

Central Alberta Schools' Athletic Association  
Spring Meeting Minutes  
10:30 pm, May 8<sup>th</sup>, 2023  
Ponoka

In Attendance

Steve Lush	Bentley	Shawna Pearman	CASAA
Dustin Martin	Wainwright	Gordon Naylor	Maskwacis Cree
Jarrod Robertson	Rimbey	Matt Gelderman	Gus Wetter
Daniel Grenier	LTCHS	Rob Kinsmen	Consort
Joe McQuay	Hunting Hills	Keegan McLeod	Ponoka
Ryan Duffett	Hughenden	Tarla Olson	Dr. Folkins
Brad Pylypow	Provost	Jennifer Leinweber	Spruce View
Spencer Klassen	HJ Cody	Nathan Deklerk	Pigeon Lake
Richard Kidd	Penhold Crossing	Aaron Helmer	St. Dominic
Cody Magnuson	Eckville	Malcolm Tisdale	Alix
Ryan Popowich	OLMP	Wyatt Watson	Edgerton
Riley Quance	Lacombe	Erin Dirsten	St. Joseph
Mike Doerkson	Koinonia	Travis Eggink	CACHS
Jordan Seim	DT	Dean Woroniuk	Innisfail
Justin Klein	West Central	Rob Cross	Wetaskiwin
Charisse McDonald	Wm E Hay	Jeff Rathwell	Forestburg
Al Middleton	Bashaw	Malinka Kerr	Viking
Hoang Le	Caroline	Brenda Holm	Bawlf
Graeme Thain	Camrose	Ian Rattan	Notre Dame
Casey Johnson	Daysland	Skylar Burden	Sedgewick
Adam Bowie	St. A's	Desiree Bargholz	Coronation
Marcel Flasha	Tofield	Scott Peterson	Hay Lakes
Dean Gau	B Sacramento	Cory Mercer	STA
Zach Burgess	Cornerstone	Alexa Sackela-Geiger	Bowden
Kyle Parsons	Irma	Devon McAfee	PAA
Reg Carrick	Consort	Hayley Lush	Hunting Hills

Steve Lush call the meeting to order and welcomed all delegates to our meeting. All reps introduced themselves.

- 1.0 ASAA report (attached) and ASAA NOM discussed and voted on.  
Discussion items: add to housekeeping NOM: add Hughenden and Irma to West Central. Saskatchewan Volleyball – What does contrast mean for uniforms and who make the decision?
- 2.0 ASAA Sportsmanship – Hayley Lush is CASAA rep on Sportsmanship Committee.  
Set the Bar schools plan is to implement this fall with 5 schools to pilot. If you are interested contact Hayley  
Any initiatives or suggestions please forward to Hayley  
Report attached to minutes.
- 3.0 Previous Minutes  
Motion: Woroniuk/Kidd  
Approve September 12, 2022 minutes as distributed.  
Carried
- 4.0 Business arising:
  - 4.1 Zone Award of Merit was presented to Chuck Hebert from Wetaskiwin
  - 4.2 CASAA website – Plan to use a google format. Daniel Grenier to set up
  - 4.3 Cross Country point structure: top 1-18 receive points towards the overall banner. Trial 2023 to see how it works.
  - 4.4 Constitution to be sent out to everyone and on website

