



Lied Stem Academy's SOT Minutes
SOT Meeting Held at the Main Office Conference Room and via Google Meets
Tuesday, April 4, 2023, at 4:30 pm

School Organizational Team Members:

Tim Roberts, Chair/Teacher Member
Jason Martin, Vice-Chair/Parent Member
Angie Oliveros, Teacher Member
Tracy Lopez, Staff Member
Francis McCabe, Parent Member
Mariana Anaya, Secretary/Parent Member
Qendryn Rodman, Student Member

Admin: Kelly Thorson, Principal

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

1.0 Welcome & Roll Call

- 1.1 Lied Stem Academy School Organizational Team meeting was called to order at 4:33 pm on 4/04/23 at the Main Office's Conference Room and via Google Meets**
- 1.2 Members Present:** Admin Kelly Thorson (Principal), Tim Roberts (Chair/Teacher Member), Jason Martin (Vice-Chair/Parent Member), Angie Oliveros (Teacher Member), Tracy Lopez (Staff Member), Francis McCabe (Parent Member), Mariana Anaya (Secretary/Parent Member), and Qendryn Rodman (Student Member)
- 1.3 Members Absent:** None. All members were present.

2.0 Old Items

- 2.1 Reviewed/Approved Minutes from April 4, 2023, meeting at 4:36 pm; all members present were in favor**
- 2.2 First Motion** to approve the Minutes made by Jason Martin (Parent Member) at 4:35 pm
- 2.3 Second Motion** to approve the Minutes made by Francis McCabe (Vice Chair/Parent Member) at 4:35 pm

3.0 New Items

3.1 Hiring Updates

- 3.1.1 All staff and personnel have been hired
- 3.1.2 To place the French teacher in to fill in for the Spanish classes in order to meet the demand
- 3.1.3 Instead of having a French teacher, her classes would be split thus allowing for an extra ELA teacher to be hired (French classes will still be offered, but may be combined due to insufficient amount of students)
- 3.1.4 Hiring an additional ELA teacher will provide benefits overall for staff and will reduce student-teacher ratio thus reducing the amount of students in the ELA CORE classes
- 3.1.5 The 8th Grade ELA World Language Explorations class will also reduce the amount of students in the 7/8 ELA classes (not an easy task to change on the budget, but other options will be considered)
- 3.1.6 Position of Librarian may not be hireable, but position will be required to be changed on the budget to incorporate a Humanities/Librarian position instead
- 3.1.7 Could not find Science teacher, but we currently have a long-term substitute teacher who is working on their Teacher Certificate and who is earning their degree in Anatomy/Physiology or in the Sciences
- 3.1.8 CSMs are still in the process of completion (one went back to their former school); even though Lied has had setbacks, there may not be any openings as an office staff member may become a CSM

3.2 Budget Updates

- 3.2.1 An estimated amount of \$20K (Grant funding) to support new Sound System as old is antiquated, a hassle, has wires and tape which poses a hazard to the school and the students
- 3.2.2 The Robotics team/classes to purchase \$23K to include the following listed below:
 - 3.2.2.1 To include Storage Racks for the CTE classes (\$2,500)



(3.0 New Items. 3.2 Budget Updates. 3.2.2 Robotics purchase .. continued from above)

