

## **CANCELLATION POLICY**

This Comprehensive Cancellation Policy (the "Policy") is effective as of the date indicated by the signatures below. It is entered into by the undersigned Personal Trainer (the "Trainer") and Client (the "Client"), collectively referred to as the "Parties". This Policy governs the cancellation of in-person, online, and hybrid personal training sessions conducted by the Trainer for the Client. By their signatures, the Parties acknowledge their understanding of, and agreement to, the terms herein, reflecting their commitment to uphold the scheduled training plan.

**Notice of Cancellation** - The Client is required to inform the Trainer of any need to cancel a scheduled training session, regardless of the format (in-person, online, or hybrid), **at least 12 hours prior to the start time.** Cancellation must be communicated through one of the following approved methods:

Email: enividfitnessevolution@outlook.com

## **Late Cancellations and No-Show Penalties:**

**Late Cancellations**: Sessions canceled less than 24 hours before the scheduled start will incur a late cancellation fee of 50% of the session rate.

**No-Shows**: Failing to attend a scheduled session without prior notice will result in a charge equal to the full session rate.

**Exceptional Circumstances** - The Trainer reserves the right to waive the late cancellation or no-show fee under exceptional circumstances, such as medical emergencies, severe weather conditions, or bereavement. Proof may be requested for verification.

**Rescheduling Requests** - Missed sessions can be rescheduled, subject to the Trainer's availability. Both parties agree to collaborate in good faith to accommodate such requests, though the ability to reschedule cannot be guaranteed.

**Policy Modification** - The Trainer may modify this Policy at any time. Changes will be communicated to the Client in writing in advance.

**Acknowledgment** - The Client acknowledges this Policy as part of the broader Agreement between Trainer and Client and agrees to its terms. Compliance with this Policy is essential for the effectiveness and efficiency of the training services provided.

**Entire Agreement** - This document represents the full agreement between the Trainer and Client concerning session cancellations, superseding all previous discussions, agreements, or negotiations, whether oral or written.

## **AGREEMENT CONFIRMATION**

The Parties affirm their agreement to this Policy as of the Effective Date.	
Trainer:	Date:
Client:	Date: