

Adams State University  
Request to obtain approval for the use of human participants

Date:

To: (Insert current Chair of IRB's name) ASU Institutional Review Board

From:

Subject:

- (a) **Responsible Faculty Member:** (Name and on campus contact info)
- (b) **Others in Contact with Human Participants:** (Including research assistants)
- (c) **The title of the research:**
- (d) **Objectives of the research:** (Background description of the research)
- (e) **Methods of procedure:** (A copy and/or description of all measures must be attached)
- (f) **Protection Measures:** (All protection methods should be outlined)
- (g) **Consent:** (Copy of consent form must be attached. Assent form also if the population involved is unable to provide consent)
- (h) **Changes:** (A description of how the researcher will address any future changes in the research. Basically say that you will contact the IRB immediately and fill out the needed paperwork).

\_\_\_\_\_  
Name and Signature of Department Chair or Appropriate Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Signature of IRB chair

\_\_\_\_\_  
Date