

*Columbia County Board of Education  
Regular Session  
September 24, 2019  
5:30 p.m.*

*The Columbia County Board of Education met at 5:30 p.m. Tuesday, September 24, 2019, at the Columbia County Board of Education. The following Board of Education members were present:*

*Mr. David Dekle, Chairman  
Ms. Lee Ann Meyer, Vice-Chairman  
Mr. David Alalof, Board Member  
Ms. Kristi Baker, Board Member  
Ms. Judy Teasley, Board Member*

**Call to Order**

*Chairman David Dekle called the meeting to order.*

**Invocation**

*Lewis Memorial United Methodist Church Director of Youth Ministries Grant Nichols gave the invocation.*

**Pledge of Allegiance**

*Blue Ridge Elementary Fifth Grade 4-H Presidents led the pledge of allegiance.*

**Approval of the Agenda**

*Superintendent Carraway requested the agenda be approved as submitted. Board Member David Alalof made a motion to approve the agenda as presented, seconded by Vice-Chairman Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

**Special Recognitions**

5. Special Recognitions
  - a. Columbia County Youth Leadership Class
  - b. Superintendent's Student Advisory Council
  - c. Jefferson Energy Cooperative OutReach for Education Donations
  
6. Board Comments and Acknowledgements

**Public Participation**

*There was no public participation.*

**Business Section**

*Superintendent Carraway requested tentative approval of the Consent Items 8a – 8i, as presented. Board Member David Alalof made a motion for tentative approval of Consent Items 8a–8i, seconded by Vice-Chairman Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

8. Tentative Approval of Consent Items
  - a. Minutes of the September 10, 2019, Regular Session Meeting
  - b. August Financials
  - c. Employee Travel
  - d. Fundraisers

- e. Partnerships
- f. Program/Camp/Employee Participation Requests
  - 1. Euchee Creek – After School Tutoring
  - 2. Columbia Middle – After School Tutoring
- g. Gifts and Donations
- h. Budget Amendments and Transfers
  - 1. Budget Amendment No. 3 – To Amend State Lottery for Additional Class at North Columbia Elementary
  - 2. Budget Amendment No. 4 – To Budget for School Security Grant
- i. Use/Lease of Facility Requests

**Tentative Approval of Board Policies**

*Superintendent Carraway requested tentative approval of Board Policies.*

- 1. *GBRIE – Religious Leaves and Absences*
- 2. *IFCB – Field Trips and Excursions*

*Vice-Chairman Lee Ann Meyer made a motion for tentative approval of Board Policy GBRIE –Religious Leaves and Absences, seconded by Board Member Kristi Baker, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

*Tentative approval of Board Policy GBRIE – Religious Leaves and Absences*

**BOARD POLICY**

**Descriptive Code: GBRIE**

**RELIGIOUS LEAVES AND ABSENCES**

**Date: Under Revision**

Employees of the Columbia County Board of Education may be absent from work for the observance of a religious holiday. ~~Such absences must relate~~ **relating** to the religious convictions of the employee's own faith. ~~Employees may elect to use any or all of their allotted personal leave, up to three days per school year, for the purpose of religious observances.~~

Employees earn ~~only~~ three days of personal leave per year ~~from accumulated sick leave~~ which may be used for religious leave or any other personal leave as defined in Policy GBRI Personal Leave. Employees shall request personal leave from their supervisors/ principals at least one week prior to the absence, except in cases of emergencies. ~~Religious~~ **Such personal** leave will be granted ~~only~~ if the employee has sufficient accumulated ~~sick leave and~~ personal leave to cover the absence for religious leave.

If an employee desires to take leave for the observance of recognized religious holidays in excess of three days allowed for personal leave, the employee may take unpaid leave for such purposes provided that such leave is not excessive and does not interfere with fulfilling the obligations of his or her job.

