

The PTO is comprised of parents, administrators, and teachers working together to enrich the education environment at Bemis Elementary

Bemis Elementary PTO Meeting

Agenda

Friday, May 17, 2013

9:00am-10:15am

Facilitator: Jeanette Tanafranca, PTO President

Timekeeper: Vicki Wind, Vice President

Recorder: Kendra Cooper, Secretary

PTO Business

| | | |
|----------------|---|---------------------|
| 9:00am- 9:05am | Call To Order | Jeanette Tanafranca |
| 9:05am-9:10am | Introductions | Jeanette Tanafranca |
| 9:10am-9:15am | Approval of March Meeting Minutes | Jeanette Tanafranca |
| 9:15am-9:25am | Treasurer's Report and Proposed Budget for 2013-2014 | Janice Girling |

New Business

| | | |
|---------------|--------------------------------------|---------------------|
| 9:25am-9:35am | Elections for 2013-2014 | Jeanette Tanafranca |
|---------------|--------------------------------------|---------------------|

Announcements/Committee Reports

| | | |
|-----------------|--|---------------------|
| 9:35am-9:40am | President's Report | Jeanette Tanafranca |
| | • <i>Recognition, Troy Fitness Run</i> | |
| 9:40am-9:55am | Principal's Report | Mr. Whan |
| 9:55-10:10am | Committee Reports Market Day..... | Kendra Cooper |
| | Bemis Daze..... | Jeanette Tanafranca |
| | 5 th Grade Celebration & Promotion..... | Carol Jean |
| 10:10am-10:15am | Teacher's Report | Mrs. Gorosh |
| 10:15am | Adjourn | |

Fall Events: First Day Folder Stuffing and Jog-A-Thon Planning. Date TBD.

Next Meeting is in September, 2013. Date TBD.

Have a great summer!!

at Bemis Elementary

Bemis Elementary PTO Meeting Agenda Friday, May 17, 2013 9:00am-10:15am

*Facilitator: Jeanette Tanafranca, PTO President Timekeeper: Vicki Wind, Vice President
Recorder: Kendra Cooper, Secretary*

PTO Business

9:00am- 9:05am Call To Order.....Jeanette Tanafranca

9:05am-9:10am Introductions.....Jeanette Tanafranca

9:10am-9:15am Approval of March Meeting MinutesJeanette Tanafranca

9:15am-9:25am Treasurer's Report and Proposed Budget for 2013-2014.....Janice Girling

New Business

9:25am-9:35am Elections for 2013-2014.....Jeanette Tanafranca

Announcements/Committee Reports

9:35am-9:40am President's Report.....Jeanette Tanafranca

• *Recognition, Troy Fitness Run*

9:40am-9:55am Principal's Report.....Mr. Whan

9:55-10:10am Committee Reports

Market Day.....Kendra Cooper Bemis
Daze.....Jeanette Tanafranca 5th Grade Celebration &
Promotion.....Carol Jean

10:10am-10:15am Teacher's Report.....Mrs.
Gorosh

10:15am Adjourn

Fall Events: First Day Folder Stuffing and Jog-A-Thon Planning. Date TBD. Next Meeting is in September, 2013. Date TBD.

Have a great summer!!

March Bemis Elementary PTO Meeting

Date: Fri, Mar 22, 2013, 9:00 AM - 10:15 AM

Location: Bemis Elementary LGI Room

Minute Taker: Kendra Cooper

Attendees: Carol Jean, Heather Blair, Mehrun-nisa Ahmad, Janice Girling, Jeanette Tanafranca, Jeremy Whan, Julie Aman, Kendra Cooper, Marianna Perakis, Peggy Brandenberg, Porcha Gragston, Rosa Worth, Ruby Ramamoorthy, SwarnaLata Vinta, Vicki Wind

