

Waco ISD Attendance FAQ

How Is Remote Asynchronous Attendance Measured? (based on TEA documentation - SY 20-21 Attendance and Enrollment FAQ, 9.10.2020)

Measurement frequency is daily. Under an approved learning plan, students earn daily attendance through daily engagement measure(s). The approved engagement methods are listed below:

- Daily progress in the Learning Management System (LMS), as defined in the approved learning plan; or
- Daily progress via teacher-student interactions, as defined in the approved learning plan; or
- Completion/Turn-in of assignments from student to teacher (potentially via email, on-line, or mail).

Student engagement with the LMS or other instructional avenues and/or any daily contact by the teacher with a student focused on supporting or monitoring student academic progress, as defined by the approved asynchronous instructional plan, will establish daily attendance. **A student will be considered absent if the student does not have documented engagement with the LMS and/or daily contact with the teacher, and/or documentation of completion/turn in of daily assignments.** A teacher or campus representative will input the student's daily attendance into the Student Information System (SIS) for the asynchronous method, based on the student's daily engagement with the LMS or other instructional avenue and/or the daily contact with the teacher, by marking the student remote asynchronous present or absent on that day.

Does the remote student have to engage in every class to be marked as RAL for the day?

Attendance at the secondary is still course specific. Students must engage in each course daily to receive credit for attendance. This is extremely important as the 90% attendance rules are not waived for the 2020-2021 school year and students are at risk of losing course credit if not engaging daily.

If a student completes an assignment after the intended instructional day, do I go back and mark the student as RAL for the assignment date? *No, students must engage on the intended instructional day to receive attendance. Late assignments can only account for engagement on the day they are submitted.*

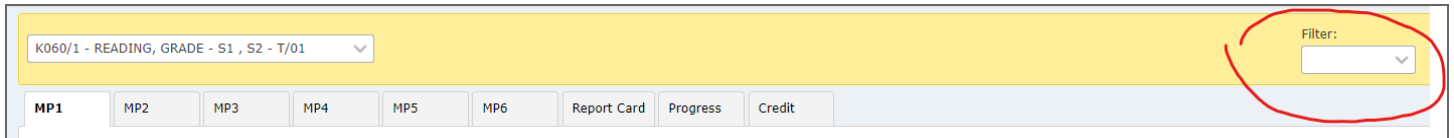
How do I make a change to student attendance for an in-person student that I mistakenly mark as Absent for my class? *Contact your Attendance Clerk to complete and absent change request form for correction.*

If a student logs in to Canvas for just a few seconds and does not engage in the activities or assignment completion, do I still mark them as present? *Based on the TEA guidance, a*

student must make daily progress in the course to receive credit for attendance, so the student would be marked absent based on the above scenario.

If an in-person student is out of class for a day, or few days, and they engage through the Canvas LMS, can I mark them as RAL? Yes. If an in-person student is out for any period of time, they can engage in the remote asynchronous learning and still receive credit for attendance.

Is there a way to filter the students in the Take Classroom Attendance screen to show the Remote Learners and the In-Person Learners? No, unfortunately the attendance menu does not have a built in filter. You can filter your gradebook by Remote Learners and In-Person Learners using the Filter option at the top of the window.



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Filter:

If you have any additional questions, please contact Patrick Uptmore, patrick.uptmore@wacoisd.org with subject line of *Attendance* to be addressed and added to the FAQ document. Thank you for all you do for the students of Waco ISD!