Nothing in this policy is intended to provide additional days of personal leave for religious reasons. ~~Employees earn only three days of personal leave per year from accumulated sick leave which may be used for religious leave or any other personal leave as defined in Policy GBRI Personal Leave. Employees shall request personal leave from their supervisors/ principals at least one week prior to the absence, except in cases of emergencies. Religious leave will be granted only if the employee has sufficient accumulated sick leave and personal leave to cover the absence for religious leave.~~

PROCEDURE: NO

ADOPTED: 01/13/98

REVISED: 08/10/99, 7/24/18

## **Columbia County Board of Education**

*Board Member David Alalof made a motion for tentative approval of Board Policy IFCB – Field Trips and Excursions, seconded by Board Member Kristi Baker, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

*Tentative approval of Board Policy IFCB – Field Trips and Excursions*

### **BOARD POLICY**

**Descriptive Code: IFCB**

### **FIELD TRIPS AND EXCURSIONS**

**Date: October 23, 2018**

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The Board of Education recognizes the value of field trips for extending ~~the~~ instructional experiences and authorizes these trips when the purpose relates directly to instructional objectives. Requests for field trips must be approved by the principal. Prior to the scheduled trip, the parent (guardian) of each participating student must submit a signed permission statement.

Field trips that will be utilizing public school bus transportation must be planned to commence and end between regularly scheduled bus routes, with the exception of field experiences which are included in our curriculum guides. Alternative methods of transportation should be sought for trips which cannot be accommodated within this timeframe. However, the Board of Education prohibits the use of multiple-passenger vans to transport students for any school sponsored activity. Multi-passenger vans are identified as those vans which have a transport capacity of ten or more passengers. All other vehicles, including mini-vans, may be used to transport students for curricular and non-curricular activities provided the guidelines for use of private transportation as contained herein have been fully implemented.

Students participating in approved field trips shall be counted present for attendance purposes for trips lasting up to two (2) days. Students on trips extending beyond two days shall be given an excused absence for any days beyond two, except in the case of trips included with the approved curriculum. ~~Any~~ **Every** overnight field trip must be approved by the Board of Education. Information on the trip must include the dates of the trip, arrival and departure times, schedule of activities correlated to the approved course objectives, list of potential chaperones with specific assigned responsibilities, mode of transportation, and projected costs of the trip per participant. Student behavioral expectations will be governed by the local school discipline policies and the Code of Conduct as established by the Board of Education.

The Board of Education recognizes that extra-curricular activities and excursions, which are non-instructional field trips, may be offered or allowed to enhance the educational experience. These activities are optional, at the discretion of the parent and the student. Students and parents participating in extra-curricular activities or excursions may be required to execute releases in order to participate in these activities.

Non-school sponsored trips involving international, overseas, air and/or rail travel require Board approval, a specialized parent permission form, and travel insurance.

District owned transportation or adult private transportation will be available to students participating in required school-sanctioned events, including extra-curricular activities. Signed parental permission and releases will be required if private transportation is to be utilized. With written parental permission, a student may transport himself/herself and sibling(s) in a private vehicle to a required school-sanctioned event. Students are not allowed to transport other

students to required school-sanctioned events. Transportation to and from practices of extra-curricular activities held at the school site is at the discretion of the parent or guardian. District owned transportation or adult private transportation will be available to students participating in required practices held at remote sites.

Guidelines for use of private vehicles:

- a. The owner of the vehicle must file with the school proof of liability and no-fault insurance.
- b. The driver of the vehicle must provide the school a copy of his/her valid driver's license and declare any driving/traffic violations charged against him/her within the past three years.
- c. **The driver of the vehicle must view the Child Abuse Prevention Training video, sign a Volunteer Release Form, and have an approved background check on file with the Human Resources Department.**
- d. The parent must provide written permission and execute a release for any student participating in a required school-sanctioned event to be transported in a private vehicle.

The Columbia County Board of Education prohibits school sponsorship of senior trips and other trips that are primarily social in nature.

**PROCEDURE: YES**  
**ADOPTED: 12/13/88**  
**REVISED: 6/8/99, 10/14/03, 7/24/18, 10/23/18**  
**Columbia County Board of Education**

**Final Approval of High School Language Arts Supplemental Novels**

*Superintendent Carraway requested final approval of High School Language Arts Supplemental Novels. Board Member David Alalof made a motion for final approval of High School Language Arts Supplemental Novels, as presented, seconded by Vice-Chairman Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

