

# WHAT YOU NEED TO KNOW ABOUT MUSICAL INSTRUMENTS

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## Instrument Loan

- Musical instruments will be provided by the district to students enrolled in the corresponding instrumental class at no charge.
- Musical instruments will be distributed at the discretion of the program's music teacher.
- Upon distribution, the student and their parent(s)/guardian(s) will be required to sign a loan agreement form, and will be held responsible for any intentional or accidental damage. Students will not be held accountable for normal wear and tear. [Click here for a blank Loan Agreement Form.](#)
- Routine maintenance and repairs are handled by the SUHSD instrument repair technicians. Any repairs done without approval from the VAPA department will not be paid for by the school district.

## Policy for Lost, Stolen, or Damaged Instruments

- If an instrument is lost or severely damaged while loaned out to a student, the student and their parent/guardian will be responsible for the cost of repairs or the cost of a replacement instrument.
- The SUHSD Visual and Performing Arts Department will assess the cost to repair the damage or the cost to replace the instrument.
- A letter will be sent to the student's parent(s)/guardian(s) informing them of the cost (per the Instrument Loan Agreement) and the student's parent(s)/guardian(s) will be requested to make a payment to the Visual and Performing Arts Department in order to cover these costs.
- A copy of this letter will be provided to the school site's principal and the music teacher. Failure to cover these costs will result in the student being

placed on a fine list and the district will take appropriate actions including, but not limited to withholding transcripts.

## **Instrument Maintenance**

Instrument maintenance sheets are available for the following instruments:

- [Clarinet Maintenance](#)
- [Flute Maintenance](#)
- [Saxophone Maintenance](#)
- [Trombone Maintenance](#)
- [Trumpet Maintenance](#)