

This proposal has been accepted! See the [wiki page](#).

Proposal: Glean Dictionary Working Group

This proposal is based on the not-yet-accepted [Data Org Working Groups Proposal](#). It may be modified as that proposal coalesces (it is also intended as a test case for that proposal, in terms of a group that “works in the open”).

Charter

What is the focus of the working group?

The focus of this working group is to produce a usable version of the Glean Dictionary, in line with the proposal produced earlier this year but also incorporating feedback from other interested stakeholders and/or contributors on an ongoing basis.

After phase 3 of the project is completed (see proposal), we will re-evaluate the future of this group.

How does the group communicate?

There are three primary communication channels for the group:

1. The [#glean-dictionary](#) channel on Matrix.
2. A fortnightly Zoom meeting open to all (Wednesday at 9am UTC / 12 pm EST, going to try to make this accessible/convenient for as many people interested as possible)
3. Discussions in [GitHub issues](#)

It goes without saying that all project communications should follow the [Mozilla Community Participation Guidelines](#).

Who will coordinate this working group?

This group will be coordinated by William Lahance (@wlach on Mozilla Slack, Matrix, and GitHub), who will also facilitate the first few meetings and work on creating agendas and designating note-takers for each meeting. The intention is to rotate facilitators, note-takers & agenda-builders once the meeting structure is well-established.

What links are relevant to this working group? GitHub?
Bugzilla? Jira? Google docs?

- The project's source code is available in the GitHub repository ([mozilla/glean-dictionary](#))
- The project backlog is being tracked with [GitHub issues](#)
- Major changes in architecture or direction will happen through the [Data Organization Proposal Process](#) (link is Mozilla-only but [here's an older copy that is still world-accessible](#)).

Motivation, context, history

The Glean Dictionary was started in August 2020 by @wlach (with a proposal) and a skeleton of an initial implementation. Since then, a number of new contributors have come in through the Outreachy application process, and have stuck around.

We'd like to keep the Glean Dictionary going as an open project, as well as create some means of collaborating with other interested parties inside Mozilla (for example, the internal group working on product taxonomy). This working group is intended to provide that structure.

Details

Goals

- Be transparent - Good meeting notes, visible to all. The group will be documented on [wiki.mozilla.org](#).
- Be inclusive - Prioritize async contributions, break out decision making via proposals etc.
- Be collaborative - Context sharing, identifying and creating opportunities

Non-goals

- Exhaustive status report of what everyone is working on

Membership

Membership is open to all, Mozilla or non-Mozilla. Note that this means that we should not discuss sensitive Mozilla or partner topics at meetings or the channel's public forums.

Stakeholders

Glean team, Data science, the Data Taxonomy Effort, other consumers of data.

Meeting

Fortnightly cadence on Wednesday at 9am PST.

[Meeting Notes](#) document available to all

Meeting roles to rotate - facilitator, note-taker, agenda-builder.

Example Agenda:

- Open PRs
 - (include copy of open PRs not opened by a bot: [this iodide notebook](#) can help with that)
- News
 - Front-end
 - (news items relevant to the frontend)
 - Backend
 - (news items relevant to the backend implementation, either in glean-dictionary or related repositories)
- General Agenda (built ahead of time each week)
 - (discussion items)
- Demos & presentations
 - (opportunity for people to show off any recent work in the call)