**Recommendations**

<b>Title</b>	<b>Recommended Grade</b>	<b>Notes</b>
Into the Wild	11 <sup>th</sup> grade	ALA Best Book for Young Adults
The Hot Zone	9 <sup>th</sup> grade	YALSA Best Book for Young Adults
Jurassic Park	9 <sup>th</sup> grade	YALSA Best Book for Young Adults
The Martian Classroom Edition	10 <sup>th</sup> grade	YALSA Top 10 Book for Young Adults (12-18)
The Alchemist: A Fable about Following Your Dream	10 <sup>th</sup> grade	Scholastic designates book for 9 <sup>th</sup> -12 <sup>th</sup> grade
Till We Have Faces	10 <sup>th</sup> grade	Commonly used in ELA curriculums
Alas, Babylon	9 <sup>th</sup> grade	Commonly used in ELA curriculums
True Grit	11 <sup>th</sup> grade	Scholastic designates book for 9 <sup>th</sup> -12 <sup>th</sup> grade
The Road	12 <sup>th</sup> grade AP	ALA Outstanding Book for College Bound and Lifelong Learners
All the Light We Cannot See	12 <sup>th</sup> grade AP	ALA Top 10 Book Written for Young Adults (12-18)
All But My Life	10 <sup>th</sup> grade	Scholastic designates book for 9 <sup>th</sup> -12 <sup>th</sup> grade
Unbroken	12 <sup>th</sup> grade	Scholastic designates book for 9 <sup>th</sup> -12 <sup>th</sup> grade
The Immortal Life of Henrietta Lacks	9 <sup>th</sup> grade	American Association for Advancement of Science Excellence in Science Books Award for Young Children Up to Young Adults

A Long Way Gone: Memoirs of a Boy Soldier	10 <sup>th</sup> grade	ALA Top 10 Book Written for Young Adults (12-18)
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- **ALA- American Library Association**
- **YALSA- Young Adult Library Services Association**
- **PLA- Public Library Association**

**Building Program Project Update**

*Superintendent Carraway presented the project update.*

*Superintendent Carraway discussed preparation for work to be done at the new Columbia County School District Support Department Complex on Riverwatch Parkway and recommended the approval for EMC Engineering Services to perform the site work plan. Board Member David Alalof made a motion to approve EMC Engineering Services to perform the site work for the Columbia County School District Support Department Complex, seconded by Board Member Judy Teasley, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

a. Bid Results and Contract Award for Paving

*Superintendent Carraway requested approval of the bid results and contract award for paving the parking lots at Blue Ridge Elementary and Evans High and to award the contract to Beam’s Contracting, Inc., for the amount of \$793,695. Board Member David Alalof made a motion to approve the contract award for the paving of the parking lots at Blue Ridge Elementary and Evans High to Beam’s Contracting, Inc. for a total of \$793,695.00, as presented, seconded by Board Member Judy Teasley, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

**RE: Recommendation for Asphalt Paving BRE and EHS**

On August 2, 2019, the Columbia County School District (CCSD), Purchasing Department, solicited competitive bids under request number HC-08-29-2019A. The solicitation was sent out to more than 15 vendors, posted on the CCSD website and Georgia Procurement Registry website.

The purpose of the request is to obtain formal bids for Asphalt Paving Blue Ridge Elementary and Evans High School. Bids were received from the following companies prior to August 29, 2019 bid closing.

<b>Sitemaster</b>	<b>Southern Asphalt, LLC</b>	<b>Reeves Construction Co.</b>	<b>Beam’s Contracting, Inc</b>	<b>E R Snell Contractor, Inc</b>
\$892,785.37	\$830,022.00	\$953,277.90	\$793,695.00	\$837,504.75

Beam’s Contracting, Inc has completed similar work for Reeves Construction, Ferguson Waterworks, Core & Main, EMC Engineering and the CCSD. Work for the CCSD has been completed in a timely manner.

Based on the bid inputs for work requested, we are recommending contract awards established on Liquid Asphalt Index to Beam’s Contracting, Inc. for the estimated values of \$181,820 for Blue Ridge Elementary and \$611,875 for a total amount of \$793,695.00. Work to be completed before August 31, 2020 to mutually agreed upon schedule between Beam’s Contracting and FMO.

