

VOLUNTEER CLEARANCE AND REQUIREMENTS

Level I - Classroom & On-Campus Support - Less than 16 hours per month or 32 hours per year, no overnight field trips

Level I volunteers include volunteers in the classroom or other on-campus support. Requirements include:

- Completion of the Volunteer Application
- TB Clearance Verification

This level of clearance will allow you to act as a volunteer in classrooms, support campus activities.

Level II - General School Volunteer, Non-Paid Coach, Day and Overnight Field Trip Chaperone- More than 16 hours per month or 32 hours per year (No driving)

Level II volunteers include volunteers in the classroom or on other on-campus support and day/overnight field trip chaperone assignments.

Requirements include:

- Completion of the Volunteer Application
- Successful completion of a criminal background clearance through the FBI and Department of Justice requires applicants to be fingerprinted at one of several local Livescan locations.
- Completion of Mandated Reporter and Sexual Harassment Prevention training
- TB Clearance Verification

*This level of clearance will allow you to act as a volunteer in classrooms, support campus activities, and day/overnight field trips (as a non-driver). **Clearance typically takes 5 days.***

Tuberculosis (TB)

Clearance Verification [California Education Code \(EC\) 49406](#)

Tuberculosis Assessment/Examination: A volunteer in a school shall also be required to have on file with the school a certificate showing that, upon initial volunteer assignment, the person submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis.

Tuberculosis (TB) is a contagious disease that can be transmitted through the air, and it is important that we take all necessary precautions to prevent its spread. People can have and spread TB without knowing it. As part of our commitment to the safety and well-being of our students and staff, California Education Code requires ALL volunteers to provide documentation of TB clearance every 4 years.

Volunteers must upload TB clearance documentation when completing the volunteer application.

Submit **ONE of the following forms of TB clearance documentation** from a healthcare provider:

- TB risk assessment certificate of completion ([download form](#))
- Negative TB Skin test result*
- Statement from a healthcare provider that you are free of active TB infection

A TB skin test may NOT be recommended for individuals who have previously tested positive for TB and/or received a BCG vaccination against TB. Please consult your healthcare provider for further instructions.

✓ Documentation needs to be from a licensed healthcare provider within the last four years and must include the date, volunteer's name, volunteer's date of birth, and the healthcare provider's contact information.

If you have health insurance (other than Kaiser Permanente)	If you have Kaiser Permanente health insurance	If you do not have health insurance
You may contact your healthcare provider and request that they fill out the California School Employee	You can complete the TB risk assessment questionnaire via your online health portal. Kaiser Permanente will provide	You can also locate community providers for testing if you don't have

Tuberculosis (TB) Risk Assessment Questionnaire for you.	further instruction for those who need testing and possible follow-up care.	access to your own medical provider.
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LIVE SCAN FINGERPRINTING

In alignment with [California State Assembly Bill 506](#), effective July 1, 2025, all volunteers are required to be fingerprinted and cleared by the Department of Justice (DOJ) and FBI in order to be cleared to volunteer for EUSD.

Once a volunteer has been fingerprinted via Livescan for EUSD, they will not need to be fingerprinted again in future school years.

Livescan results and information are specific to an organization. EUSD does not have access to fingerprinting results completed through other organizations. Therefore, you will need to complete Livescan fingerprinting for EUSD in order to be cleared to volunteer in EUSD, even if you have been fingerprinted previously for other organizations. If you have been fingerprinted by EUSD you don't have to do it again.

When submitting your Livescan fingerprints, be aware that EUSD Human Resources has full visibility to any history of arrest for a felony or misdemeanor, regardless of conviction outcome. If you have ever been arrested, you may be contacted by Human Resources to provide additional information. Sometimes this could delay or prevent a volunteer's clearance.

All applicants must first complete the Volunteer Clearance Application. Submit it to your School so your school administrator or designee can add your information to the EUSD Volunteer Spreadsheet. Please pick up a Livescan form to process your fingerprints.