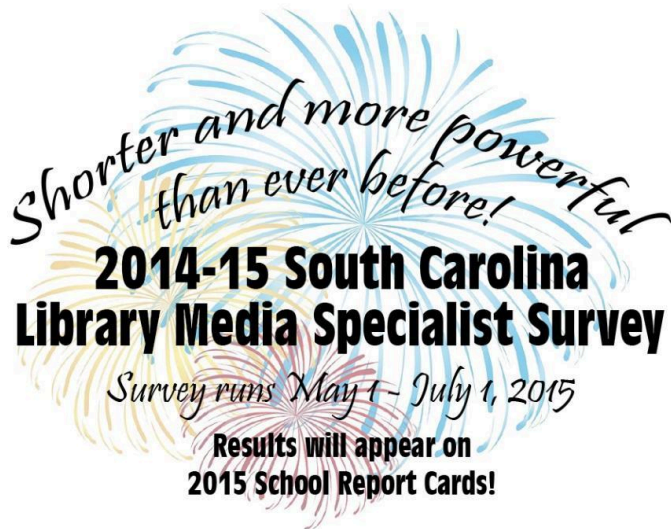


2014-15 Library Media Specialist Survey



Dear SC School Librarians –

This year, the Library Media Specialist Survey is **shorter** and **more powerful** than ever! The 20 question survey (shared below) will be completed through the SC State Department of Education, and **key data** will be included in the State's School Report Cards **this fall**. For this reason, it is crucial that you complete the survey!

You will receive the survey link through your district office (District Report Card Coordinator) within the next week – please make sure to complete the survey **by July 1**.

For your records, you can complete this worksheet below and sign it once you have completed the survey online. Keep a copy for your records, and send a copy to your Principal and/or Library District/Supervisor/Coordinator to indicate you have completed the survey.

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Thank you for taking the time to complete this information for the state survey! Please answer all questions based on the current school year. Please keep a copy of your survey results for your own records. You must print each page before you click next to move on to the next set of questions. There are 20 questions in this survey.

1. Your Name (First & Last):	Amy Whitfield
2. Your email address:	awhitfie@richland2.org
3. School District:	Richland School District Two
4. School Name:	Blythewood High School
5. School BEDS Code: Report Card Data	4002092
6. Your position:	<input checked="" type="checkbox"/> School Librarian <input type="checkbox"/> School Library Assistant/Media Clerk <input type="checkbox"/> District Library Supervisor or Coordinator <input type="checkbox"/> Other
7. Who is responsible for leadership of the library programs in your district? *	<input type="checkbox"/> Library Director (central district duty/role) <input type="checkbox"/> Library Coordinator (central district duty/role) <input type="checkbox"/> District Administrator who supervises/coordinates school library programs (among other district duties/roles)

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	<input checked="" type="checkbox"/> X Lead/Representative Librarian (school-level librarian selected as a district representative) <input type="checkbox"/> Other
8. How often do librarians in your district meet for planning & professional development? *	<input checked="" type="checkbox"/> X Monthly (or more frequently) <input type="checkbox"/> Quarterly <input type="checkbox"/> Twice a year <input type="checkbox"/> Once a year <input type="checkbox"/> None
SECTION - Library Management (Staffing):	
9. Library Staff Information: (Please indicate the number of employed staff, counting each only once. If none, enter 0.)	Number of full-time librarians: <u> 2 </u> Number of part-time librarians: <u> 0 </u> Number of full-time library assistants: <u> 2 </u> Number of part-time library assistants: <u> 0 </u>
SECTION - Library Management (Book Budget):	
10. Total dollar amount spent on library books including ebooks:	\$ 16,513.79
SECTION - Library Management (Scheduling & Planning):	
11. What type of scheduling is used in your library?	<input type="checkbox"/> Fixed (regularly scheduled classes) <input checked="" type="checkbox"/> X Flexible (classes scheduled based on need by the teacher and the librarian; schedule varies weekly) <input type="checkbox"/> Partially Flexible (combination of fixed and flexible)
12. Library patron visitors snapshot:	Typical number of class visits per week: 8 Typical number of individual (nonclass) patron visits per week: 1,000 Typical number of teacher (nonclass) patron visits per week: 75
13. Average number of class/group visits per week to the library for learning activities (NOT including regular fixed-scheduled classes):	8
SECTION - Library Collection:	
14. Total Number of Items in Collection Print & eBooks (all items): <i>Report Card Data</i>	21,517
15. Average Copyright Year for total Collection Print & eBooks (ex. 1987): <i>Report Card Data</i>	2006
16. Collection Use & Changes during the current school year:	
	Total circulation for this school year: <u> 9,243 </u> Total books added to the collection: <u> 453 </u> Total books weeded from the collection: <u> 92 </u>

Please keep this form for your school library media center's records.

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SECTION - Technology & Online Resources:	
17. Computers & Technology in the Library:	Number of circulation computers: <u> 2 </u> Number of administrative computers: <u> 6 </u> Number of student-accessible computers and laptops (non-lab): <u> 5 </u> Number of student-accessible computers and laptops in a library lab: <u> 18 </u> Number of student-accessible tablets: <u> 0 </u> Number of student-accessible e-readers: <u> 0 </u>
SECTION - Advisory Committees:	
18. Does the library have active advisory committees?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - School Library Advisory Committee only <input type="checkbox"/> Yes - Student Advisory Committee only <input type="checkbox"/> Yes - Both School Library Advisory Committee AND Student Advisory Committee
19. Did you or someone from your school attend the South Carolina Association of School Librarians (SCASL) annual conference this year?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
SECTION - Final Comments:	
20. What has been the highlight of your school year professionally? What has happened this school year that has made you proud to be a school librarian in South Carolina?	The highlight of our year was the increase in collaborative planning with teachers. This increase was a direct result of changes made to how our on-going professional development is conducted. Our new approach is individualized and allows teachers freedom to choose what they learn about and work on to improve student achievement and technology integration in their classrooms. Without the collaborative efforts of our school's Technology Learning Coach, this would not have been possible.

Records Verification:

Using the data I have recorded on this form, I completed the 2014-15 Library Media Specialist Survey online on the date listed below. I am keeping this completed form for my school library media center's records.

Librarian Signature: _____

Date Survey was complete online: _____

Please keep this form for your school library media center's records.