

## REQUEST FOR REFUND OF ACTIVITIES PARTICIPATION FEE FORM

The district policy states that, "a refund will be made to any athlete who is cut or who voluntarily drops from the team **PRIOR** to the first contest and who has returned all school equipment"

Student's Name \_\_\_\_\_ ID # \_\_\_\_\_  
Please Print

School Year \_\_\_\_\_

Activity \_\_\_\_\_ Amount \_\_\_\_\_

Reason for Refund \_\_\_\_\_

Coach/Advisor \_\_\_\_\_ Date \_\_\_\_\_

\*Coach/Advisor, you should sign **only** if student has not participated in **any** contests.

\*\*No signature needed if refund is requested before the 1st practice.

Equipment Manager \_\_\_\_\_ Date \_\_\_\_\_

\*Equipment Manager, you should sign **only** if student has turned in all athletic equipment.

\*\*No signature needed if refund is requested before the 1st practice.

Please have the head coach/advisor & equipment manager sign and return to the **Activities Secretary**. A refund will be processed only after this form has been fully completed.

\*\*\*\*Please allow up to 2 weeks to process your request.\*\*\*\*