

Adams State University

Request to obtain approval for the use of human participants

Date:

To: (Insert current Chair of IRB's name) ASU Institutional Review Board

From:

Subject:

- (a) **Responsible Faculty Member:** (Name and on campus contact info)
- (b) **Others in Contact with Human Participants:** (Including research assistants)
- (c) **The title of the research:**
- (d) **Objectives of the research:** (Background description of the research)
- (e) **Methods of procedure:** (A copy and/or description of all measures must be attached)
- (f) **Protection Measures:** (All protection methods should be outlined)
- (g) **Consent:** (Copy of consent form must be attached. Assent form also if the population involved is unable to provide consent)
- (h) **Changes:** (A description of how the researcher will address any future changes in the research. Basically say that you will contact the IRB immediately and fill out the needed paperwork).

Name and Signature of Department Chair or Appropriate Person

Date

Name and Signature of IRB chair

Date