

Pleasant Hill School District 69

3717 West Malone Street
Peoria, IL 61605
309-637-6829 office
309-637-8612 fax

Job Posting

Position Title: **Paraprofessional**

Location: Pleasant Hill Elementary School, Pleasant Hill District #69

Position Type: Full-Time

Posting Date: March 26, 2026

Application Deadline: Until Position is Filled

Position Overview

The paraprofessional assists teachers in meeting the academic, behavioral, and social-emotional needs of students. This position works directly with students individually and in small groups to reinforce learning and promote a positive school environment.

Responsibilities

- Assist the teacher with implementation of daily lessons and classroom activities
 - Provide small group and one-on-one instructional support to students
 - Support students with academic tasks, including reading, writing, and math
 - Reinforce teacher-directed behavior management strategies
 - Assist in supervising students in classrooms, hallways, lunch, recess, and during transitions
 - Support students with special needs, including accommodations and modifications as directed
 - Help prepare instructional materials and classroom resources
 - Maintain a safe, orderly, and positive learning environment
 - Observe and report student progress and concerns to the teacher
 - Assist with technology use and online learning platforms as needed
 - Perform clerical duties such as copying, organizing materials, and record keeping
 - Maintain confidentiality of student and staff information at all times
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Panther Pride instills citizenship, high standards of achievement, and accountability in a diverse learning community to prepare all students for college and/or career.

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Qualifications

- High school diploma or equivalent required
- Paraprofessional license/certification (as required by state law)
- Associate's degree or 60 college credit hours preferred
- Experience working with children in an educational setting preferred

Knowledge, Skills, & Abilities

- Ability to work effectively with students of diverse backgrounds and abilities
 - Strong communication and interpersonal skills
 - Basic academic skills in reading, writing, and mathematics
 - Ability to follow directions and work collaboratively with staff
 - Patience, flexibility, and a positive attitude
 - Ability to maintain confidentiality
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How to Apply

Candidates interested in this position should submit the following documents via email to Mrs. Kimberly Priller kpriller@phill69.com and Dr. Lisa Weaver lweaver@phill69.com:

- Updated resume
 - Cover letter expressing interest and relevant experience
 - 2-3 letters of recommendation
 - Copies of applicable certifications and endorsements
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Equal Opportunity Employer

Pleasant Hill District #69 is an equal opportunity employer and does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, disability, or age.



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