



JOB POSTING

Teaching Assistant

Position Type: Full-Time (35-40 hours/week) Summer Job, Contract Position (June-September), with potential for year-round employment. Specific start date to be determined.

Contract Length: Negotiable. Minimum 3-week commitment.

Compensation: \$18.25/hour

Location: Victoria, BC

Available Positions: Variable

Role Summary

Kaleidoscope Theatre for Young People is seeking enthusiastic and dedicated individuals to fill the positions of Teaching Assistants. Teaching Assistants will be responsible for assisting with the execution and daily operations of arts education programs for young people between the ages of 5-15 in a camp setting. This position provides meaningful employment in the arts sector for teenage, highschool, or early career artists to develop their skills in education, client service, teamwork, communication, performing arts, and leadership.

Responsibilities

Teaching Assistants will be accountable to the Executive Director or Supervisor and will work closely with Teaching Artists and Recreation Program Leaders. Duties will include:

- Working with groups of young people between the ages of 5-15 in a camp setting
- Assisting with the facilitation of the lesson plan as provided by the Recreation Program Leader and/or Teaching Artist
- Communicating with clients, team members, and supervisors in a professional manner
- Ensuring the well-being and safety of all participants during the program
- Working alongside team members to problem solve and adapt as needed

- Supervising students during breaks, Studio / Classroom management including working with primary Program Leader(s) to maintain classroom focus and uphold KTYP's standards of behaviour
- Assisting students who may need additional support
- Leading warm-up activities where required
- Leading and Demonstrating games and activities in collaboration with the Program Leader
- Acting as an ambassador for Kaleidoscope Theatre
- Maintaining an organised, clean, and safe space for participants
- Other duties as required by the Executive Director or Supervisor.

Qualifications

- Must be at least 15 years old
- Experience with Children: Prior experience working with children in a camp or education setting is an asset.
- Theatre Experience: Prior experience with the performing arts (acting, improvisation, musical theatre, dancing, singing etc.) is an asset.
- Communication Skills: Strong communication skills, both verbal and written, are essential for effectively interacting with campers, parents, and other staff members.
- Leadership Skills: Demonstrates leadership abilities, including the ability to take initiative, problem-solve, and act as a role model for campers.
- Teamwork and Collaboration: Ability to work collaboratively with other teaching assistants, recreation program leaders and education staff to create a positive and engaging camp environment.
- Creativity and Enthusiasm: A creative and enthusiastic attitude towards working with children, as well as an awareness of KTYP's programming activities.
- Flexibility and Adaptability: Willingness to adapt to the changing needs of the camp environment and the ability to handle unexpected situations with patience, resilience and professionalism.

You are an Individual Who

- Loves live performance and has an appreciation of the importance of theatre for young people.
- Reflects an optimistic and positive attitude with organisational loyalty.
- Has the ability to work autonomously and in a team with attention to discretion and sensitivity to work involving confidential information.

- Has a self-motivational work style that can be resilient under challenging and changing conditions.
- Has a genuine commitment to contribute to an internal culture that values people and provides an opportunity for everyone to flourish.
- Has the personal stature to inspire the organisation, the Board, and the stakeholders by representing the Theatre with integrity.
- Is dedicated to the principles of equal opportunity, cultural diversity, and broadening access to the arts.
- Is a pragmatic and effective problem-solver.
- Is dedicated to personal and professional growth and is open to receiving feedback from their teammates.

Criminal Record Check

A criminal record check, including a vulnerable sector check, must be completed prior to employment.

Hours and Compensation

The position may require a mix of daytime, evening and weekend work hours. Compensation for this position is based on an hourly rate of \$18.25/hour with a 35-40 hour work week. This is a temporary summer position.

Successful candidates must be available for a minimum of 3-weeks of employment during the summer season, preference will be given to candidates who can commit to the full summer season, however, shorter commitments will be entertained.

How to Apply

We invite applications from all equity-deserving groups. Individuals who identify within historically-marginalized communities are strongly encouraged to apply. KTYP will work proactively through all stages of recruitment to create a barrier free hiring process, and will provide accommodations as required. To request accommodations please email opportunities@kaleidoscope.bc.ca

[Please submit a cover letter and resume electronically](#) using the link below. Applications are being accepted until positions are filled.

[Click Here to Apply](#)

Kaleidoscope Theatre for Young People is committed to equity, diversity, and inclusion. We welcome applications from all qualified individuals, including those who identify as members of underrepresented communities.

Applications will be reviewed as received, and those being considered for an interview will be contacted.

Questions relating to this job posting may be directed to Pat Rundell, Executive & Artistic Director pat@kaleidoscope.bc.ca

We thank all applicants for their interest, however, only those advancing in the process will be contacted.