daftar pustaka maksimal 3 halaman, Daftar Pustaka berisi minimal 15 buku (80 % terbitan 5 tahun terakhir), tidak termasuk Peraturan Perundang-Undangan dan sumber lainnya. Referensi utama selain Buku adalah laporan penelitian terdahulu (termasuk skripsi, tesis, disertasi) atau artikel-artikel penelitian dalam jurnal dan/atau majalah ilmiah. Referensi tambahan berupa Peraturan Perundang-Undangan, dan Sumber Lainnya. Penulisan daftar pustaka diklasifikasikan ke dalam 4 bagian: Buku, Makalah/ Artikel/ Prosiding/ Hasil Penelitian, Internet, dan Peraturan.

Diketik dengan teknik penulisan (format) diurutkan berdasarkan alfabet, sebagai contoh:

A. Buku

- Abdurachman, A., *Ensiklopedia Ekonomi Keuangan Perdagangan* (Jakarta: Paradnya Paramita, 1980).
Affandi, Muchtar, *Ilmu-ilmu Kenegaraan: Suatu Studi Perbandingan* (Bandung: Lembaga Penerbit Fakultas Sosial Politik Universitas Padjajaran, 1982).
Campbell, L. John, *Institutional Change and Globalization* (Princeton: Princeton University Press, 2004).
Cooter, Robert dan Ulen, Robert, *Law and Economics* (London: Pearson Addison Wesley, 2008).

B. Makalah/Artikel/Prosiding/Hasil Penelitian

- Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (makalah disampaikan pada the Annual International Meeting for the Society of Biblical Literature, Berlin, Germany, 19-22 Juni 2002). Contoh tulisan dalam seminar
Coase, H. Ronald, "The Problem of Social Cost", *The Journal of Law and Economics* (1960). Contoh tulisan dalam Jurnal
Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (diakses 7 Januari 2004). Contoh tulisan dalam Jurnal on-line

C. Internet

- Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html> (diakses 1 Juni 2005).
Satrio Widiyanto, "Tenaga Kerja Asing Dari 5 Negara Masih Dominan", <http://www.pikiran-rakyat.com/ekonomi/2014/08/17/293351/tenaga-kerja-asing-dari-5-negara-masih-dominan>, *Pikiran Rakyat* (diakses 25 Mei 2018)

D. Peraturan Perundang-Undangan

Undang-Undang Dasar Negara Republik Indonesia Tahun 1945

Undang-Undang Nomor 39 Tahun 1999 Tentang Hak Asasi Manusia

Undang-Undang Nomor 32 Tahun 2004 Tentang Pemerintahan Daerah

BIODATA PENULIS (Bold)

Paragraf menggunakan format paragraf *justify* (Calibri 12 pt, spasi 1,5, first-line indent 1 cm)

Biodata Penulis berisi riwayat hidup penulis yang ditulis secara deskriptif (bukan dalam bentuk tabel) maksimal 1 halaman menjelaskan Nama, Pendidikan, Organisasi, Pekerjaan dan Riwayat Penulisan Jurnal/Karya Tulis Ilmiah.

ARTICLE TITLE (in Bahasa Indonesia) (Calibri, 14 pt, UPPERCASE, bold, single spacing)

(Article Title (in English), italic, bold, Title Case, single spacing)

Author Name(s) (without academic titles)

Institutional Affiliation (e.g., Research and Development Agency for Law and Human Rights)

Author's Institutional Address..... (Must include Country)

e-mail: Author

Abstract (in Bahasa Indonesia)

Type the abstract in Indonesian here. The abstract should be written in **Calibri, 12 pt, and should not exceed 200 words, with single spacing**. The abstract should include the research background, research problem(s), methodology, conclusions, and recommendations.

Keywords: should consist of the main terms underlying the research and used for indexing. A minimum of 3 and a maximum of 5 keywords should be provided, separated by commas.

Abstract (in English)

Type the abstract in English here. The abstract should be written in **Calibri, 12 pt, and should not exceed 200 words, with single spacing**, providing a brief summary of the research background, problem(s), methodology, conclusions, and recommendations.

Keyword : *are terms of the underlying implementation research, containing the indexed. Keywords should be at least 3 words maximum 5 words and separated using comma.*

A. Introduction (Bold)

Paragraphs should be formatted with justified alignment (Calibri, 12 pt, 1.5 line spacing, with a first-line indent of 1 cm).

