

Title: MTSS Action Plan

Description: The MTSS Action Plan identifies the sequence of steps/tasks that must be completed to implement specific MTSS components or to address specific concerns identified through the data-driven problem solving process. Attached to the action plan is a corresponding professional development plan that addresses staff training necessary to complete the action steps.

Purpose: The Action Plan clearly states the goal, the steps necessary to meet the goal, and allows teams to monitor their progress. The action plan encourages SMART Goal setting (specific, measurable, achievable, relevant, timely). Through the action plan, team members know their individual roles and have access to information necessary to execute the plan.

Outcome: The action plan is an efficient and effective tool that increases the likelihood of successful goal-setting and goal completion.

Audience: District MTSS Teams, Building Leadership Teams, Tier 2/3 Systems Teams, etc.

Instructions: The team utilizes information from the data-driven problem solving process (as well as tools such as MTSS Essential Components, DIBELS, AIMSweb, STAR, SWIS, TFI, SAS, SEL, STUDENT VOICE, etc.) to identify school needs, to develop the goal, to define the solution(s), and to implement/monitor the step-by-step process necessary to complete the plan.

MTSS Action Plan 2019-20

Directions:

School Name: _____

1. Use action plan to coordinate the school's MTSS implementation and outcome steps. **Essential Component** refers to items identified for action planning with academics and behavior, (such as MTSS Essential Components, DIBELS, AIMSweb, STAR, SWIS, TFI, SAS, STUDENT VOICE, SEL or other data used to identify on-site needs); **SMART Goal** indicates a goal that is specific, measurable, achievable, relevant and timely.

Essential Component	Smart Goal	Action			Potential Barriers	Evidence of Success (data/document to verify success)
		What will be done?	Who will do each step?	By When?		
		Objectives	Who	When		

Professional Development Implications

Directions: From your action steps above, list the training need, the people participating and the resource used for the professional development or training.

Objective	Professional Development/Training Need	Who	Resource