

**REQUEST FOR CHANGE IN GRADUATE ADMISSION STATUS FROM PROBATIONARY
TO REGULAR**

The Director
Graduate Education
VSU, Visca, Baybay City, Leyte

Dear Sir/Madam:

I wish to request the change in my graduate admission from probationary to regular standing after having complied with the following requirements.

Very truly yours,

Name and Signature

Verified:

Student Records in Charge

Approved:

Director, Graduate Education
Date: _____

*** Attachments to this form:**

- Certificate of grades from university Registrar/screenshots of grades from the student portal
- Admission letter



GRADUATE EDUCATION

Visayas State University PQWW+JQ Baybay City, Leyte

Email: gs@vsu.edu.ph

Website: www.vsu.edu.ph/gs

Phone: +63 53 565 0600 Local 1062