

Dear Parents and Carers,

We are very pleased that all students from Prep to Year 6 will return to school on Monday, 12th of October. All staff will be in attendance at school as well. Mount View Primary School has planned for the safe management of students' arrival and exit from school each day. The arrangements are:

Returning to School – Term 4 Pick-Up and Drop-Off Process

Due to size of our student population, our school will continue to implement a staggered drop-off and pick-up protocol for the foreseeable future:

Families with surnames A-L will start school at 8.50 am and finish at 3:15pm

(Students arriving after 9 am will be marked as late).

Families with surnames L-Z will start school at 9.00 am and finish at 3.30 pm.

(Students arriving after 9.15am will be marked as late).

Camp Australia will be available with normal operating hours. These students will join their classes at **8.50 am and leave at 3.30 pm** irrespective of surnames.

To ease traffic congestion and adult movement in the mornings and afternoons, parents are asked to drop off and pick up their children in a 15min time bracket.

Surnames A-L

Drop Off between 8:30-8:45am at one of the five coloured gates (Zones).

Pick Up between 3:15-3:30pm at one of the five coloured gates (Zones).

Surnames M-Z

Drop Off between 8:45am -9:00am at one of the five coloured gates (Zones).

Pick Up between 3:30pm- 3:45pm at one of the five coloured gates (Zones).

Parents need to discuss with their child, which (Coloured) gate they will be using to enter and exit school. This gate will then be the only gate used by that child for the foreseeable future. Please refer to map attached.

Older siblings are encouraged to walk their younger sibling to their classroom in the morning and pick them up at the end of the day. Parents are asked to inform the teacher of their individual entry and exit point arrangements via email.

Families are encouraged to walk where possible to alleviate congestion.

School grounds will be restricted to entry by **staff and students only**. Five entry points will be manned by staff during the scheduled drop-off and pick-up times.

Parents are encouraged to practise social distancing, non-contact greetings and to exit the vicinity as quickly as possible while dropping off or picking up students to alleviate social congestion around gates.

Early leavers and late arrivals

- As parents arrive they will ring the office, Sharyn will then ring classroom teacher to ask student to come and meet parents/carers outside the office.
- Late arrivals: **Students** must check in at the Compass kiosk at the front entrance.

Temperature Checks

- Teachers will be trained to take student temperatures with the non-contact thermometers.
- Teachers will check the temperature of each child at the classroom.
- If a child has a high temperature they will be sent to the school nurse.
- The school nurse will do a second temperature check.
- Parents will be contacted if they need to leave school because of their elevated temperature.
- Children who arrive late due to appointments, etc. will have their temperature checked by the nurse.

Hygiene

- All staff members will wear masks when not teaching.
- All primary students may wear masks but this is not mandatory.
- Hand sanitiser is available in each classroom, specialist learning areas and student toilets.
- All students are encouraged to bring their personal hand sanitiser.
- Good ventilation of learning spaces will be a priority.

Physical Distancing

- All staff will maintain appropriate physical distancing around the school.
- A range of staff lounge areas will be maintained around the school.
- All staff meetings will continue to be conducted on line unless outdoor meetings are deemed appropriate.

Cleaning

- Regular contact surface cleaning around the school will be maintained.

Regards,
Glenn Butler
Principal