| No. | Tag | Title | Remark | Responsible | Due |
|-----|-----|----------------------------------|--|---------------------|-----|
| 1 | | Call to order | The meeting was called to order at 9:00 am. No new introductions were made. "March 22 2013 PPT.pptx" | Jeanette Tanafranca | |
| 2 | | January Meeting Minutes Reviewed | The January meeting minutes were summarized by Kendra Cooper and reviewed in full by the attendees. There were no proposed changes or additions to the January minutes. January minutes have been accepted and are available on the Bemis PTO blog. | Kendra Cooper | |
| 3 | | Treasurer's Report | The PTO budget was reviewed by Janice Girling for income and expenses. It appears we will have a surplus for this school year. | Janice Girling | |
| 4 | | President's Report | The Troy School District is piloting BYOD (bring your own device) at four schools. 3/22/13: aState of the County Address will be given. Check the TSD website for a podcast of the address. 4/9/13: the Spirit of Diversity award will be presented. The Bemis Cultural Coffee has been nominated, and all who have participated in hosting these wonderful events are welcome at the award ceremony. 4/22 and 4/23/13: NC review/accreditation 4/26/13: Wassa Elementary is holding their fundraising auction at the Troy Marriott. 5/18/13: Troy Fitness Fun Run at Boulan Park. Volunteers needed to man the first aid stations, etc... Open PTO Positions for 2013-2014 school year. If you have interest in participating on or chairing a committee, please contact Jeanette Tanafranca. If you are a current chair, and either do or do not wish to continue, please confirm that as well. Shout-outs! Thanks to Lata Vinta for all her great work putting together January's family fun night at Chuck E Cheese. Thanks to Rosa Worth and Porcha Gragston for their cultural coffee presentation in honor of Black History month. Thanks to Rosa Worth, Mehrun-nisa Ahmad, her girls, and Mrs. Gorosh for hospitality at the Open House. Thanks to Cindy Rivers, Zach, and Kate for a successful box top drive. | Jeanette Tanafranca | |

at Bemis Elementary

2

| No. | Tag | Title | Remark | Responsible | Due |
|-----|-----|--------------------|--|--|-----|
| | | | <p>Thanks to Heather Blair and Carly for coordinating Principal's Appreciation.</p> <p>Thanks to Cecilia Wagner for her continued work on the PTO Pulse.</p> <p>Thanks to all who helped with the Donuts with Dad/Male Figure event! It was a HUGE success! Lata Vinta, Vicki Wind, Athena Alitas, Mrs. Gorosh, Sue Deneen, Lori Gronstad, Heather Blair, Mr. Cottone, Mr. Francia, Farida Arif, Aasha Sharma, Christine Whiting, Carol Jean, Carmen Armin, Karri Lambert, Janice Girling, Jason, Robin, Cecilia Wagner</p> <p>Thanks to Julie Aman for coordinating our clinic volunteers</p> | | |
| 5 | | Principal's Report | <p>MEAP scores are in... In 3rd-5th grade, there are 8 categories... Bemis ranked 1st in 5 categories, 2nd in two others, and 5th overall statewide. (Approximately 2500 schools)</p> <p>Boulan was 1st in the state for middle schools.</p> <p>It is unknown what Troy High placed this year. Last year's ranking was 1st.</p> <p>There was a county forum for Visible Thinking last month. TSD held a seminar, and Bemis held a parent seminar as well. Additional seminars for parents are in the planning stages.</p> <p>7 other elementary schools are looking at our Visible Thinking Routines program and wanting to implement it in their schools.</p> <p>There is a potential bond issue for TSD next year, which will likely be used for technology improvements.</p> <p>Other needs for Bemis: kindergarten playground equipment for the newly expanded space.</p> <p>Hard wired presentation equipment for the cafe for assemblies and the like.</p> <p>New risers for kids music performances</p> <p>Microphone system for the stage so people sitting at the back can hear the kids as well.</p> <p>Bemis will be closed to schools of choice for the coming year. We have enrollment now for 92 kindergarten students for fall 2013. There will be 4 kindergarten sections for the fall. The plan is to use the room currently occupied by the MICI class in centrum 1. It is unknown at this time where that class will be moved.</p> <p>Please make sure you send in your intent form when it comes home with your student. It aids in planning and staffing for us to know which children will be returning to Bemis in the fall.</p> <p>Based on the current numbers, and incoming registrations, we will have roughly 550-575 students in the fall. Largest enrollment in Bemis history.</p> | Jeremy Whan | |
| 6 | | Committee Reports | <p>Box Tops: most successful collection ever!</p> <p>Market day: has been slow the past two months. \$675.24 earned YTD.</p> <p>Troy Special Education Parent Advisory Committee: Discussed common core curriculum as it relates to special needs students.</p> <p>Discussed IEP's and state monitoring</p> <p>Discussed a possible symposium for parents of children who receive services.</p> | Jeanette Tanafraanca, Kendra Cooper, Rosa Worth, Heather Blair | |

