

Jan 2, 2023

1

SC Jobs January 2023

Teams and Committees are listed below in alphabetical order; jobs not part of a Team or Committee are on the last page.

Please help keep this list current. You can let Laurel Pollard know about changes, or you can fill out the [“Updates to Job List” form](#) on the “Members Only” page at Stonecurves.org.

Regarding our Community Job-Share Program:

In co-housing, the maintenance and management of our community and all its component parts are up to us. By design, we don’t employ an outside management company or maintenance director. This spirit of self-reliance and mutual support is central to the concept of co-housing.

With our relatively large population (about 85 members), and with all that must be done to keep the place running and in good condition, you can probably find a job (or jobs) that you’d enjoy doing on a regular basis.

Our community agreement is that **each adult Stone Curves member is asked to contribute at least 5 hours a month in helping with the work that needs to be done.** Children are invited to pitch in too, on the jobs or projects they can handle (safely and with adult supervision when needed, of course). And when we’re away, or otherwise unable to do our job, we look for someone who can do the work for us.

Please review our community’s ever-evolving list of jobs, to help keep it accurate and up-to date. There’s a LOT we can do, together or as individuals. And working together strengthens our sense of community, connection and commitment to this great place we call home.

Many thanks for your input, your hard work, and all that you do to keep Stone Curves a vibrant, well-managed and -maintained co-housing community.

[Back to List of Teams and Committees](#)

Jan 2, 2023

2

Teams and Committees

*(Hyperlinked Team or Committee name below will take you to a list of related jobs.
The “back” button will return you to the list.)*

[Architectural Review Committee:](#) Reviews proposed changes to building exteriors and common spaces

[CLUCK Team:](#) Cares for community flock of hens

[Common House Team \(CHIC\):](#) Cleans, maintains, and improves the Common House

[Creative Arts Team \(C.A.T.\):](#) Coordinates exhibits, lessons, and arts projects

[Finance and Legal Team:](#) Manages financial, legal and insurance issues as legally required Board Officers

[Garden Team:](#) Manages Community Garden

[Green Team:](#) Maintains and improves grounds and landscaping

[Infrastructure Team:](#) Maintains structures and improvements in common areas

[Irrigation Team:](#) Manages irrigation system

[Landscape Review Committee:](#) to maintain harmonious design and align w/ permaculture principles, we consult the LRC before planting or placing anything in our landscape.

[Membership Team:](#) Supports current and new members, maintains interest list, educates community and prospective members about co-housing. Maintains website and listserv

[Neighborly Fund Committee:](#) Manages community emergency assistance fund

[Pool Team:](#) Maintains pool and spa

[Pruning Team:](#) Prunes and maintains tree canopies

[Social Team:](#) Arranges community social events

[Jobs Not Part of a Team or Committee:](#) Everything else

[Large Jobs:](#) Some jobs are too big for a Team to handle alone, so we turn out for occasional all-community work parties. Examples: Garden, Landscape, Common House Cleaning.

[Back to List of Teams and Committees](#)

Jan 2, 2023

3

Architectural Review Committee: Reviews proposed changes to building exteriors and common spaces				
TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
Review proposed changes to building exteriors and public spaces	Caroline Fioramanti, Isabel Aaronson, Lidia Delpicollo	Meets only when a concern or request is submitted		Informs members re allowed changes to community property.
CLUCK Team: Cares for community flock of hens				
TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON:				decision for renewing the flock are in the works as of 10/2023
LINE ITEM AUTHORITY				
Common House Team (CHIC): Cleans, maintains, and improves the Common House				
TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	Tres deVries, Isabel		Isabel	

