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BORANG PERMOHONAN KERJA
EMPLOYMENT APPLICATION FORM

INSTRUCTIONS

1. Tick the relevant information.
2. Do not leave any item blank. If it is not applicable to you, please indicate 'N.A.'
3. Please attach a copy of your NRIC showing all relevant details

JAWATAN DIPOHON / POSITION APPLIED	
GAJI DIJANGKA / EXPECTED SALARY	
MAKLUMAT PERIBADI / PERSONAL PARTICULARS	
NAMA / NAME	
ALAMAT / ADDRESS EMAIL:	
TARIKH LAHIR / DATE OF BIRTH	**NO. K/P. /** NRIC
WARGANEGARA / NATIONALITY ● **Malaysian** ● **Lain- lain /** Others _____	**JANTINA /** GENDER ● **Lelaki /** Male ● **Perempuan /** Female
BANGSA / RACE ● **Melayu /** Malay ● **Cina /** Chinese ● **India /** Indian ● Lain-lain / Others _____	**AGAMA /** RELIGION ● **Islam** ● **Buddha** ● **Hindu** ● **Christian** ● **Lain-lain /** Others _____

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TARAF PERKAHWINAN / MARITAL STATUS ● **Bujang /** Single ● **Sudah Berkahwin /** Married ● **Sudah bercerai /** Divorced	**NO. TEL /** TEL .NO **MOBILE: _____** **HOUSE: _____**
NO. KWSP / EPF NO.	**NO. PERKESO /** SOCSO NO.
MAKLUMAT KELUARGA / FAMILY PARTICULARS	
NAMA / NAME	**NO. TEL /** TEL. NO
PEKERJAAN / OCCUPATION	**SYARIKAT /** COMPANY

MAKLUMAT PENDIDIKAN / EDUCATION QUALIFICATION				
KELULUSAN AKADEMIK ACADEMIC QUALIFICATION	**INSTITUSI** INSTITUTION	**MULA** FROM	**TAMAT** TO	**KEPUTUSAN (PNGK)** RESULT (CGPA)

PENGETAHUAN BAHASA / LANGUAGE PROFICIENCY				
BAHASA LANGUAGE	**PERTUTURAN** SPOKEN	**PENULISAN** WRITTEN	**PEMBACAAN** READING	**NYATAKAN KEBOLEHAN** EVALUATE YOUR ABILITY **Mahir /** Proficient **Perantaraan /** Intermediate **Asas /** Basic

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SEJARAH PEKERJAAN / EMPLOYMENT HISTORY		
SYARIKAT / COMPANY		
JAWATAN / POSITION	**MULA /** FROM	**TAMAT /** TO
GAJI / SALARY	**ALASAN BERHENTI /** REASON FOR LEAVING	
SYARIKAT / COMPANY		
JAWATAN / POSITION	**MULA /** FROM	**TAMAT /** TO
GAJI / SALARY	**ALASAN BERHENTI /** REASON FOR LEAVING	
SYARIKAT / COMPANY		
JAWATAN / POSITION	**MULA /** FROM	**TAMAT /** TO
GAJI / SALARY	**ALASAN BERHENTI /** REASON FOR LEAVING	

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RUJUKAN / REFERENCES	
NAMA / NAME	**SYARIKAT /** COMPANY
JAWATAN / DESIGNATION	**NO. TEL /** TEL. NO
NAMA / NAME	**SYARIKAT /** COMPANY
JAWATAN / DESIGNATION	**NO. TEL /** TEL. NO

MAKLUMAT LAIN / OTHER INFORMATIONS
Adakah anda pernah disabitkan dengan kesalahan jenayah? *Have you ever been convicted of a criminal offence ?* ● Tidak / *No* ● Ya / *Yes* _____ _____

TARIKH MULA KERJA / START WORKING DATE**:** _____

Saya mengaku bahawa maklumat yang diberikan di atas adalah benar dan lengkap dalam semua aspek. Saya faham bahawa sebarang salah nyata atau peninggalan maklumat mungkin dianggap mencukupi untuk menarik balik tawaran atau pemecatan seterusnya daripada pekerjaan.

I declare that the information provided above is true and complete in all aspects. I understand that any misrepresentation or omission of information may be considered sufficient for withdrawal of an offer or subsequent dismissal from employment.

_____ Signature

_____ Date