Title: Preparation of Papers for Economy & Informatics Journal

First AUTHOR[1], Second AUTHOR[2], Third AUTHOR[3]

ABSTRACT *These instructions give you guidelines for preparing papers for Economy & Informatics Journal. Use this document as a template or as an instruction set. Paper titles should be written in uppercase and lowercase letters, not all uppercase. In the abstract, please describe your paper using between 150 and 200 words. The abstract must be a concise comprehensive reflection of what is in your article. In particular, the abstract must be self-contained, without abbreviations, footnotes, or references. Use Times New Roman, 12, italic font style. The abstract should include three or four different keywords or phrases, as this will help readers to find it. The authors must follow the instructions given in the document for the papers to be published. You can use this document as both an instruction set and as a template into which you can type your own text.*

Keywords: keyword1, keyword2, keyword3, keyword4, keyword5

1. INTRODUCTION

The paper shall include an introduction on the current research in the papers field, original solutions, experimental results analysis, conclusions and references.

The paper should be edited as Microsoft Word or Open Office with the following settings (all measures in centimeters):

- *Page setup*: Page size A4, orientation portrait; Margins: mirror margins, top 3cm, bottom 2cm, inside 2.5cm, outside 2cm, gutter 0.5cm; Layout: header 1.7 cm (different odd and even), footer 0cm, section start continuous, page alignment top;
- *Page numbers*: top, outside, font Times New Roman size 10, bold, continue from previous section;
- *Paragraph format*: line spacing single, uncheck widow/orphan protection, alignment justify;
- *Font*: Times New Roman size 12, regular (unless otherwise stated in the following sections);
- *Document language*: English (US/UK), automatic hyphenation on (hyphenation zone 0.1cm). Make sure the speller has been used to correct eventual typing mistakes.

Use the following settings for title, authors, abstract and keywords:

- *Paper title*: centered paragraph, font size 14, bold.
- *Author(s)*: full name (last name all capitals) and affiliation (institution, city, country, email) – centered paragraph. Author names must not show any professional title (e.g. Director), any academic title (e.g. Dr.) or any membership of any professional organization. Each affiliation must include, at the very least, the name of the university / company, the name of the city and the name of the country where the author is based (e.g. Academy of Economic Studies, Bucharest, Romania).
- *Paper abstract*: describe your paper using between 100 and 150 words. Use italic font style.
- *Keywords*: italic font, the lead word "Keywords" also with bold font.

Each paper shall have no less than 10 pages and no more than 20 pages (using this format). Shorter papers are allowed only in the following situations: corrigendum papers, announcements for scientific events (congresses, seminars etc.), book reviews.

---

[1] Corresponding author: email, Affiliation institution,
[2] Second author email, Affiliation institution,
[3] Third author email, Affiliation institution,

2. CONTENT DETAILS

For regular text use Times New Roman, normal, size 12. For section names use New Roman, bold, size 12.

We recommend to use the formatting toolbar at the top of your Word window (for example, the style at this point in the document is "Text"). Highlight a section that you want to designate with a certain style, and then select the appropriate name on the style menu.

Figures and tables must have descriptive titles and consecutive numbering, respectively.

Figures and tables must be numbered using Arabic numerals. Figures and tables must be centered.

All figures, pictures and similar objects must be included in objects of type Microsoft Word Picture and centered. Table description is placed above them; picture description is placed below them. Description of pictures and titles must begin with type identification and number (e.g.: **Fig. 1.** or **Table 1.** – using bold font; description uses regular font). Each pictures or table must be placed as close as possible to the first reference in the text. Layout for each object must be "in line with text".

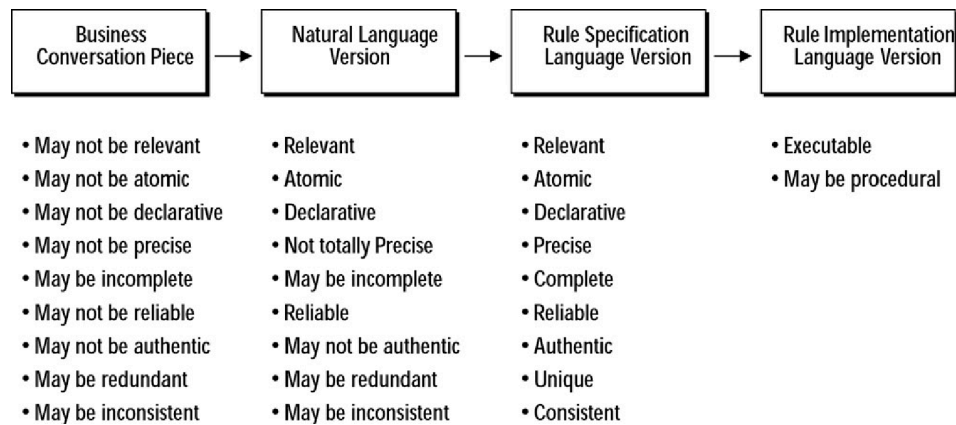Figure 1 depicts four levels of formalization at which rules can be described.