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

4

	Aaronson		Aaronson	
LINE ITEM AUTHORITY	Isabel: Kitchen and Dining Room. Tres, Common house supplies			
<u>CLEANING</u>				
Art room	VACANT	bi-weekly	Protocols are posted in the art room.	cleaners rotate at monthly intervals
Balconies & stairs: sweep and clean	VACANT	weekly		
Common bathrooms	Christina Pugh Jean Clark	weekly		1 bathrooms upstairs, w/floor, 2 bathrooms downstairs, no floors
Children’s toy room	VACANT	weekly		
Floors: kitchen; dining room; laundry room; mailbox area	VACANT	weekly		
Exercise/ movement room	Erin Hughes	weekly		
Grill & concrete under it	VACANT	weekly		
Kitchen	(Eloisa Mastrangelo) looking for someone else to do this job	weekly	Ken Cohn	Toss unlabeled food; De-lime and refill dish sanitizer
Laundry room	Angeles Colomo	weekly	Lidia, Chris, Ari, Whitney,	
Library	Tres deVries, George Flink. K. Ligon (summer)	weekly	Tres deVries, K.Ligon	
Living room	Tres deVries, George Flink	monthly	George and Tres	
Office/cafe	Kathy Olson Lidia Delpiccolo	monthly	Kathy Olson	

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

5

Tables and chairs in dining room: wipe down	VACANT	weekly		
Teen/meditation room	VACANT	monthly		
Windows inside and out	Tres deVries, George Flink	monthly	Tres & George	
Deep clean entire common house	Caroline Fioramanti (organizer)	spring and fall		
<u>OTHER COMMON HOUSE MAINTENANCE</u>				
Courtyard plantings	Vicky Bradley			
Library	Kathleen Ligon	weekly		LIA - Kathleen Ligon
Empty recycling near mailboxes	Lidia Delpiccolo	weekly		
Lock up CH	Kimberli Eddins, Kevin Lopez	nightly		
Maintain Workshop	Alex (?)	ongoing	Alex Lussow, John Ligon	See Dan Kruse for lock combination
CH Improvements	Entire Common House Team		Isabel Aaronson	
<u>GUEST ROOMS</u>				
Reservations: Guest Rooms	Debbie Chastain			
Cleaning Guest Rooms	VACANT			
Cleaning: Guest Bathrooms:	VACANT			
Linens: Guest Rooms (returning clean linens to rooms)	VACANT			
<u>PURCHASING</u>				
Cleaning supplies	VACANT			

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

6

Guest room supplies	Debbie Chastain			
Kitchen needs	Tres deVries			
Laundry detergent	Dan Kruse			
Creative Arts Team (C.A.T.): Coordinates exhibits, lessons, and arts projects Not currently active				
Task	WHO’S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	VACANT		Kathy Olsen	
LINE ITEM AUTHORITY	VACANT			
Finance and Legal Team: Manages financial, legal and insurance issues as legally required Board Officers				
OFFICERS Officers meet monthly as needed NOTE: We’re a hybrid. As a co -housing community based on consensus, the full community is the Board. As a condo assoc., our officers serve as a board with specific functions. (ARC is a mandated part of that.)				
Task	WHO’S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
President	Whitney Moran			Sign checks, deposit money, manage business
Vice President	Jim Gardner			Act for president if s/he is absent

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

7

Secretary	Tamara Sargus			record votes, keep minutes, authenticate records
Treasurer (prepare budget)	Pen Sand Dericka Rushbrook is helping with some financial matters			Keep books w/ proper accounting procedures
Assist treasurer	Matt Hameroff			LIA reimbursements, assist in budget prep and communication w/bookkeeper, LIA members
Review and renew insurance policies	Pen Sand			
Members at large	Nelson Cronan Caroline Fioramanti			
Garden Team: Manages Community Garden				
TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	Ari Yahrok		Ari Yahrok	
LINE ITEM AUTHORITY	Kaitlin Callahan			
Community liaison	Kaitlin Callahan			
Garden irrigation	Susan Walcott, Bryce LLOYD			
Publicize what's growing				
Weeding	Kathy Olsen, Kimberli Eddins,			

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

8

	Kaitlin Callahan Matthew Schoer			
Green Team: Maintains and improves grounds and landscaping				
TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSONS	Patrick Van Laere			Green Team is organized into sub-groups, each with a 'Go-To' person.
LINE ITEM AUTHORITY				
Cisterns	Patrick Van Laere	2-3 times/year	Laurel, Noah	Apply water when the ground is soaked by rain and cisterns are full. Also clear gutters & downspouts
Citrus	Kaitlin Callahan			Prune, fertilize. water when fertilizing
Compost	Vicky Bradley(w) Patrick (e)	4 hrs/month 2 hrs/month		
Lawn	Vicky Bradley Zayk and Simone	8 hrs/month		fertilize, mow, edge
Mosquito Control	Paloma Beamer			Inform Dan of standing water.
Trimming low branches and shrubs	K. Olson, L. Pollard, Ari Yahrok, Maura Raffensperger, Dave Beamer,	as needed through out the year.	Kathy Olson, Laurel Pollard, Ari Yahrok	Go to SC Members Only web area to note what needs trimming. (or call Laurel)

