

Central Grade School PTO Meeting Minutes

6:00 p.m. Thursday, January 16, 2025

PTO Board Members in Attendance: Heather Cova, Jen Munch, Katie Wibby, Rachel McManus-Wagner, Emily Marek

Call to Order: Meeting called to order by Heather Cova

Announcements: Roll call of officers

Teachers Report: N/A

Treasurer's Report:

- Budget review
- Question regarding request for recorders
 - Emily or Heather will follow-up
- Emily will follow-up with a donation made to a specific classroom

Old Business:

New Business:

- Discussion regarding rolling over funds given to each teacher from one school year to the next
 - Will plan to only allow funds to be used for each school year and not allow roll-over
 - Teachers can request additional funds if needed if initial funds are utilized
 - Emily will create a document to track overage funds
 - Emily will draft a policy to review at the next PTO meeting
- Read-a-thon
 - Discussion of Read-a-fund versus Get Movin Hub
 - Read-a-fund required adult oversight from Erika Olvey
 - Get Movin could be used for additional fundraisers and activities
 - Get Movin will require fewer fees
 - Budget and Fund allocation - \$2900 for fundraiser and prizes
 - Proposed Schedule: March 3 to March 20
- Movie Nights
 - Upcoming movie nights:
 - February 28 – Courtney Hanley
 - No other Fridays have been requested
 - Discussions:
 - Movie Selection:

- Teacher selects, principal approves
 - Advertising:
 - Teachers/students create posters
 - Tracy Walters puts the information in the Friday Focus
 - Policies and procedures
 - In the past volunteers have been confused re: procedures, entrance doors, etc.
 - Document to be created to assist with volunteer training
 - Emily will assist with cash box information
- Teacher/Staff Appreciation
 - PTO/staff outreach
 - Ideas:
 - Multiple days with a request-an-item table, treats
 - PTO rep in room 147 present to talk to staff
 - Budget of \$2500
- Lauren Davis has been contacting restaurants for fundraiser nights
- Next PTO meeting
 - 2/20/2025
 - Middle Coast Brewery
- Jana DuGuay is looking for a parent interested in joining the Central Grade planning committee

Meeting adjourned at 6:54

Submitted by Rachel McManus-Wagner