AVONDALE POWERSCHOOL PARENT RESOURCES

To create your PowerSchool Parent Portal account, you will need to follow these steps:

- 1. Open the internet browser on your computer.
- 2. Type https://avondaleschools.powerschool.com/public/ into the address bar.
- 3. Select "Create Account" and fill out your information, typing your student's Access ID and Web Password exactly as they are provided (both are case sensitive).
- 4. You will receive an email to verify your account, after doing so you will be able to log in to your account.
- 5. Remember to log off when you are finished.

You will need to contact your school's front office to request your student's Access ID and Password, in order to create your account.

For families with multiple students: If you have multiple students to add to your account, you will be able to create one Parent Portal account and add additional students by navigating to the "Account Preferences" section, and selecting the "Add" button. From there you will just need to input your other student(s)' access ID and password. Learn More.

To complete registration for your student(s), you will need to follow the steps below. Registration should only take a few minutes to complete:

- 1. After creating your PowerSchool Parent Portal account, log into your account.
- 2. From the home screen, select "Forms" from the Navigation menu on the left hand side of the screen.
- 3. You should see an "Enrollment" tab and "General Forms" tab.
- New students should complete all forms under the Enrollment AND General Forms tabs. Returning students ONLY need to complete forms found under "General Forms".
- 5. Once each section is completed, you will see the "Not Started" status change to "Pending". Once all 4 sections have been completed, you may log out.
- 6. Avondale staff will review your submission and approve your forms. Once approved, registration is complete. You will be contacted if any additional steps are needed.

The "Grades" and "Attendance" tab will allow you to check assignments and scores by clicking on the blue percentage across from a class. To email the teacher a question or concern, please click the blue teacher's name link. The "Grades History" tab will show you the grades your child received in previous grading periods. The "Teacher Comments" tab is used to access current teacher comments for your student and the "School Bulletin" tab will have current announcements for each school.

If you have any questions regarding the use of PowerSchool please contact the school office. You may also utilize PowerSchool's Family Support FAQ to assist you.