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

9

	P. van Laere, Angie Garcia-Colomo			
Tools	Tres DeVries Eloisa Mastrangelo			Maintain and replace as needed
Work Party	Patrick van Laere, Nancy Wilson	2nd Sat each month		
Weeding	all-community responsibility	as needed throughout the year		

Landscape Review Team

To maintain harmonious design and align w/ permaculture principles, we consult the LRC before planting or placing anything in our landscape.

TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
Members	Eloisa Mastrangelo Kathy Olsen, Ari Yahrok			

Infrastructure Team:

Maintains structures and improvements in common areas

TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	Jim Gardner Members include Whitney Morgan			Jobs too numerous to mention; see partial list below
LINE ITEM AUTHORITY	Jim Gardner			
CH HVAC: change filters,	VACANT			

[Back to List of Teams and Committees](#)

Jan 2, 2023

10

inspect 2x/year,				
Termite inspection & remediation	Noah Fay	Twice a year		
Fire suppression system test	George Flink	annual		
Find and remove graffiti	VACANT			
Replace exterior and stairway light bulbs	VACANT	as needed		
Other jobs include:	Maintain security gates, laundry machines, workshop interior and exterior lighting, roofs, fire sprinkler system & shutoffs, perimeter walls & fencing, CH gray water system, stucco, railings, CH fire alarm batteries, CH swamp coolers and AC/heating unit, wood sealing, annual back flow check.			
Irrigation Team: Manages irrigation system				
TASK	WHO’S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	MITCH			everything except garden irrigation
Notify community about SC use of irrigation water	VACANT	twice a year		
Monitor irrigation timers	MITCH	seasonal adjust ments as neede d		
Repair lawn sprinklers	MITCH	as needed		
Membership Team:				

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

11

Supports current and new members, maintain waitlists, educates community and prospective members about co-housing. Maintains website and listserv				
TEAM TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	VACANT		Dan Kruse, Maura Raffensperger	In 2023, we hope to re-assess the overlapping roles of Membership and Social Teams.
LINE ITEM AUTHORITY	Dan Kruse			
Calendar Access	Isabel Aaronson			
Directory of village residents and owners	Tim Malan			
Facebook Page	Tamara Sargus			
Jobs List: publicize jobs needing doing	VACANT		Laurel Pollard	
Jobs List: update	Susan Walcott, Kathleen Ligon		Laurel Pollard	
Listserv Membership	Tim Malan			
Buddy system for New Members			Maura Raffensperger	

[Back to List of Teams and Committees](#)

note: to search within this list, use the keystrokes “ctrl +F” (windows) or “command+f” (mac)

Jan 2, 2023

12

Listserv Moderator	Nancy Wilson	as needed		Manage community agreement to limit discussions Partner requested
Maintain website,	Kathleen Ligon, Pen Sand, Isabel			
Prospective and new member orientation	Dan Kruse		Dan Kruse Maura Raffensperger	Under development in 2021
Tours: Schedule	Dan Kruse			
Tours: Conduct	Dan Kruse			Laurel and Isabel do this when needed
Tradesperson List	Matt Hameroff			
Waiting list and SC sales report	Harmony DeFazio			coordinates with person giving tours
Neighborhood Fund Committee Manages community emergency assistance fund				
TEAM TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
NEIGHBORLY FUND COMMITTEE	Tres deVries Lidia DelPiccolo, Eloisa Mastrangelo Catherine	As needed	Lidia Delpiccolo, Eloisa Mastrangelo	helps members experiencing financial stress with short-term assistance
Hold Funds	Catherine (v3)			

[Back to List of Teams and Committees](#)