- 3.2.2.2 To include class cutter CNC machine with an average cost of about \$15-20K with additional district fees to include plug in outlets which costs an additional \$7k for installation (CCSD)
- 3.2.3 Student Record System for the Music Program in need of Audio and Production Equipment (\$10K)
 - 3.2.3.1 Music Program has to manually assemble loud speakers and rely on mobilizing their equipment for each and every performance which also poses a hazard to Lied SA's facilities, staff, and students due to visible tape and unsafe equipment overall
- 3.2.4 The Video Production courses (Mr. Roberts) are in dire need of Video and Production Equipment required to enhance the Navigator News and the Radio Productions currently in place with a cost of about \$8K
- 3.2.5 Calculators are also needed for the Math classes offered at Lied STEM Academy
- 3.2.6 Project Lead the Way to be funded \$2k
- 3.2.7 Ms. Romzek would also like funding for her CTE class course upgrades
- 3.3 **Facility Updates**
 - 3.3.1 With an estimated \$9,400 left, the Building's budget would replace the carpet at the Library with hardwood/laminate flooring
- 3.4 **Upcoming Events**
 - 3.4.1 **Upcoming Testing Dates:**
 - 3.4.1.1 **Science MAPs** testing (6th-8th) to be taken on **Friday, April 11th, 2023**
 - 3.4.1.2 **Math MAPs** testing (6th-8th) to begin **Monday & Tuesday, April 17th & April 18th, 2023**
 - 3.4.1.3 **ELA MAPs** testing (6th-8th) to begin **Friday, April 21, 2023, and Monday, April 24, 2023**
 - 3.4.1.4 **SBAC ELA** (6th-8th) to be administered on **Wednesday, April 26th & Thursday, April 27th, 2023**
 - 3.4.1.5 **SBAC Math** (6th-8th) to be administered on **Monday, May 1st & Tuesday, May 2nd, 2023**
 - 3.4.1.6 **SBAC Math** (6th-8th) **Make-Up Test** to be administered on **Wednesday, May 3rd, 2023**
 - 3.4.1.7 **SBAC Math** (6th-8th) **Make-Up Test** to be administered on **Thursday, May 4th, 2023**
 - 3.4.1.8 **SBAC** (6th-8th) to be continued on **Friday, May 5th, 2023**
 - 3.4.2 **Upcoming Lied STEM Academy Events:**
 - 3.4.2.1 **Multicultural Night** to be held on **Thursday, April 13, 2023**
 - 3.4.2.2 **Scholastic Book Fair** (Library) to run from **Thursday, April 13th through Friday, April 21st, 2023**
 - 3.4.2.3 **Staff Development Day** (No School for Students) on **April 28th, 2023**
 - 3.4.2.4 **Lied SA's Bike & Roll to School Day** on **Wednesday, May 3rd, 2023**
 - 3.4.2.5 **The Performing Arts Trip** (begins) and **Tournament of Kings** (Band & Orchestra) at the Excalibur Hotel & Casino both to be held on **Friday, May 5th, 2023**
 - 3.4.2.6 **Teacher Appreciation Week begins Monday, May 8th through Friday, May 12th, 2023**
 - 3.4.2.7 **Yearbook Launch Party** to be held on **Tuesday, May 9th, 2023, at Lied STEM Academy's Cafeteria**
 - 3.4.2.8 **The NJHS** (Nat'l Junior Honor Society) **Induction Ceremony** will be held on **Friday, May 12th, 2023, at Lied Stem Academy's Gymnasium**
 - 3.4.2.9 **6th/7th Grade Awards Night** to be held on **Monday, May 15th, 2023**
 - 3.4.2.10 **8th Grade Awards Night** to be held on **Friday, May 12th, 2023, followed by..**
 - 3.4.2.11 **8th Grade Dance** (following Awards Night) to be held also on **Friday, May 12, 2023**
 - 3.4.2.12 **STEM Tank presentations** to be held on **Tuesday, May 16th starting at 1:30 pm and Wednesday, May 17th starting at 8:15 am of 2023; both STEM Tank days/dates (Tuesday and Wednesday) are Open to Family and Friends**
 - 3.4.2.13 **Monday, May 22nd, 2023; 4th Grading Period ends and the 2022-23 school year ends!**
- 3.5 **Good for the Order Questions**
 - 3.5.1 **Congrats to Mr. Tim Roberts (SOT Chair/Teacher Member) for his nomination for the Heart of Education Award along with 10 Lied Staff Members/Teachers who were also nominated**



- 3.5.2 A Community Forum will be in place to discuss the 7x10 ft Digital Communication Display Board to be placed at the end of the building in order to receive community feedback

3.5.2.1 Feedback will determine the neighborhood's impact and if a permit will be required

4.0 General Discussion

4.1 Smarter-Balance (SBAC) testing information

- 4.1.1 Students will be given two days to complete their SBAC for each subject (Math, ELA, & Science)
- 4.1.2 More time will be given should a student require it and snacks will be provided
- 4.1.3 Make-up days are in place for students who miss the SBAC or any section of it
- 4.1.4 Check the school's website for additional testing information & for where to report on test dates
- 4.1.5 Incentives will not be given for attendance during the SBAC, but phone calls and reminders will be given
- 4.1.6 Students have been practicing for the SBAC on their Chromebooks

4.2 STEM Tank

- 4.2.1 Check the school's website for dates and additional information regarding the STEM Tank presentations
- 4.2.2 STEM Tank presentations are to be held on Tuesday, May 16th from 1:30-3pm and Wednesday, May 17th from 8:15-9:45. Both are OPEN to Family and Friends (and Community members as well)

4.3 Scholastic Book Fair

- 4.3.1 Lied STEM Academy's very 1st Scholastic Book Fair. All are encouraged to attend
- 4.3.2 Book Fair will last from Thursday, April 13th through Friday, April 21st, 2023, and will be open during Lied STEM Academy's Multicultural Night

5.0 Information

- 5.1 Next Meeting: Lied STEM Academy SOT meeting on Tuesday, May 2nd, 2023; 4:30 pm at Lied STEM Academy's office/conference room and via Google Meets (optional)

- 5.2 Next Agenda Items (subject to change): **Hiring, positions, facility, and budget updates; upcoming events**

6.0 Public Comment Period (2 minutes maximum allotted per person).. None were present

Speakers wishing to speak during the public comment period for this meeting may call Lied STEM Academy at 702-799-4620 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers who are disruptive will be asked to leave the meeting.

The meeting was adjourned by Francis McCabe (Parent Member) and Jason Martin (Vice Chair/Parent Member) at 5:05 pm