

Eisenhower Choir Boosters Board Meeting
December 7, 2023, 6pm
Agenda

Our purpose is “exclusively to provide financial and moral support for music education of students involved in the choral music program of Eisenhower Middle School.”

- I. Director’s Report - Wil Gonzales
 - A. Welcome
 - 1. General update: as time progresses throughout the year, things are getting more real and only going to get busier with MPA, Burbank, and the Mountain Retreat coming up. This past weekend’s event at Albuquerque Academy (Concert with New Mexico Symphonic Chorus) went well. It was well-received by families and a mixture from students after the event. Definitely something we’d want to be asked back to in the future.
 - B. Meeting Norms and Expectations
 - 1. Focus on business so can wrap up meetings no later than 9:00
 - 2. Student and Parent Confidentiality
- II. President’s Report - Denise Marquez
 - A. Welcome & Introductions
 - B. [Organizational Chart](#)
 - C. [Jobs and Events Master List](#)
 - D. Next meeting 1/11 @ 6:00 pm hosted by Denise
- III. Financial Business
 - A. Treasurer’s update - Chris & Michelle Russel
 - 1. Nob Hill Caroling 11/30 - Five Star- How did it go? [It went well. We made just under \\$1200.](#)
 - B. Fundraising update - Wil Gonzales
 - 1. Other Fundraising Plans
 - a) United Way
 - b) November
 - (1) Mike’s Jerky 11/14-11/30
 - (a) Jerky will be delivered to parents 12/9
 - (b) [Was successful. We made over \\$1400](#)
 - c) December
 - (1) PTA Craft Fair Caroling 12/9 11:30am or at 1:00pm- All Choirs
 - (a) Sign up sent out
 - (b) [We still need volunteers for PM caroling slot](#)
 - d) February
 - (1) Fire and Ice Dance - Five Star
 - (a) Need Parent Volunteers - Added to newsletter
 - (b) [NEED to start planning ASAP](#)
 - (2) Restaurant Fundraiser at Starr Brothers 2/20/24 - Five Star

- e) March
 - (1) Slice and Dice- TBD
- f) April
 - (1) Car Wash- TBD
- g) May
 - (1) Restaurant Fundraiser at Tin Can Alley/Amore Pizza - All
choirs

C. Sponsorship Update - Heather Robert

D. Class Fees/ Suggested Class Donations

- 1. Five Star reachout
- 2. Denise & Marielena to make follow-up phone calls during intensive
- 3. SUGGESTION: everytime we have a fundraiser or fees or anything due, please remind parents/families/friends when paying via check or on paypal to write student name on memo or note section as well as what payment is for (curricular choir class fees/Five Star Class fees/donation drive/fundraiser/All-state/Honor Choir/Burbank, etc.)

E. Boosters Taxes, 990 form

- 1. Cheryl Burgmeier from [Burgmaier and Associates](#) to complete this year.
- 2. Need a new Pro Bono CPA for next year and beyond.
- 3. SUGGESTION: 990 form be completed in June at treasurer role changeover so treasurer is not having to submit someone else's work

IV. Combined Choir

A. Concert Dates

- 1. EMS Winter Choir Concert - Tu 12/12
 - a) Anything needed for planning?
 - (1) Program
 - (a) Program insert folders.
 - (i) Add Smiths & United Way to inserts
 - (a) Need document.
 - (b) To be postponed to next concert because these have already been printed.
 - b) Timeline for set up.
 - (1) Two men and a truck arriving midday
 - (2) Larry and sound crew arriving 4:00 (Wil needs to confirm)
 - (3) Chairs/Set Up Crew set up at 3:30
 - 2. EMS Pre-Festival Choir Concert - W 3/13 (Sandia Pres contact: [Brian Wickesberg](#))
 - a) Marielena & Danae volunteered to meet movers at church during day for setup.
3. EMS Spring Choir Concert - M 5/13

B. Calendars

- 1. [Curricular Choir Calendar](#)
- 2. [Five Star Calendar](#)