Jan 2, 2023

13

Pool Team: Maintains pool and spa				
TEAM TASK	WHO’S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	Alex Lussow			(County pool operator)
LINE ITEM AUTHORITY	Alex Lussow			
Check chlorine & acid levels	Susan Walcott, Virginia Miller,Catherine (V3), Jude and Nelson alternate: Paloma Beamer, Matt Hameroff, Erin	twice daily, morning/aft ernoon	Alex, Susan	
Sweep decks	Erin Hughes			
Weed pool enclosure	Paloma Beamer			
Vacuum pool & spa floors	Erin Hughes, Alex Lussow			
Other pool team duties:	skim water, clean filter, change salinator, purchase chemicals, arrange professional pool services. Reset error message in spa heater (Matt or Susan). Restart pool/spa electrical when emergency shut off has been hit (Alex, Susan, Matt, Nelson)			
Pruning Team Prunes and maintains tree canopy				
TEAM TASK	WHO’S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
POINT PERSON	Jim Gardner			
LINE ITEM AUTHORITY				

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Jan 2, 2023

14

Prune and shape trees	Jim Gardner, Ari Yahrok			
Social Team: Arranges community social events				
POINT PERSON	VACANT		Isabel, Judy, Jean, Laurel, Debbie, and many others	We hope to re-assess the overlapping roles of Membership and Social Teams.
LINE ITEM AUTHORITY	Debbie Chastain			Anyone wishing to organize a community social event asks Debbie to approve funds
Birthday potlucks	VACANT	monthly		
Craft Night	VACANT			
First Friday Fireplace Meet	Tres and George			pauses during summer
Holiday events	VACANT			
Village 3 Bring Your Own Supper	Laurel Pollard	Weekly. Varies according to season		
Wednesday potlucks	Jerry Asher Edie Schmitz			
STONE CURVES EATS OUT	Isabel Aaronsen	Monthly Usually on Thursday nights	Eloisa Mastrangelo, Isabel Aaronsen, et al.	Out for a restaurant meal. All are welcome
Other social gatherings	VACANT			

[Back to List of Teams and Committees](#)

Jan 2, 2023

15

Some other things we've done:	Movies on the lawn, YouTube nights , Sunday BBQ near the pool. 'Beyond Stone Curves" (organizers invite a member to speak about something they know; Game Nights, Bowling; Monthly events planned for the community by each village ; Community gatherings to welcome new members (Sounding the Conch, gift of bread & wine) Spring egg hunt, Holiday caroling, Thanksgiving, Halloween Talent Shows			
Jobs Not Part of a Team or Committee				
TEAM TASK	WHO'S DOING IT	TIME	WHO HAS INFO ABOUT IT	NOTES
Mailbox keys	Debbie Chastain			
Gate clickers	Dave Beamer, Derica			
Kids' meetings	Zayk and Simone, Tamara			
Pest Control Line Item Authority: John for bees & termites. Dan for mosquitoes	Termites: Noah Fay Bees: Vacant Mosquitoes: Dan Kruse, Paloma Beamer			(Mosquito control is a Subgroup of Green Team)
Village Reps	V1 Jerry Asher V2 Debbie Chastain V3 Laurel Pollard V4 Vacant V5 Tres deVries, Isabel		Laurel knows some history and current practices as of Feb 2021	
COMMUNITY MEETINGS				
Community Meetings, Facilitate	Caroline Fioramonti			
Community meetings,	VACANT			

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Jan 2, 2023

16

minutes				
<u>RECYCLING</u>				
Electronics & metals recycling	VACANT	2-3 times a year		Suburban Miners, 4650 N. Flowing Wells 406 7446
Free Day		1st Sundays		
Glass recycling	Jerry Asher and David Kirshbaum			NO glass in blue bins. Purple bins are all over Tucson
Styrofoam recycling	David Kirschbaum			
<u>SWEEPING</u>				
South parking lots & bin area	Vicki Bradley			
Exterior sidewalks	Vacant		Vicky Bradley	By agreement with city
interior sidewalks	Nancy Wilson			
North parking lot and bin area	Dan Kruse and Nancy Wilson			
Village sidewalks	V1- Kathleen Ligon V2-varies V3 Kimberli Eddins V4 Nancy Wilson, V5			
<u>TRASH PICKUP</u>				
Inside perimeter	all-community responsibility	as needed		Janene, Jean, Yoshi et. al. do this
Outside perimeter	David Kirshbaum			

[Back to List of Teams and Committees](#)