Figure 1. Types of rule expressions

Please check all figures in your paper both on screen and on a black-and-white hardcopy. When you check your paper on a black-and-white hardcopy, please ensure that the colors used in each figure contrast well, the image used in each figure is clear and all text labels in each figure are legible.

Table 1 present details of the paper content, which must be respected in order to be published.

Table 1. Content details

Content	Details
Paper title	Centered paragraph, font size 14, bold.
Author(s)	Full name (last name all capitals) and affiliation (institution, city, country, email) – centered paragraph.
Paper abstract	Describe your paper using between 100 and 150 words. Use italic font style.
Keywords	Italic font, the lead word "keywords" also with bold font.
Content	Describe original solutions and experimental results analysis.

References	Use IEEE Citation Style. Use numbers enclosed in square brackets for each reference. All references have to be cited within the paper; otherwise they will be removed from the reference list.

All figures and tables must be referred in the paper.

Source code: if the paper includes sections of source code, it should be written with Courier New font, size 9, bold and properly indented, as in the following example:

```
<rdf:Description rdf:about="http://constructionfirm.com/maxTemperature">
    <rdfs:range rdf:resource="http://www.w3.org/2001/XMLSchema#unsignedInt"/>
    <rdfs:domain rdf:resource="http://constructionfirm.com/Brick"/>
    <rdf:type rdf:resource="http://www.w3.org/2002/07/owl#DatatypeProperty"/>
</rdf:Description>
```

Please do not end the section with a figure, table or code.

All hypertext links and section bookmarks will be removed from papers during the processing of papers for publication. If you need to refer to an Internet email address or URL in your paper, you must type out the address or URL fully in Regular font.

3. PUBLICATION PRINCIPLES

Authors should consider the following points:

1) Technical papers submitted for publication must advance the state of knowledge and must cite relevant prior work.

2) The length of a submitted paper should be commensurate with the importance, or appropriate to the complexity, of the work. For example, an obvious extension of previously published work might not be appropriate for publication or might be adequately treated in just a few pages.

3) Authors must convince both peer reviewers and the editors of the scientific and technical merit of a paper; the standards of proof are higher when extraordinary or unexpected results are reported.

4) Because replication is required for scientific progress, papers submitted for publication must provide sufficient information to allow readers to perform similar experiments or calculations and use the reported results. Although not everything need be disclosed, a paper must contain new, useable, and fully described information. For example, a specimen's chemical composition need not be reported if the main purpose of a paper is to introduce a new measurement technique. Authors should expect to be challenged by reviewers if the results are not supported by adequate data and critical details.

4. REVIEWING PROCESS

All papers will be subjected to peer review and are expected to meet standards of academic excellence. A blind review process will be used, employing 2 or 3 scientific reviewers. Author(s) will be notified about the outcome via email, using the declared address.

An author may not publish more than one papers per year in the *Economy Informatics*. The bibliography and references must comply with the above requirements. These are the eligibility criteria for the assessment process.

X. CONCLUSION

Paper should end with conclusions.

Papers should be sent as email attachments to editor@economyinformatics.ase.ro. Each paper must be accompanied by a signed and dated statement of the author(s), stating that the paper is an original work and neither the paper nor significant parts of it have been published or are under

reviewing process for publication in another journal. The statement must be sent in original form or scanned in color and attached to the email. The statement also grants all copyrights for the paper to *Economy Informatics*.