- 4.5 Badminton; zone championships on a weekday during the day.
- 4.6 Badminton tie breaking procedure: need to clarify the correct wording – bring back to Fall meeting
- 5.0 Financial  
 MOTION: Woroniuk/Kidd  
 Approve the Financial Statement for the period of September 1/22 to April 30/23  
 CARRIED  
 MOTION: Kidd/Duffett  
 CASAA order Spectator Code of Conduct banners for each school.  
 CARRIED  
 .
- 6.0 CASAA Notice of Motion: Curling  
 The curling mixed rule needs to be clarified regarding sweeping and throwing. Shawna to find out the proper clarification from the ASAA curling commissioner.
- 7.0 Reports  
 7.1 Golf – all went well at both venues  
 7.2 Cross Country – zones went great at Riverbend Thanks to the organizing committee  
 7.3 Volleyball – all zones went well.  
 7.4 Football – nothing to report  
 7.5 Curling – Only concern was interpretation of mixed rule. Numbers are low again this year  
 7.6 Basketball – more concerns over poor sportsmanship and parents  
 7.7 Badminton . – a few concerns over pools and not a full contingency.  
 7.8 Track- using Milesplit but if not operational within a few days will use the regular entry procedures. Any unified participants need to participate at zones. Need to add the 4x400 mixed relays  
 7.9 Tennis – May 30, 41<sup>st</sup> Annual  
 7.10 Team Handball – numbers of teams were down but lots of great games played  
 7.11 Rugby – Wildcard  
 –
- 8.0 Zone & Provincial Bids  
 8.1 A/2A Golf – Camrose Sept 18  
 8.2 3A/4A golf – Red Deer, Alberta Springs Sept 18  
 8.3 Cross Country – Red Deer Oct 11<sup>th</sup>  
 8.4 Zone curling area & zones – we need area hosts and zone hosts  
 8.5 Zone Badminton – Area 2 ( Lacombe)  
 8.6 Zone Handball – CACHS and Red Deer??  
 8.7 Zone Track & Field 2023 – Area 1 in Red Deer  
 8.8 Provincial 3A girls volleyball – Ponoka  
 8.9 Provincials 2A girls volleyball – Wainwright and DT – members selected Wainwright.
- 9.0 New Business  
 9.1. Spectator Code of Conduct Banners. Zone will purchase banners for each school. We had a number of discipline issues this year and it seems to be getting more each year. We should have a zero tolerance in our schools. The host school is in charge and here are a few suggestions of things we can do. Have captains read out the banner before each game or hand out cards with the code of conduct. Need to have coaches meetings at each league to discuss these concerns. Also need to ensure the referees write down any incidences on the scoresheets as well as U/T/Flag fouls on scoresheets. For the CASAA Executive to make any decisions we need letters from Admin/coaches immediately following the incident and not at the end of the season.  
 9.2. entry Fees for BBall & VBall – entry fee to cover referees and medals and host to cover other expenses and they do not pay an entry fee  
 9.3. MileSplit – ASAA contract for track and XC.  
 9.4 Zone plaques to be purchased for Team Handball and Rugby  
 9.5 Zone reps to ASAA AGM – Steve Lush, Shawna Pearman, Cody Magneson and Ryan Duffett  
 9.6 - **2023-24 Commissioners**–.Volleyball AW Cody Magneson, AE Brad Pylypow, AC Brenda Holm, 2AW Paige/Aaron Helmer, 2AE ?, 3A/JV Graeme Thain and 4A/JV Kirsten deZutter  
 Golf Ryan Popowich and Stuart Poulin, Cross Country – 3 Red Deer schools  
 9.7 **2023-24 Executive** – Steve Lush, President, Matt Tillapaugh, VP, Brent Anderson, member at large, Cody Magneson and Brenda Holm Athletic Directors  
 9.10 Fall meeting on Sept 11<sup>th</sup>, 2023 in Ponoka at 10:30. Lunch will be served