The Introduction should contain the background to the problem and the research problem(s). Separate subtitles or subsections for the background and research problem(s) are not necessary. The background and research problem(s) should be presented directly in the Introduction. Research problems should be formulated as questions and should not be numbered. The Introduction should not exceed 5 pages. Citations should be presented using the footnote format; see here.²

² Footnotes should be written in Cambria, 10 pt, using the following citation formats:

- Book (one author): Wendy Doniger, *Splitting the Difference* (Chicago: University of Chicago Press, 1999), hlm. 65.
- Book (two authors): Guy Cowlshaw and Robin Dunbar, *Primate Conservation Biology* (Chicago: University of Chicago Press, 2000), hlm. 104–7.
- Book (four or more authors): Edward O. Laumann et al., *The Social Organization of Sexuality: Sexual Practices in the United States* (Chicago: University of Chicago Press, 1994), hlm. 262.
- Journal Article: John Maynard Smith, "The Origin of Altruism," *Nature* 393 (1998): 639.
- Online Journal Article: Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/full/joc10108.html#aainfo> (Accessed January 7, 2004).
- Conference Paper: Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (Paper presented at the Annual International Meeting for the Society of Biblical Literature, Berlin, Germany, 19-22 Juni 2002).

This template is designed to assist authors in preparing their manuscripts. It represents the exact formatting expected by the journal editors. To use this template, simply use Save As to save it as your document, then copy and paste your manuscript into it.

B. Research Methodology (Bold)

Paragraphs should be formatted with justified alignment (Calibri, 12 pt, 1.5 line spacing, with a first-line indent of 1 cm).

The Research Methodology should describe the data collection methods, data analysis methods, and, where necessary, the time and location of the research. The Research Methodology should not exceed 1 page.

C. Discussion (Bold)

Paragraphs should be formatted with justified alignment (Calibri, 12 pt, 1.5 line spacing, with a first-line indent of 1 cm).

The Discussion should contain an analysis of the research problem(s) identified in the study as presented in the Introduction. The discussion and analysis must address the research problem(s) formulated in the Introduction.

The number of main discussion topics should correspond to the number of research problems identified, using the following numbering format:

1. Subsection (Bold)

a.

1)

a)

If **figures or tables** are included, the table title should be placed above the table, left-aligned, and written in Calibri, 12 pt. The figure title should be placed below the figure, left-aligned, and written in Calibri, 12 pt. The words “Table” or “Figure” and their corresponding numbers should be written in bold, while the title itself should be in regular font. Tables should be left-aligned on the page, while the font type and size used within tables may be adjusted as necessary.

D. Conclusion and Recommendations (Bold)

-
- Website/internet: Evanston Public Library Board of Trustees, “Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach,” Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html> (Accessed June 1, 2005).

Paragraphs should be formatted with justified alignment (Calibri, 12 pt, 1.5 line spacing, with a first-line indent of 1 cm).

The Conclusion and Recommendations should describe the conclusions and suggestions or recommendations. They should be presented in paragraph form, not as bullet points. The conclusions must answer the research problem(s). The conclusions are not a summary and should not merely restate the discussion.

REFERENCES (Bold)

Paragraphs should be formatted with justified alignment (Calibri, 12 pt, single spacing).

The References section should not exceed 3 pages. It must contain at least 15 books (80% published within the last 5 years), excluding laws and regulations and other sources. The main references, apart from books, should include previous research reports (including undergraduate theses, master's theses, and dissertations) or research articles published in academic journals and/or scholarly magazines. Additional references may include laws and regulations and other sources. References should be classified into four categories: Books; Papers/Articles/Proceedings/Research Findings; Internet; and Regulations.

References should be formatted and arranged alphabetically, as follows:

A. Books

Abdurachman, A., *Ensiklopedia Ekonomi Keuangan Perdagangan* (Jakarta: Paradnya Paramita, 1980).

Affandi, Muchtar, *Ilmu-ilmu Kenegaraan: Suatu Studi Perbandingan* (Bandung: Lembaga Penerbit Fakultas Sosial Politik Universitas Padjajaran, 1982).

Campbell, L. John, *Institutional Change and Globalization* (Princeton: Princeton University Press, 2004).

Cooter, Robert dan Ulen, Robert, *Law and Economics* (London: Pearson Addison Wesley, 2008).

B. Papers/Articles/Proceedings/Research Findings

Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (paper presented at the Annual International Meeting for the Society of Biblical Literature, Berlin, Germany, 19-22 Juni 2002). Example of a Conference Paper

Coase, H. Ronald, "The Problem of Social Cost", *The Journal of Law and Economics* (1960). Example of Journal Article

Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (accessed Januari 7, 2004). Example of Online Journal Article

C. Internet

Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html> (accessed Juni 1, 2005).

Satrio Widiyanto, "Tenaga Kerja Asing Dari 5 Negara Masih Dominan", <http://www.pikiran-rakyat.com/ekonomi/2014/08/17/293351/tenaga-kerja-asing-dari-5-negara-masih-dominan>, *Pikiran Rakyat* (accessed May 25, 2018)

D. Regulations

Constitution of the Republic of Indonesia of 1945

Law Number 39 of 1999 on Human Rights

Law Number 32 of 2004 on Regional Government

AUTHOR BIOGRAPHY (Bold)

Paragraphs should be formatted with justified alignment (Calibri, 12 pt, 1.5 line spacing, with a first-line indent of 1 cm).

The Author Biography should provide a descriptive account of the author's background (not in tabular form), limited to a maximum of 1 page, covering the author's name, education, organizational experience, employment, and publication history, including journal articles and other scholarly works.