ACKNOWLEDGEMENT

ORCID
Author 1 full name, ORCID
Author 2 full name, ORCID
Author 3 full name, ORCID

REFERENCES
Citations: use IEEE Citation Style: numbers enclosed in square brackets (e.g.: [1], [2], [33]).
References: use IEEE Citation Style. Use numbers enclosed in square brackets for each reference.
Reference numbers are set flush left and form a column of their own, hanging out beyond the body of the reference. The reference numbers are on the line, enclosed in square brackets. In all references, the given name of the author or editor is abbreviated to the initial only and precedes the last name.
References may not include all information; please obtain and include relevant information. Do not combine references. There must be only one reference with each number. If there is a URL included with the print reference, it can be included at the end of the reference.
Citations should be numbered in the order they appear in the text. All references must be detailed in the Reference/Bibliography section. Avoid using footnotes, as they may interfere with final formatting of the paper.
All references have to be cited within the paper; otherwise they will be removed from the reference list.

Basic format for books:
J. K. Author, "Title of chapter in the book," in *Title of His Published Book, x*th ed. City of Publisher, (only U.S. State), Country: Abbrev. of Publisher, year, ch. *x*, sec. *x*, pp. *xxx–xxx*.

Basic format for periodicals:
J. K. Author, "Name of paper," *Abbrev. Title of Periodical*, vol. *x, no. x*, pp. *xxx-xxx,* Abbrev. Month, year, DOI. 10.1109.*XXX*.123456.

Basic format for reports:
J. K. Author, "Title of report," Abbrev. Name of Co., City of Co., Abbrev. State, Country, Rep. *xxx*, year.

Basic format for handbooks:
Name of Manual/Handbook, x ed., Abbrev. Name of Co., City of Co., Abbrev. State, Country, year, pp. *xxx-xxx*.

Basic format for books (when available online):
J. K. Author, "Title of chapter in the book," in *Title of Published Book*, *x*th ed. City of Publisher, State, Country: Abbrev. of Publisher, year, ch.*x*, sec. *x*, pp. *xxx–xxx*. [Online]. Available: http://www.web.com

Basic format for journals (when available online):
J. K. Author, "Name of paper," *Abbrev. Title of Periodical*, vol. *x*, no. *x*, pp. *xxx-xxx*, Abbrev. Month, year. Accessed on: Month, Day, year, DOI: 10.1109.*XXX*.123456, [Online].

Basic format for papers presented at conferences (when available online):
J.K. Author. (year, month). Title. presented at abbrev. conference title. [Type of Medium]. Available: site/path/file

Basic format for reports and handbooks (when available online):
J. K. Author. "Title of report," Company. City, State, Country. Rep. no., (optional: vol./issue), Date. [Online] Available: site/path/file

Basic format for computer programs and electronic documents (when available online):
Legislative body. Number of Congress, Session. (year, month day). *Number of bill or resolution, Title*. [Type of medium]. Available: site/path/file

NOTE: ISO recommends that capitalization follow the accepted practice for the language or script in which the information is given.

Basic format for patents (when available online):

Name of the invention, by inventor's name. (year, month day). Patent Number [Type of medium]. Available: site/path/file

Basic format for conference proceedings (published):

J. K. Author, "Title of paper," in *Abbreviated Name of Conf.*, City of Conf., Abbrev. State (if given), Country, year, pp. *xxxxxx*.

Basic format for patents:

J. K. Author, "Title of patent," U.S. Patent *x xxx xxx*, Abbrev. Month, day, year.

Basic format for theses (M.S.) and dissertations (Ph.D.):

a) J. K. Author, "Title of thesis," M.S. thesis, Abbrev. Dept., Abbrev. Univ., City of Univ., Abbrev. State, year.
b) J. K. Author, "Title of dissertation," Ph.D. dissertation, Abbrev. Dept., Abbrev. Univ., City of Univ., Abbrev. State, year.

Basic format for the most common types of unpublished references:

a) J. K. Author, private communication, Abbrev. Month, year.
b) J. K. Author, "Title of paper," unpublished.
c) J. K. Author, "Title of paper," to be published.

Basic formats for standards:

a) *Title of Standard*, Standard number, date.
b) *Title of Standard*, Standard number, Corporate author, location, date.

Article number in reference examples:

[1] R. Fardel, M. Nagel, F. Nuesch, T. Lippert, and A. Wokaun, "Fabrication of organic light emitting diode pixels by laser-assisted forward transfer," *Appl. Phys. Lett.*, vol. 91, no. 6, Aug. 2007, Art. no. 061103.
[2] J. Zhang and N. Tansu, "Optical gain and laser characteristics of InGaN quantum wells on ternary InGaN substrates," *IEEE Photon. J.*, vol. 5, no. 2, Apr. 2013, Art. no. 2600111.