



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office of Quezon City

Date

REPLY SLIP

I, _____ of _____
(Name of Employee) (Name of School)

hereby authorized the Schools Division Office, Quezon City to use the Landbank Account Number specified below in the crediting of the Local Supplemental and Rice Allowances.

Please check the appropriate box of your choice.

- ☐ 1. Existing Landbank Account (as reflected on salaries and payroll account)
- ☐ 2. New Account (Landbank Only)

Please write the New Account Number _____

Attached is the photocopy of the ATM Card or Depository Receipt with signature of the concerned.

Certified Correct:

Employee Signature over Printed Name