

PCA SUMMER 2025

FAQ'S + BEGINNING OF THE SCHOOL YEAR INFORMATION

PACIFIC CREST ACADEMY SUMMER INFORMATION

In June and July, the office will be closed on Fridays. We will be closed for summer break from June 18 to July 14. Our office will resume its normal hours (Monday through Friday) beginning on Monday, July 28th.

FIRST DAY OF SCHOOL

The first day of school is scheduled for **Wednesday, August 6th**.

[2025 - 26 Student Calendar](#)

[2025 - 26 Student Calendar \(Spanish\)](#)

BELL SCHEDULE

You can find our daily bell schedule below. The Master Schedule, which indicates which period each course is offered, will be sent via Parent Square and posted on our website early August.

[2025 - 26 PCA Bell Schedule](#)

PICTURE DAY

Picture Day is scheduled for Thursday, August 7, 2025 with Lifetouch Photography. Please make sure to be on campus in the morning to be photographed for the Yearbook and receive your ID card. Class of 2026 Seniors, you will begin receiving correspondence from Lifetouch in June to schedule your senior portraits.

GRADUATION PHOTOS

If you have any questions about Graduation Photos, please reach out to Joni in the office jcain@eduhdsd.k12.ca.us.

TRANSCRIPTS

How to Order Official Transcripts: Your college will require official transcripts. You can now request them through the PARCHMENT online service.

Click on this [link](#) to start the process:

To access helpful videos on how to navigate Parchment, please click [HERE](#).

How to Order Unofficial Transcripts: Unofficial transcripts can be provided to students free of charge. Please reach out to Joni Cain at jcain@eduhsd.k12.ca.us. Please be sure to pick up your Unofficial Transcripts from the office before it closes for summer break!

When our office is closed, transcripts may be obtained from the District Office, please reach out to Shelley Wheeler (530) 622-5081, ext. 7224 or by email at mwheeler@eduhsd.k12.ca.us

WORK PERMITS

Work Permits should be obtained in the office at each school site. When the office is closed, a Work Permit can be obtained at the El Dorado Union High School District Office located at 4675 Missouri Flat Road, Placerville, CA, Student Services, Building D.

REGISTRATION

If you are interested in attending Pacific Crest Academy, you can fill out our [Enrollment Interest Form](#). We are full for the 10th - 12th grades and running a waiting list for those grades.

FRESHMEN/NEW STUDENT ORIENTATION

New Student Orientation will be held on Monday, August 4, from 4:30 pm - 6:30 pm. Orientation will include a tour of the school and activities. **New students and their parents are invited to attend.**

New families will receive information regarding Aeries, Parent Square, and important dates for the upcoming school in our Summer Mailer. **This will be sent out to families the week of July 15th.**

CLASS SCHEDULES

New Students will receive their class schedules at New Student Orientation, August 4th.

All other students will be able to print their schedules for the 2025-26 school year from their Aeries account in the morning on Monday, August 4, 2025.

Students are to follow the class schedule they receive on the first day of school.

If you need to make a change to your classes, please fill-out a course change request form, which is linked on the website under the "Students" tab.

PRACTICE FOR FALL SPORTS

Contact your comprehensive high school of residence for information about athletics, including necessary sports physical clearance and practice/tryout schedules.

- [Click for sports physical](#)
- [Click to register for athletic participation](#)

WELLNESS CENTER

Counseling support for EDUHSD students!

Sierra Child and Family Services operate a Wellness Center on every campus in the El Dorado Union High School District. The Wellness Center offers short term individual and group counseling as well as connection to community resources.

We are staffed 5 days a week (8 AM - 4 PM) by Mental Health Clinicians and Advocates. The Wellness Centers are open 12 months a year and are able to provide counseling services to students through the summer.

The Wellness Center also offers fun summer activities for students! Please see attached flier for details or sign up here [Summer Wellness Center Activities](#).

If you are interested in connecting your student with counseling support please contact us via email at:

PCA & UMHS - diamondbackwellness@eduhsd.k12.ca.us

For more information, please visit our website by clicking [HERE](#).

HEALTH OFFICE FORMS

Over the next few months, your student may have a doctor's appointment or physical. At that time, please have the appropriate forms completed and fax, scan or deliver to the main office at Pacific Crest Academy.

If your student takes medication at school on a daily basis or on an as needed basis (this includes any over the counter medication including ibuprofen, Tylenol, cough drops or any allergy medication such as Benadryl), please have your doctor complete

the Medication in School form and sign as the parent/guardian. You will need to supply the medication in the original labeled container to the health office.

If your student has diabetes, please have your doctor fill out the Diabetes Medical Management Plan (DMMP) and sign as the parent/guardian. If any medication/supplies are needed, please provide them at the start of school. Also provide emergency glucagon.

All forms can be found at this link: [El Dorado Union High School District - Health Services](#)

Please use the Aeries Parent Portal to input any and all medical issues. Such as the above information, medication taken at home and any updates. This information is kept confidential but helps in an emergency.

Emergency medications include glucagon, Epi-Pen and albuterol inhaler. Your student can carry these medications. However, you must still provide the above completed forms.

Should you have any questions or concerns, please do not hesitate to reach out to our district nurse, Janie Grantham-Carlson at jgrantham@eduhd.k12.ca.us