

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Minutes of YHALE Special Events Committee Meeting on December 13, 2022.

A meeting of the Special Events Committee of Yi Hwang Academy (the “School”) was held on December 13, 2022, at 6:30 pm at 1441 Dunwoody Village Parkway, Atlanta, GA 30038. The meeting began at approximately 6:40pm.

I. Attendance of Members

Liza Park, Marissa Le, Ji Ma

II. Welcome any members of public, announcements & take 1st public comments

None

III. Approval of any previous meeting, special meeting and/or emergency meeting minutes

None

IV. Lunar New Year Planning

- Looking to get 6 Food Trucks
- 2 Promotional Vendors found by Ji (bank and insurance company)
- Lion Dance at 12:15pm – table as a barter for lower cost \$850 to \$650 (\$200 for the table)
- Performance lineups (volunteers)
- Mailings for marketing
 - Postcards, Poster, Programs (YHALE info, performances, vendors, sponsors)
- Photographer (Tuyet Sogoian)- photo booth
- Touch base with Jennifer from PTO about YHALE spirit day sponsors
- Confirm with Susan on separate account to utilize and deposit Event funds
- Ask Tamecha to work on Food Truck vendors
- Sign Up form for volunteers (activity stations, setting up/taking down, MC)

V. Decision to continue with event or cancel for this year

We will continue with the event this year.

VI. 2nd Public Comment Section

None

VII. Adjournment 8:15pm