Rebus COMMUNITY

Handout: Session 8

Creating Ancillaries & Editing

Key Links
- Slide Deck
- Curriculum Hub

Overview

In this session, we're exploring exciting ideas to support student learning and help your future adopters have a smooth transition into using the resource you've created. Content creation spans a wide range of activities and forms, so feel free to think outside of the box - what would be helpful for fellow educators to make full use of the resource you are creating? In addition, this session also covers a critical phase in the OER creation process — editing. Editing ensures the usability and readability of the text and plays out in many different ways. Editing ranges from being extremely granular to having a bird's eye view of the entire resource. It's about connecting and weaving sections with one another and also with the goals and objectives you have outlined.

Learning Objectives

By the end of this session, you will be able to:

- Identify interactive components for your resource that can support student learning
- Consider ancillary materials that can support adopters in using your resource
- Summarize the different types of editing that could play out in OER projects
- Identify key editing roles required for your project
- Assemble an editorial team to help refine your content
- Estimate the amount of time needed for various editorial tasks during each phase
- Create an editorial workflow and style sheet to share with your team

Questions to Consider

1. For which topic areas would it be most beneficial to have more engagement and interactivity from your students?
2. What types of engagement would be best suited to help your students remember, understand, apply, and analyze the content covered?
3. What additional scaffolding may be helpful for adopters of your resource? Consider the materials that support teaching with the resource like syllabi, lesson plans, slide decks, learning activities, and assessments.

4. What is your workflow for the editing phase? What are the strategies you will use to ensure expectations are clear to all parties?
5. Who and how will you recruit editors for your project? Consider subject-matter experts, professional editors, and accessibility specialists.

Reflective Checklist

- ❏ Discuss with your team which interactive components and ancillary materials would be best suited to support the use of your resource
- ❏ Encourage your existing team of editors to review your book outline
- ❏ Outline the editing workflows so you and authors are aware of next steps
- ❏ Select a style guide
- ❏ Create a style sheet
- ❏ Share your style sheet and editorial guidelines with the editorial team
- ❏ Discuss best practices for editing, accessibility, and collaboration with the editorial team
- ❏ Host regular calls or check-ins with your editorial team

Additional Resources

Using H5P

- H5P and Pressbooks Kitchen, BCcampus
- Content Type Recommendations, H5P
- H5P OER Hub, H5P
- Decision Making Matrix for H5P Activities, eCampus Ontario H5P Studio
- H5P Periodic Table, Stuart Mealor, ElearningWorld
- Example: Nursing Skills - Unit Learning Activities, Wisconsin Technical College System
- Example: Significant Statistics - Data Basics, Virginia Tech
- Example: Open Music Theory - Digital Workbook, Virtual Library of Virginia
- Using Pressbooks Directory to find H5P Activities, Pressbooks

Hosting & Sharing Ancillaries

- Example: Astronomy Instructor Resources, OpenStax
- Example: Blueprint for Success Ancillary Materials, Dave Dillon
- Helpful Tool: How much should we assign?, Rice University, Center for Teaching and Learning

Editing Basics

- Editing Overview, *The Rebus Guide to Publishing Open Textbooks,* Rebus Community
- Part 4: Editing Content, *Making Open Textbooks* video series, Rebus Community
- How to Copy Edit, BCcampus

- Unit 4: Editing, Open Education Network

Hiring Editors

- Editorial Freelancers Association (EFA
- Editorial Rates - Freelancers (EFA)
- American Copy Editors Society
- Hire an Editor: Editors Canada
- Upwork
- Hiring Editors, *The Rebus Guide to Publishing Open Textbooks,* Rebus Community

Editing Documentation

- Create a Style Sheet, BCcampus
- Appendix 2: Style Guide, BCcampus
- Example Content and Review tracking sheet, Christina Hendricks & Rebus Community
- Example Editing Workflow, Christina Hendricks & Rebus Community
- Example Author Guide: Marking Open & Affordable Courses - see section on Citation, Styles, Formatting (Michelle Reed, Jessica Kirschner, Sarah Hare)



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