at Bemis Elementary

The PTO is comprised of parents, administrators, and teachers working together to enrich the education environment at Bemis Elementary

| No. | Tag | Title | Remark | Responsible | Due |
|-----|-----|-------------------|--|---------------------|---------|
| | | | <p>After school activities for kids Dr. Mark Bauer from Beaumont Hospital's Center for Human Development will be coming to speak at the 4/15 meeting in honor of Autism Awareness Month. Putting together a disability awareness workshop for 4th graders. Parents needed to volunteer.</p> <p>Teacher appreciation week starts May 7th. Kendra volunteered to help Heather with setup.</p> <p>Mother/Son event will be held at Skate World on Wednesday, April 17.</p> <p>Bemis Daze to be held Friday, May 17. The committee has decided on a luau theme. Vicki Wind is handling the silent auction. Contact her to donate items! Food will consist of hot dog carts (veggie dogs will be available). There will be a photo booth. So far, we have 20 THS volunteers! We will need parent volunteers as well! Working on setting up an "inclement weather" plan.</p> <p>5th grade recognition June 11. Awards in the morning, followed by pizza/swim party at the community center. We need 4th grade parents to volunteer for this event!</p> <p>Teachers' Lounge makeover. It is contracted space, so teacher input is required before making changes. A survey is in the works for them. Peggy motioned to approve a budget for the project. Vicki seconded, and the motion was approved by the quorum.</p> | | |
| 7 | | Next meeting | Will be our final meeting of the school year. Please contact Jeanette Tanafranca with any issues you wish to see on the agenda. | Jeanette Tanafranca | 5/17/13 |
| 8 | | Motion to Adjourn | Motioned - Mehrun-nisa Ahmad Second - Julie Aman Meeting Adjourned. | Mehrun-nisa Ahmad | |

at Bemis Elementary

Walter R Bemis Elem School PTO
Profit & Loss Budget vs. Actual
July 1, 2012 through May 12, 2013

***Account Balance as of 5/12/13: \$23,338.61**

| | <u>Budget</u> | <u>Jul 1, '12 - May 12, 13 Actual</u> | <u>Over/Remaining as of 5/12/13</u> |
|--------------------------------|------------------|---|---|
| Ordinary Income/Expense | | | |
| Income | | | |
| Jog-a-Thon | 28,000.00 | 38,626.55 | 10,626.55 |
| Beginning Balance | 19,600.00 | 19,617.81 | 17.81 |
| Box Tops | 1,000.00 | 1,521.05 | 521.05 |
| Family Events | | | |
| Chuck E Cheese | 200.00 | 282.46 | 82.46 |
| Dairy Queen | 100.00 | 74.45 | -25.55 |
| Donuts with Dad | 200.00 | 844.53 | 644.53 |
| Family Portrait Fundraiser | 50.00 | 20.00 | -30.00 |
| Mother-Son Event | 50.00 | -24.00 | -74.00 |
| Total Family Events | 600.00 | 1,197.44 | 597.44 |
| Fun Fair | 0.00 | -164.30 | -164.30 |
| Market Day | 600.00 | 1,042.90 | 442.90 |
| Retail Stores | | | |
| GFS | 0.00 | 0.00 | 0.00 |
| Kroger | 0.00 | 937.31 | 937.31 |
| Meijer | 0.00 | 0.00 | 0.00 |
| Target | 1,000.00 | 1,128.23 | 128.23 |
| Retail Stores - Other | 0.00 | 0.00 | 0.00 |
| Total Retail Stores | 1,000.00 | 2,065.54 | 1,065.54 |
| Spirit Wear | 0.00 | 111.00 | 111.00 |
| Total Income | 50,800.00 | 64,017.99 | 13,217.99 |