Motion to adjourn: Kidd/Middleton

#### ASAA Zone Report – Spring Meetings 2023 Championships 2022/23

- All Championships were held on their “normal” dates with a full complement of teams! (Well, Wrestling had to be moved later because of an issue obtaining officials.) Things we didn’t used to take for granted. Sportsmanship Winners - banners, pins, keychains
  - Congratulations to all teams and individual athletes and coaches who have won the first Set The Bar sportsmanship awards this year. The new Set the Bar keychains are in and were handed out at Cheerleading Championships; these are to replace the pins but we will continue to hand out the pins as well until we are out. Track & Field
  - ASAA has entered a partnership with MileSplit, a company that handles registrations for Track & Field and Cross-Country Running. You will likely have received confirmation of this by the time of your zone meeting.
  - You must still register your students in SRS (recommended sooner than later so your school can be verified with MileSplit) but will have to enter students in your zone championship using the MileSplit website. Note: Hytek Team Manager and TrackieReg are no longer being used.
- Coaching We will finish rewriting the Bylaws and Policy course after the AGM; there are a number of NOMs that could change some vital content to this course. Reminder:
  - Safe Sport Training – one team official (head coach, assistant coach, teacher sponsor, or other) on every team must complete the course by the end of the 2022/23 school year. To review a coach’s NCCP transcript, you can use the coach transcript feature of the CAC website to ensure they are compliant with all coaching requirements.
- Sponsorship
  - For the past six months the ASAA has been in negotiations with a company to take over sponsorship acquisition for the ASAA. There is a guaranteed return that exceeds our current sponsor income, plus additional benefits including enhancements to our website development. The ASAA Board will be given details they require to support this initiative and member schools will be informed when the agreement is signed.
- Website
  - The ASAA office staff is REALLY looking forward to the new SRS being ready for August 2023. In May & June, we will be having some ADs help us with some trial runs etc.; if you are interested, email Amanda at [info@asaa.ca](mailto:info@asaa.ca). Starting in August, [asaa.ca](http://asaa.ca) will no longer host our Championship sites; it will essentially only be for ADs and principals.
  - We will be launching a public-facing website for students, parents, coaches etc. called [SchoolSportAlberta.ca](http://SchoolSportAlberta.ca) in the fall (with sponsorship assistance as noted in the bulleted item above). It will be based on the model of a few State Associations; here is one example. It will take some time for us to build our website into something as informative as this (i.e. banners with all the recent scores, video links, articles etc.) but we are very excited about the potential of this project.
- UNIFIED SPORTS/PARA Athletics
  - Upcoming Unified Events: ○ BCHS/CLHS - May 10 ○ Red Deer - May 12 ○ !MPACT session outlining & promoting Unified - May 15-16 ○ Bert Church - May (TBD) ○ Metro Jamboree - May 30

● Upcoming Para Events: ○ Steadward Centre Para Try it Day - April 29 ○ ASAA Track & Field Provincials June 2-3 Provincials ● Thanks to those who have hosted provincials this year! With almost entirely new staff at the office, there was a lot of learning happening, so thank you for your patience. !MPACT Leadership Conference We are back after three years! The conference will be at the University of Alberta May 15-16; here is all the information! CIAAA The Annual Athletic Directors' Conference is/was in Vancouver April 20-22. Plans for 2024 TBA. Awards Please consider nominees for the following awards:

- Zone Award of Merit
- Lorne Wood Award (School administrator who supports school athletics) Deadline for nominations is June 30. ASAA Elections: occur at the AGM annually. Here is a link to submit your own nomination, or to nominate someone else; the vacancies are noted below: ASAA Executive Positions up for election at the AGM

- Vice President
- Athletic Director ASAA Commissioner Positions up for election at the AGM
- Boys Basketball
- Cross Country
- Golf
- Boys Rugby
- Girls Volleyball Championship Vacancies 2023/24
- Rural Wrestling
- Cheerleading
- Team Handball (Tiers I & II) Bids can be submitted here:

<https://www.asaa.ca/node/add/provincial-championship-hosts> New ADs If you know you are leaving the AD position and who your replacement will be, please go in and change the information in SRS. Thanks to the ASAA's successful application for a "Safe and Welcoming" grant, we obtained some funding to subsidize both the !MPACT workshop and a retreat for ADs. As a result, The ASAA will be holding a New Athletic Directors' Retreat covering regulatory information, as well as professional learning opportunities and leadership training. This will be held on Tuesday, August 22, 2023 in Edmonton! Register here! Ongoing reminders

- Joint School Teams: You need to complete a joint school team request every time you plan on joining with another school team to form a team. Your zone and the ASAA Compliance Officer will need to approve the joint school team.
- Traveling or have visiting teams from out of province? If traveling out of province to an event involving three or more schools you need to complete a request to travel form. If you are hosting out of province teams that are not covered by blanket sanctions (see pages 35-36) you must complete a sanction form. Strategic Plan
- The ASAA Executive regularly visits the Strategic plan to see how we are doing. They will provide an update to the ASAA Board of Governors at the AGM. Live Streaming
- ASAA will be moving back to a paid platform for access to provincials from 2023/24 onwards. We are currently preparing a "Request for Proposals" which will be sent to several companies with a goal to have a provider in place before the end of the current school year. Policy Development
- Many areas of ASAA policy have been reviewed this year - the start of an eventual review of the whole handbook. Some recommendations are in the Notices of Motion. We thank the many committee volunteers who have assisted us throughout the school year. Memos

- ASAA has sent a lot of memos this year. Here is a link to all of the memos sent since January 1, 2023 just in case you missed some. Have a great conclusion to the school year.