- b. Contract Award for Riverside Middle Heat, Ventilation, and Air Conditioning, Ceiling and Light Replacement

*Superintendent Carraway reviewed and requested approval of the contract award for Riverside Middle Heat, Ventilation, Air Conditioning, Ceiling and Light Replacement as presented at the March 12, 2019 Board Meeting, wherein the contract for Riverside Middle Heat, Ventilation, Air Conditioning, Ceiling and Light Replacement would be negotiated with Copper Construction Co., Inc., to determine an acceptable timeline for performing the work at Riverside Middle for \$4,302,784. Board Member David Alalof made a motion to approve the contract award for Riverside Middle Heat, Ventilation, Air Conditioning, Ceiling and Light Replacement as presented at the March 12, 2019 Board Meeting to Copper Construction Co., Inc., in the amount of \$4,302,784.00, seconded by Board Member Kristi Baker, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

**BID TABULATION**

Lakeside & Riverside Middle Schools HVAC, Ceiling, & Lights Replacement  
 Columbia County School District  
 Att: Dr. Sandra Carraway  
 4781 Hereford Farm Road  
 Evans, Georgia 30809

HARLEY & ASSOCIATES ARCHITECTS, P.C.  
 718 BROAD STREET  
 AUGUSTA, GEORGIA 30901

Bid Date: March 5, 2019  
 Time: 10:00 A.M.

CONTRACTOR	BID BOND	ADD.	BASE BID	ALT. NO. 1	ALT. NO. 2	AUTOMATED LOGIC	CARRIER	TRANE	PER SCHEDULE
Contract Management, Inc. PO Box 3833 Augusta GA 30914			DID NOT BID						
Copper Construction Co., Inc. 419 McIntosh St Vidalia GA 30474	✓	1 & 2	\$8,589,227	\$4,302,784	\$4,286,443	\$580,947	\$218,000	\$418,910	NO
Gold Mech, Inc. PO Box 3927 Augusta GA 30914	✓	1	\$9,193,760	\$4,755,490	\$4,438,270	\$580,947	\$436,000	\$418,910	YES
Kuhike Construction & Associates, Inc. PO Box 14549 Augusta GA 30919			DID NOT BID						
Waters Mechanical, Inc. PO Box 23 Glennville GA 30427			DID NOT BID						

I certify that this is a correct tabulation of bids as read aloud, and I certify that I have personally and visually checked the tabulation against the proposal form submitted and Copper Construction Co., Inc. is the apparent low bidder.

  
 HARLEY AND ASSOCIATES ARCHITECTS, P.C.

**Superintendent Reports and Announcements**

*Superintendent Carraway presented the following reports and announcements.*

- 12. Superintendent Reports.....Superintendent Carraway
  - a. Class of 2019 Graduation Rates
  - b. Chamber of Commerce Teachers in Business Tour, September 27
  - c. Teacher of the Year Banquet, First Baptist Church, October 3, 6:30 p.m.
  - d. State Board of Education Dinner, Champions Retreat Golf Club, October 8, 7:00 p.m.
  - e. North Harlem Elementary Building Dedication, October 10, 5:00 p.m.
  - f. Student Fall Break, October 14 – 15
  - g. Teacher Fall Break, October 14
  - h. Teacher Professional Learning Day, October 15
  - i. National School Lunch Week, October 14 – 18
  - j. School Bus Safety Awareness Week, October 21 – 25
  - k. Red Ribbon Week, October 23 – 31
  - l. REACH Signing Day, Board of Education, October 22, 4:00 p.m.
  - m. School District Chorus Festival, Grovetown High Auditorium, October 26, 9:00 a.m. – 3:00 p.m.

**Executive Session**

*At this time, a motion for the Board to retire into Executive Session was made by Vice-Chairman Lee Ann Meyer, seconded by Board Member David Alalof, and approved by*

*Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

*Upon returning from Executive Session, Vice-Chairman Lee Ann Meyer made a motion that Chairman David Dekle be directed to execute an affidavit, as called for by Georgia Law, affirming that no subject was discussed during Executive Session, which violated the Open Meeting Law of the State of Georgia. The motion was seconded by Board Member David Alalof, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

#### **Personnel Recommendations**

*Vice-Chairman Lee Ann Meyer made a motion for approval of the personnel list as discussed in Executive Session, seconded by Board Member David Alalof, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker and Board Member Judy Teasley.*

#### **Board Items**

*Chairman David Dekle requested Superintendent Carraway to look at possible dates for a Fall Retreat in October, if possible.*

#### **Adjourn**

*There being no further business, Board Member David Alalof made a motion to adjourn, seconded by Board Member Judy Teasley, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.*

*David Dekle, Chairman*

*Superintendent Carraway*