at Bemis Elementary

Walter R Bemis Elem School PTO

*Account Balance as of 5/12/13: \$23,338.61

Profit & Loss Budget vs. Actual

July 1, 2012 through May 12, 2013

| | Budget | Jul 1, '12 - May 12, 13 Actual | Over/Remaining as of 5/12/13 |
|------------------------------|------------------|-----------------------------------|---------------------------------|
| Expense | | | |
| Community | | | |
| 5th Grade Recognition | 1,800.00 | 0.00 | 1,800.00 |
| Bemis Appreciation | 1,500.00 | 1,280.08 | 219.82 |
| Bemis Bears | 50.00 | 0.00 | 50.00 |
| Clinic | 100.00 | 101.08 | -1.08 |
| Donations | 300.00 | 300.00 | 0.00 |
| Hospitality | 600.00 | 428.55 | 171.45 |
| School Vision Fund | 4,000.00 | 4,175.00 | -175.00 |
| Landscape | 2,500.00 | 1,564.01 | 935.99 |
| Total Community | 10,850.00 | 7,848.72 | 3,001.28 |
| Enrichment | | | |
| BBBC | 350.00 | 0.00 | 350.00 |
| Classroom Grant | 3,200.00 | 2,925.00 | 275.00 |
| Technology | 12,696.00 | 16,203.00 | -3,507.00 |
| Field Day | 250.00 | 58.65 | 191.35 |
| Literacy Library | 1,400.00 | 0.00 | 1,400.00 |
| Music | 800.00 | 519.95 | 280.05 |
| Playground | 5,000.00 | 5,441.00 | -441.00 |
| Principal Fund | 1,000.00 | 1,000.00 | 0.00 |
| Program- Assemblies | 3,000.00 | 1,876.20 | 1,123.80 |
| Program Author Folder | 0.00 | 0.00 | 0.00 |
| Service Squad | 400.00 | 415.00 | -15.00 |
| Smartboard Maint | 1,050.00 | 1,050.00 | 0.00 |
| Weekly Magazines | 2,500.00 | 2,473.19 | 26.81 |
| Total Enrichment | 31,846.00 | 31,981.99 | -315.99 |
| PTO Operations | | | |
| Bank Fees | 0.00 | 0.00 | 0.00 |
| Gifts | 300.00 | 0.00 | 300.00 |
| General Liability Insurance | 524.00 | 534.00 | -10.00 |
| Carryover Budget | 6,000.00 | 0.00 | 6,000.00 |
| Bemis Directory | 500.00 | 574.00 | -74.00 |
| Helium Rent | 300.00 | 0.00 | 300.00 |
| Historian | 180.00 | 0.00 | 180.00 |
| Supplies and Operating Costs | 500.00 | 273.61 | 226.39 |
| Total PTO Operations | 8,304.00 | 1,381.61 | 6,922.39 |
| Total Expense | 50,800.00 | 41,192.32 | 9,607.68 |

at Bemis Elementary

The PTO is comprised of parents, administrators, and teachers working together to enrich the education environment at Bemis Elementary

Election Ballot

PTO Positions 2013-2014

Executive Board Members

| | | |
|---------------------|------------|------------|
| President | Jeanette | Tanafranca |
| Vice President | Vicki | Wind |
| Secretary | Kendra | Cooper |
| Treasurer | Janice | Girling |
| Assistant Treasurer | Mehrunnisa | Ahmad |

Executive Council-Committee Chairpersons

| | | |
|--|-------------|-------------|
| 5 th Grade Promotion Celebration | Shelly | Phillips |
| | Karri | Lambert |
| 5 th Grade Fundraising (camp) | Matt | Wind |
| Auditor | Heather | Blair |
| Bemis Appreciation | | |
| Bemis Appreciation-Co-Chair | Chantal | Cafferty |
| Bemis Bears | | |
| Bemis DAZE | Cindy | Rivers |
| Book Fairs | Cindy | Rivers |
| Box Tops/Soup Labels | Julie | Aman |
| Clinic Coordinator | | |
| Communications | | |
| Community Rewards-Kroger/Target/GFS/Hollywood market | | |
| Cultural Coordinator | | |
| Directory | Marianna | Perakis |
| | Cecilia | Wagner |
| Family Nights (chuck e cheese) | Lata | Kagithala |
| Family Nights (co chair) | | |
| Health Coordinator | Barbara | Dawson |
| Historian (Yearbook) | Karri | Lambert |
| Hospitality | Rosa | Worth |
| Hospitality (Co-chair) | | |
| Jog A Thon | Vicki | Wind |
| | Cara | Penosa |
| Market Day | Kendra | Cooper |
| | Janice | Girling |
| Room Parent Coordinator | Peggy | Brandenberg |
| Safe Homes Rep/Red Ribbon | Beena | Nagappala |
| School Board Liasion | | |
| School Sign | Alex | Tovar |
| Site Committee | Carmen | Armin |
| Special Days | | |
| Spiritwear | Michelle | Kleiman |
| Website | Mr. Cottone | |
| Principal | Mr. Whan | |
| Teacher Representative | Mrs. Gorosh | |

at Bemis Elementary

Election Ballot PTO Positions 2013-2014

Executive Board Members President Jeanette Tanafranca Vice President Vicki Wind Secretary Kendra Cooper Treasurer Janice Girling Assistant Treasurer Mehrunnisa Ahmad Executive Council-Committee Chairpersons 5th Grade Promotion Celebration Shelly Phillips