John Paton Executive Director

## **ASAA Sportsmanship Committee Summary Report**

Hayley Lush

### **What's new?**

#### **New sportsmanship committee**

- Created to help spread sportsmanship initiatives in every zone and not have it rely on just one person (Heather Bartling)
- Broken up into 3 subcommittees to tackle 3 projects the sportsmanship committee wanted done.
- Slogan: Set the Bar ->setting the bar for what sportsmanship is to look like



#### **New sportsmanship initiatives**

##### **Set the Bar schools program**

- Schools sign up at the beginning of the year to be identified as a Set the Bar school (optional)
  - Get a digital seal for every year they participate to put on their school website. Schools can purchase a banner to be put in their gym.(Banner is optional)
  - Schools will also be recognized as a Set the Bar school on the ASAA website and the ASAA yearbook every year that they are a part of the program.
  - Should include a Set the Bar school on their school website
- Implement or maintain 5 initiatives from a list that is already generated. Every year that you take part, try to introduce another new initiative.
- The focus for the initiatives is not just on the athletes and coaches, but on the spectators and teachers too.
- For schools to be held accountable they will have to submit slides to ASAA showcasing sportsmanship initiatives that are being done in their school. A slideshow, by the ASAA, will be put together to showcase all of the initiatives that are being done throughout Alberta.

#### **Sportsmanship Cards**

- Before every game, every school will have a sportsmanship card that is to be read out. Sportsmanship should be seen through players, coaches, officials, volunteers, and spectators. See picture below for the sportsmanship cards.

### **Set the Bar Role Models**

- ASAA recognizes individuals that have exemplified Setting the Bar in sportsmanship.
  - Anybody can nominate an individual through a Google form. Individuals will get: social media recognition, a Set the Bar t-shirt, and Sportsmanship pin.

### **Revamp of Provincial Sportsmanship banner nominations**

- Rubric that is to be filled out by coaches, captains, scorekeepers, officials, and the host/hosting committee
- The rubric is to accurately evaluate teams on how they did during the game.
  - 5 being outstanding and exceeding sportsmanship expectations
  - 3 being a normal game with nothing that stood out
  - 1 being questionable and disrespectful on the court/field
- Rubrics may or may not be filled in with teams that you will be playing.
- Rubrics will be included in the coaches package
- Meeting with the coaches and captains to discuss the importance of doing these rubrics. Gives captains a bit more of an important role at Provincials
- When done with the rubric, hand it to the hosting school before you leave or send it to ASAA (Heather Bartling) if you forget to hand it in
- 2 different rubrics->one for team sports (volleyball, basketball, football, rugby, team handball) and one for curling
- Link to [rubrics](#)

### **Revamp of Provincial Sportsmanship pins**

- Transitioning from a pin to a keychain->will give away pins first before the keychains are implemented
- Pin/keychain comes with a card. You are to fill it out with the individuals name, jersey number, school and sport. The card is to be sent to ASAA and the pin/keychain is given to the recipient during either an award ceremony or a break in gameplay.
- Small committee is in charge of looking out for individuals that exemplify Setting the Bar->not to be given out easily though. We want them to have meaning.
- #asaasetthebar on instagram
- There are criteria to help the committee with finding individuals. But it isn't mandatory that you have to follow the [criteria](#) ->**click on the link to see the criteria**
- Organizers: must submit information of recipients & rationales at the end of the tournament
- ASAA will email the admin & zone executive acknowledging the recipients from that school/zone.
  - A bulletin on ASAA social media and in newsletter

Sportsmanship Cards