V. Curricular Choir - Wil Gonzales & Sarah Raether

A. Director's update - Wil Gonzales

B. Concert Choir

1. Sweatshirts for state? - TBD in January
 - a) About half of students in concert choir are not in Five star, so worth it to get sweatshirts. Not funded through student fees, so will have to reach out to parents.
 - b) Potential vendors need to be explored for best pricing.
2. More Uniform & Formal Concert Attire? TBD in January
- C. Community service projects -
 1. Daniel Wilcox- Morningstar caroling
 - a) All set for this:
 - (1) Arrival 5:15.
 - (2) Sing 4 different 15 minute long sets: 1 stationary & 1 roving in each facility (Morningstar/Northridge)
 - (3) Parent pickup 6:30.
 2. Jo Anderson- Food Bank assistance in spring
- D. All-State
 1. Looking for a lead parent to help Sarah with planning.
 - a) Courtney Jackson, Natalie Eames, and Sarah Hostetler have volunteered to be parent chaperones.
 - b) Natalie Eames recommended as potential lead parent to help Sarah.
 2. Need to plan what to do during Lunch/dinner breaks
 - a) Thursday 1/25, Dinner 4:45-6:15
 - b) Friday, Lunch 12:00 - 1:15; 1/26 Dinner 3:00-5:45
 - c) Danae to approach a family friend for a potential transportation option.
 3. Charging \$55 which covers registration and music. Not food.
- VI. Five Star Show Choir - Wil Gonzales & Marielena Quinlan
 - A. Director's update - Wil Gonzales
 1. Burbank Middle School Competition, April 5-8, 2024
 - a) Find an Amusement Park
 2. Switch next Choreographer Weekend to March from Feb.
 - a) Decided now I need to communicate with families.
 - b) We need to put in January newsletter that the Friday & Saturday intensive originally scheduled in February, will be in March. There will still be an intensive in February, just our usual Saturday only intensive until March when the choreographer(s) will join again.
 - B. Next Intensive - December 9th 9:30-3:30pm
 1. Any other logistics that need to be planned?
 2. Announce lunch needs to be packed and jerky pickup.
 - C. Commitment to Burbank Trip were due 12/1
 1. Any follow up needed?
 2. We received 28 "yes" packets from families and 11 we do not have any paperwork on yet. Denise & Marielena to followup with phone calls. We

received Burbank deposits from 18 families. Marielena and Denise to follow-up on this as well.

3. Some follow-up needed on chaperone/volunteers for trip

D. Nursing Home Caroling at Morningstar 12/19 at 5:30pm-6:30pm

1. Send sign up genius in newsletter.

E. Costumes

1. Danae reported the boys' costumes are going to need some hemming. Marielena & Wil volunteered to help with this.

2. Marielena asked Danae if we will need garment bags, hangers, and potential labels for costumes. Marielena volunteered to start looking into these options (as well as sturdy collapsible travel garment racks mentioned last year).

Eisenhower Choir Boosters Board:

- Wil Gonzales, Director - william.gonzales@aps.edu
- Denise Marquez, President - eisenhowerchoirboosters@gmail.com
- Sarah Raether, VP Curricular Choir - EisenhowerChoirVP@gmail.com
- Marielena Quinlan, VP Show Choir - eisenhower5starvp@gmail.com
- Chris & Michelle Russell, Treasurer - eisenhowerchoir14@gmail.com
- Jo Anderson, Secretary - emschoirsecretary@gmail.com

Other Volunteer Positions:

- Volunteer Coordinator - Megan Marquez
- 5 Star Parent - Lisa Kreiner
- Fundraising Coordinator - Marleen Odenwald
- Restaurant Dine Outs - Danielle McCarthy
- Sponsorship - Heather Roberts (Gallegos)
- Live Stream Coordinator - **Needed**
- PTA Liaison- Allison Fleming

Open Committee Positions:

- Set Crew- **Needed**
- Apparel Coordinator (organizing and distributing)- **Needed**
- Five Star Trip Coordinator- **Needed**
- 6th Grade Choir Student Parent Reps (3 volunteers needed)- Daniel & Jocelyn Wilcox, Marleen Odenwald, and Kristina Lovio-Taskov
- Grants & Scholarships-**Needed**