Karri Lambert 5th Grade

Fundraising (camp) Auditor Matt Wind Bemis Appreciation Heather Blair Bemis Appreciation-Co-Chair Bemis Bears Chantal Cafferty Bemis DAZE Book Fairs Cindy Rivers Box Tops/Soup Labels Cindy Rivers Clinic Coordinator Julie Aman Communications Community Rewards-Kroger/Target/GFS/Hollywood market Cultural Coordinator Directory Marianna Perakis

Cecilia Wagner Family Nights

(chuck e cheese) Lata Kagithala Family Nights (co chair) Health Coordinator Barbara Dawson Historian (Yearbook) Karri Lambert Hospitality Rosa Worth Hospitality (Co-chair) Jog A Thon Vicki Wind

Cara Penoza Market Day Kendra

Cooper

Janice Girling Room Parent

Coordinator Peggy Brandenberg Safe Homes Rep/Red Ribbon Beena Nagappala School Board Liasion School Sign Alex Tovar Site Committee Carmen Armin Special Days Spiritwear Michelle Kleiman Website Mr. Cottone Principal Mr. Whan Teacher Representative Mrs. Gorosh

The PTO is comprised of parents, administrators, and teachers working together to enrich the education environment at Bemis Elementary

**Bemis Elementary PTO
Proposed Budget 2013-14**

May 12, 2013

Note: Budget will be re-evaluated after year-end actuals

| Income | |
|----------------------|------------------|
| Beginning Balance | 16,000.00 |
| Box Tops | 1,000.00 |
| Jog-a-Thon | 28000.00 |
| Family Events | 600.00 |
| Fun Fair | 0.00 |
| Market Day | 600.00 |
| Retail Stores | |
| GFS | 0.00 |
| Kroger | 0.00 |
| Meijer | 0.00 |
| Target | 1,000.00 |
| Total Retail Stores | 1,000.00 |
| Spirit Wear | 0.00 |
| Total Income | 47,200.00 |



at Bemis Elementary

The PTO is comprised of parents, administrators, and teachers working together to enrich the education environment at Bemis Elementary

**Bemis Elementary PTO
Proposed Budget 2013-14**

May 12, 2013

Note: Budget will be re-evaluated after year-end actuals

| Expense | |
|------------------------------|------------------|
| <u>Community</u> | |
| 5th Grade Recognition | 1,800.00 |
| Bemis Appreciation | 1,500.00 |
| Bemis Bears | 50.00 |
| Clinic | 100.00 |
| Donations | 300.00 |
| Hospitality | 600.00 |
| School Vision Fund | 1,000.00 |
| Landscape | 1,000.00 |
| Total Community | 6,350.00 |
| <u>Enrichment</u> | |
| BBBC | 350.00 |
| Classroom Grant | 3,200.00 |
| Teacher's Lounge | 3,000.00 |
| Technology | 6,000.00 |
| Field Day | 250.00 |
| Literacy Library | 1,400.00 |
| Music | 800.00 |
| Playground | 6,820.00 |
| Principal Fund | 1,000.00 |
| Program- Assemblies | 3,000.00 |
| Program Author Folder | 30.00 |
| Service Squad | 400.00 |
| Smartboard Maint | 1,050.00 |
| Weekly Magazines | 2,500.00 |
| Total Enrichment | 28,600.00 |
| <u>PTO Operations</u> | |
| Carryover Budget | 9,000.00 |
| Bemis Directory | 600.00 |
| Helium Rent | 300.00 |
| Gifts | 300.00 |
| General Liability Insurance | 550.00 |
| Supplies and Operating Costs | 500.00 |
| Total PTO Operations | 11,250.00 |
| Total Expense | 47,200.00 |
| Net Income | 0.00 |

at Bemis Elementary