

# MBA HR Fresher Resume

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## Your Name

Date of Birth:  
Phone No:  
Email:



## Objective:

I am seeking an opportunity that will use my skills and knowledge in human resource management in a company to improve my skills and meet the company's objectives.

## Educational Qualification:

20XX-20XX: Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur – Masters in Business Administration

### Achievements:

Graduated with an MBA from the Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya University

20XX-20XX: Chhatrapati Sahu Ji Maharaj University, Kanpur University, Kanpur – Bachelor of human resource management

### Achievements:

I graduated with a first-class degree of honors from the Chhatrapati Sahu Ji Maharaj University, Kanpur University.

20XX-20XX: Ramakrishna Mission Vivekananda University, Belur, West Bengal – Diploma in human resource management

### Achievements:

Graduated with a diploma in HR Management from the Ramakrishna Mission Vivekananda University

## Computer skills:

- JAVA Script, Mathematica Latex, MS office, language C++.
- Also competent in video and audio formatting

## Experience:

20XX- 20XX: Bharti Enterprises – HR trainee

**Responsibilities**

- I was introduced to human resource management in a company setting where I could practice the knowledge that I had attained.
- I was engaged in the training and mobilization of new junior staff in the company.
- I also performed other duties as assigned by my supervisor.

**Hobbies:**

- Socializing
- Sports

**Referees:**

Can be provided upon request

**Personal Details:**

Marital Status:

Gender:

Nationality:

Languages known:

Permanent Address:

**Declaration:**

I do hereby declare that the above information is true to the best of my knowledge. Finally, I request the concerned authorities to provide me a chance, so that I can prove the best of myself. I shall ever be thankful and grateful to you.

(Signature)