A2C (Accelerate to College) English
2020-21

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This 5th period class meets LIVE every Wednesday & Friday 9:00--9:30. (Office hours Monday 11:00--11:30)

> **Jefferson Community and Technical College must remain flexible to meet challenges that may include epidemics, pandemics, natural disasters, human-influenced disasters, and any and all threats to the College campus, students, employees, and surrounding communities. To ensure the safety and well-being of our constituencies, the College maintains the right to move classes temporarily or permanently to online, remote platforms; to a hybrid section that includes some face-to-face learning and some remote learning; or to a different campus, location, building, or time. Additionally, the College reserves the right to institute plans or practices in the physical classroom/lab/activity spaces and common areas to protect students and faculty. The College will attempt to make these changes as minimally disruptive as possible, but the College reserves the sole right to alter the particular type, place, or time for their classes.**

COURSE DESCRIPTION: This course is designed for students needing to demonstrate college readiness in English Language Arts. Its purpose is to enhance each students' reading, writing and language skills, preparing them for college-level English courses. Students who successfully complete this course will be given credit for ENG 096 Introduction to College Writing at Jefferson Community and Technical College and will be eligible for dual-credit English courses. Alternatively, students who successfully complete this course will be considered college-ready in English upon enrollment at Jefferson Community and Technical College after graduation from high school. Students must complete the online Jefferson Community and Technical College application. Students must also complete and sign the Accelerate to College application, and that application must be on file in the Dual Credit Office for credit to be awarded. Each student will receive a student ID number and student email account, and will be eligible to use any of Jefferson's student services. By putting college within reach for enrolled students, this course supports JCTC's mission to transform "lives and communities through educational excellence in an inclusive environment that opens doors for all students."

COURSE FORMAT:
- This course has been redesigned so that you, the student, have an active role in learning English Language Arts.

- Throughout the course, interpersonal and success skills will be developed through cooperative learning activities that will aid in your success in college-level coursework and contribute to your JCPS Backpack.
- During class time, you will be reading and writing. Your instructor will work with you to be sure that you understand what you are doing, answer your questions, assist you in your learning, and help you monitor your progress in the class.

STUDENT LEARNING OUTCOMES: Upon completion of this course, the student will be able to:

1. Read, comprehend and analyze complex literary and informational texts independently and proficiently.
2. Use the writing process to create organized and well-developed paragraphs and multi-paragraph writing.
3. Follow the conventions of standard written English, including grammar, usage and mechanics.
4. Respond in writing to reading.
5. Use technology as a tool to produce, edit, and distribute writing.
6. Demonstrate a basic knowledge of research skills and documentation.

KENTUCKY COMMUNITY AND TECHNICAL COLLEGES GENERAL EDUCATION COMPETENCIES
Students should prepare for twenty-first century challenges by gaining intellectual and practical skills, including
• inquiry and analysis
• critical and creative thinking
• written and oral communication, and
• information literacy.

CPE STATEWIDE GENERAL EDUCATION STUDENT LEARNING OUTCOMES
Upon completion of this course, you also will be able to
• Write clear and effective prose in several forms, using conventions appropriate to audience (including academic audiences), purpose, and genre.
• Identify, analyze, and evaluate statements, assumptions, and conclusions representing diverse points of view; and construct informed, sustained, and ethical arguments in response.
• Plan, organize, revise, practice, edit, and proofread to improve the development and clarity of ideas.

CRITICAL THINKING SKILLS
This course requires you to think critically. You will practice the skills of Analysis (abstract separation of a whole into its constituent parts in order to study the parts and their relationships to each other), Discrimination (the ability or power to make distinctions among items that are similar, often related to other skills of Evaluation, Applying Standards, and Judgment), Predicting (the ability to foretell based on calculation, knowledge, or inference from facts or experience), Explanation (the ability to make something comprehensible by describing the relevant operation, structure, or circumstances, related to Clarification), Interpretation (the ability to identify the significance of information in relation to a body of knowledge), and Logical Reasoning (the process of forming conclusions based on facts or evidence, often related to Objectivity). Critical thinking skills will be useful both in school and in life.

REQUIRED TEXTS AND MATERIALS
You will be required to read any materials assigned by your teacher, posted to the Google Classroom and/or your teacher's website. We will have several class texts that we will focus on over the course of the

year. Your teacher will make sure you know what text(s) are needed at the appropriate time.

USE OF BLACKBOARD AND OTHER TECHNOLOGIES

Most assignments and resources will be accessed through Google Classroom and your teacher's website. You will use JCTC's Blackboard for the SafeAssign system for detecting plagiarism.

