

## **Emergencies**

ESD 123 will maintain an Emergency Preparedness and Response Plan and procedures necessary to implement the plan.

### **Drills**

Each site with students in ESD 123 will conduct at least one safety-related drill per month, including summer months when programs are in session with students. These drills will teach students the following three basic functional drill responses:

#### **Shelter-in-Place**

Students will receive instruction so that in the case of a hazardous vapor release that doesn't allow time to evacuate the campus, they will be able to remain inside and take the steps necessary to eliminate or minimize the health and safety hazard.

#### **Lockdowns**

Students will receive instruction so that in the event of a breach of security of a student program site, staff, students, and visitors will be able to take positions in secure enclosures.

#### **Evacuations**

Students will receive instruction so that in the event the program site or ESD 123 needs to be evacuated due to threats, such as fires, oil train spills, or tsunamis, they will be able to leave the building in the shortest time possible and take the safest route possible to another facility.

The above safety-related drills will incorporate the following:

1. Use of the site mapping information system in at least one of the drills; and
2. A pedestrian evacuation drill for sites in mapped tsunami hazard zones.

Emergency evacuation procedures are to be developed that cover each ESD 123 program and worksite.

## **Earthquakes**

The Board recognizes the importance of protecting staff, students, and facilities in the event of an earthquake. Facilities will be designed and maintained in a manner that recognizes the potential danger from such an occurrence. Likewise, staff must be prepared to take necessary action to protect students and staff from harm.

The Superintendent will establish guidelines and action taken by site administrators should an earthquake occur while students are in session.

## **Bomb Threats**

The Superintendent will establish procedures for action in the event that any threat is received toward the program site by telephone, letter, orally, or by other means.

## **Emergency Program Closure or Evacuation**

When weather conditions or other circumstances make it unsafe to operate student programs, the Superintendent is directed to determine whether programs should be started late, closed for the day, or

transportation will be provided only on emergency routes. Those decisions will be communicated through community media resources pursuant to a plan developed by the Superintendent or designee.

### **Pandemic/Epidemic**

The Board recognizes that a pandemic outbreak is a serious threat that could affect students, staff, and the community. The Superintendent or a designee will serve as a liaison between ESD 123 and local health officials. ESD 123 liaison, in consultation with local health officials, will ensure that a pandemic/epidemic plan exists in ESD 123 programs and establish procedures to provide staff and student safety during such an emergency.

### **Exceptions**

Emergency drills and procedures will be administered by the appropriate cooperative program staff at each of the programs operated by ESD 123.

When an emergency within a student program site or its surrounding area necessitates evacuation and/or total or partial closure of the student program within ESD 123, staff will be responsible for aiding in the safe evacuation of the students within the endangered program site or its surrounding area.

The Superintendent will establish procedures for the emergency closure of a facility or department.

First Reading: 1/27/22

Second Reading: 2/24/22

Adoption: 2/24/22

### **Reference:**

[RCW 19.27.110 International fire code—Administration and enforcement by counties, other political subdivisions and municipal corporations—Fees.](#)

[RCW 28A.310.220 ESD board—Delegation of powers and duties to superintendent.](#)

[RCW 28A.320.125 Safe school plans—Requirements—Duties of school districts and schools—Drills—Rules—First responder agencies.](#)

### **Cross Reference:**

[Policy 4310 - Relationships with Law Enforcement and Other Government Agencies](#)