



**Human Services
School Based Public Health**



**WAKE COUNTY
PUBLIC SCHOOL SYSTEM**

**New Safety Protocols for
Medication Administration**

Dear Parent/Guardian:

As we prepare for the upcoming 2025-2026 school year, we would like to inform you of important new safety protocols regarding the administration of medications at school.

To ensure the highest standards of safety for our students, school nurses will now be required to verify all medications within two working days prior to school staff being able to administer them to students. This new verification process is essential to prevent any unnecessary harm and to ensure that students receive their medications correctly.

We want to assure you that during emergencies, school staff will continue to:

- Adhere to North Carolina Emergency Guidelines and/or the student's health care plan.
- Administer medication during an emergency if directed by the health care plan, provided the medication is ordered and available. It is our expectation that school staff respond accordingly to emergencies by following these guidelines.
- Override the school nurse's two-day period for verifying medications.

To expedite the school nurse verification process, we encourage you to bring medication and the completed Form 1702 to school and sign it in with staff the week before school starts.

We understand that these changes may raise some questions or concerns, and we encourage you to reach out to your school nurse with any inquiries you may have. Our commitment to the safety and health of our students is unwavering, and we appreciate your cooperation and understanding as we implement these new protocols.

Sincerely,

ALICIA BATES

School Based Public Health Nurse
Email: abates@wcpss.net
Phone Number: 919-524-6639

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए नि:शुल्क अनुवाद सेवाएं चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919)852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại, 919-852-3303

如果您需要免费翻译服务来了解学校流程, 请致电 (919) 852-3303