Horizons K-8 Charter School Board — Regular Meeting Minutes

Date: Thursday, August 14, 2025
Time Called to Order: 6:18 PM (MT)
Location: On-site with Google Meet livestream

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1) Call to Order & Roles

- **Chair/Facilitators:** Travis Lockhart; Jasmine Graves Black-Clemons (GBC)
- **Timekeeper:** Adam Brink
- **Secretary (Minutes):** Jordan Logan
- **Process Observer:** Rachel Clionsky
- **Quorum:** Present (see roll below)

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2) Attendance

Parent Board Members (Voting)

- Travis Lockhart – Board Chair
- Jessica Slatus – Board Member
- Joel Gratz – Board Treasurer
- Rob Horansky – Board Member (joined at 6:30 PM)
- Jordan Logan – Board Secretary
- Michael Joseph – Board Co-Chair

Parent Attendees (Non-Board)

- John Begosian – Parent, former board member
- Michael Ashmore – Parent, former board member

School Administration

- Jasmine Graves Black-Clemons (GBC) – Head of School
- Kristin Hauger – Assistant Head of School

Teacher Board Members

- Adam Brink – Teacher Board Member
- Caley Gallison – Teacher Board Member (7–8 Science)
- Rachel Clionsky – Teacher Board Member (5–6)

- Kate Bachtel – Teacher Board Member (SPED & GT Coordinator)
- Jim Freund – Teacher Board Member (7–8 Math)
- Fran Cohen - Teacher Board Member (1-2)

Community Attendees

- Additional community members joined via Google Meet

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3) Public Comment

- The floor was opened for public comment (up to 3 minutes per speaker; 15 minutes total).
- **Result:** No public comments offered.

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4) Consent Agenda — Approval of Prior Minutes

- **Item:** Minutes of the regular meeting held May 28, 2025.
- **Discussion:** Corrections requested for misspelled names and attendance status.
- **Action:** Motion to approve with corrections.
- **Outcome:** Approved by the Board (after corrections).

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5) Nominations — At-Large Board Members (Non-Voting, 1-Year Terms)

Candidates:

- *Michael Ashmore* (former board member) — would contribute historical context (e.g., COVID period; prior charter renewal).
- *John Begosian* (former board member) — would provide continuity and institutional knowledge.

Context: At-large members are non-voting, may be invited into executive session as needed, and do not count toward parent/staff balance requirements.

Discussion:

- Benefits of institutional memory and historical insight were acknowledged.
- Teacher board members expressed that this proposal is inconsistent with past board practice, noting there is no precedent for at-large non-voting parent members.
- The expressed intention was to include outreach to community members, and people with specialized expertise.
- Teachers emphasized the action is not a current priority and did not support moving forward with the addition of these at-large members at this time.

Outcome: No concordance reached. Action deferred for consideration at a future meeting.

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6) Head of School Updates (GBC / Admin Team)

A. Director of Finance Hiring

- **Posting:** Position posted three times; final posting closed Aug 14, 2025.
- **Applicants:** Three applicants; one strong candidate declined due to compensation. Final application count to be shared Aug 15, 2025.
- **Interim Coverage:** External accounting firm under consideration as contingency.

B. Finance / Budget Status (FY24–25 wrap; actuals as of Aug 8, 2025)

- Fund 11 reconciled to actuals through Aug 8.
- Pending reimbursements (~$130,000; e.g., SPED, custodial true-up).
- Expenses tracking ~93% year-to-date; summer spend lower than usual.
- Beginning fund balance $631,191; administration projects >$800,000 once reimbursements post.
- Board requested clearer labels and MOUs for charter renewal to link purchase services/fees to deliverables.

C. Reporting & Transparency

- Budget/finance docs to be linked in future agendas (sensitive data removed).

D. Enrollment

- Current estimate ~380 students; final counts to be provided by next Wednesday.

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7) Action Items

1. **Bank Signer Update:** Add Joel Gratz as bank account signer; remove former members. *(Owner: Admin/Finance; Target: ASAP)*

2. **Finance Doc Links:** Include budget/finance links in agendas. *(Owner: Admin; Starting next meeting)*

3. **Line-Item/MOU Mapping:** Draft clearer line-item labels and MOUs/purchase-service definitions for charter renewal. *(Owner: Admin w/ FRC; Draft for renewal sessions)*

4. **Finance Director Search:** Share applicant totals after posting closes (Aug 15). *(Owner: Admin)*

5. **Enrollment Update:** Provide current enrollment counts by next Wednesday. *(Owner: Admin)*

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8) Executive Session — (See separate confidential summary)

Start: 7:03 PM • **End:** 9:30 PM (MT)

9) Adjournment

- Public session adjourned prior to executive session.

- Final adjournment at 9:30 PM (MT).

Appendices / References

- Agenda (posted publicly; Google Meet link provided; technical issues resolved).

- Corrected minutes of May 28, 2025.

- Fund 11 actuals through Aug 8, 2025 (admin copy).

- Hiring updates post-close.