ATTENDANCE POLICY: Class attendance and punctuality are essential to the learning process. That includes coming to class prepared with the proper materials. Class attendance and participation are critical to your understanding, mastery, and success in this course. Attendance will be recorded daily. All tests must be taken in the classroom. Students are responsible for recovering the missed assignments while absent and will have the number of excused days plus one to complete. Please see the JCPS Attendance Policies for further information: bit.ly/JCPSAttendancePolicy

JCPS STUDENT ACCEPTABLE USE TECHNOLOGY POLICY:
Jefferson County Public Schools (JCPS) offers students access to electronic information through a service called JCPSNet. Along with this access to computers and to people all over the world comes the availability of materials that may not be considered appropriate for use in the classroom. Because it is impossible to control all materials available through the global network, school staff and parents/guardians of minors are ultimately responsible for setting and conveying the standards that students should follow when using these information resources. JCPS supports each family's right to decide whether or not to allow their child to have access. Access is a privilege, not a right. Students are responsible for appropriate behavior when using JCPS-Net, just as they are in classrooms and school hallways. Therefore, general school rules for behavior apply. Access to network services is offered to students who agree to act in a considerate and responsible manner, and parent permission is required. Based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is inappropriate use, and their decisions are final. The administration and staff may revoke or suspend user access when these terms are violated.

GRADING CRITERIA:

Progression (homework, reflections, writing process work, in class work, quizzes, CFAs, etc.)   50%
Mastery (final major writing assignments, tests, projects,etc.)   50%
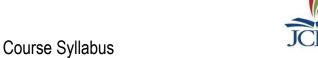   Essay One - This I Believe
    Essay Two - College/Career Experience
    Essay Three - Textual Synthesis
    Essay Four - ,

In order to be eligible for dual-credit English 101 and the Jefferson Pledge scholarship, you must

- receive a "C" or better for the course
  AND
- write four mastery level essays (receiving a grade of C or higher on each essay).

GRADING SCALE:

90% – 100%	**A**
80% – 89%	**B**
70% – 79%	**C**
60% - 69%	**D**
0% – 59%	**F/U**

WITHDRAWAL POLICY

As part of this course you are enrolled in ENG 096 at Jefferson Community and Technical College. If you decide that you do not wish to complete this course or your teacher advises it, you may drop it by October 15 and your enrollment will be cancelled. The course will be completely removed from your college transcript, that is, it will be as if you had never enrolled with the college.

LEARNING COMMONS: The Learning Commons provides help with library research and resources online and in person at the Downtown and Southwest Campuses. It also offers tutoring at every campus in math, English, and other subjects, as well as study spaces for individuals and groups. For more information, visit https://jefferson.kctcs.edu/current-students/student-resources/libraries/index.aspx.

STUDENT CODE OF CONDUCT:

Incidents of academic dishonesty and misconduct which occur within the context of a specific course are resolved by the academic department in accordance with the College academic honesty policy. In such a case, the instructor or academic department determines whether academic dishonesty or misconduct occurred, and if so, the appropriate academic penalty.

Sanctions for a finding of academic dishonesty or misconduct include but are not limited to:
- Requiring the student to resubmit the assignment
- A lower grade on the assignment or in the course
- A zero for the assignment or exam
- A failing grade in the course
- Removal from the course
- Referral for disciplinary actions beyond the above sanctions

All academic misconduct actions must be reported to the chief academic officer for record-keeping purposes. Students may appeal the fact of their guilt of the severity of the sanction to the College Appeals Board, which will make a recommendation to the college president, who is ultimately responsible for the decision. The student has no further appeal rights except in cases of suspension or expulsion.

STUDENTS NEEDING SPECIAL ACCOMMODATIONS:

Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) should receive them according to their IEP or 504 Plan on file at their high school.

STUDENTS' RIGHTS UNDER TITLE IX

The Kentucky Community and Technical College System, which includes Jefferson Community and Technical College, has zero tolerance for illegal discrimination of any kind. Any student who thinks he or she may have

been discriminated against or subjected to harassment by students or employees because of their race, color, national origin, sex, sexual orientation, marital status, religion, beliefs, political affiliation, veteran status, age, or disability (including denial of a request for an accommodation), has the right to pursue an informal and/or formal discrimination grievance. The Director of Student Advocacy and Deputy Title IX Coordinator is: Kimberly Duell (Kimberly.Duell@kctcs.edu; 502-213-2177).

POLICY ON CHEATING, PLAGIARISM, AND ACADEMIC DISHONESTY:
Jefferson Community and Technical College's policy on cheating and plagiarism is consistent with the definition of plagiarism provided by *Webster's Ninth New Collegiate Dictionary:*
 to plagiarize is to:

- steal and pass off (the ideas or words of another) as one's own;
- use (a created production) without crediting the source;
- to commit literary theft;
- present as new and original an idea or product derived from an existing source.

Jefferson Community and Technical College also considers a student to be guilty of plagiarism if the student allows his or her original work to be used by another student for academic credit.

Refer to the *KCTCS Code of Student Conduct* for Community College System policies and procedures. Visit http://kctcs.edu/Current_Students/Code_of_Student_Conduct.aspx to see an electronic version of this document.

For instances of academic dishonesty related to earning grades, the instructor may implement any of the three sanctions:

1. a failing grade for the specific assignment;
2. and/or a reduced grade for the course;
3. and/or a failing grade for the course.

CHANGES TO THIS SYLLABUS: Jefferson Community and Technical College and Jefferson County Public Schools reserve the right to make changes to this syllabus if the need arises. Students will be notified of any such changes.