

English Learner Advisory Committee (ELAC) Meeting
 Birch Grove Intermediate
 Wednesday, September 24, 2025
 3:00-4:00pm

ELAC Members	
Staff Members	Parent/Student Community
Robert Fang, Principal Veronica Chambers, Teacher	Chenchen Tian, Parent Pritkamal Kaur, Parent Lucy Dinh, Parent Patricia Salinas, Parent Purav Patel, Parent Navya Nabha Harish, Parent
Meeting Dates or The Year: 9/24, 10/9, 11/6, 12/4, 2/12, 4/16, 5/7	

Section	Time	Agenda Items Elementos de la agenda	Presenter Presentadora	Discussion/Minutes Discusión/Minutos
1	5 min.	Call to Order <i>Llamada para ordenar</i>	Chairperson <i>Presidente</i>	Opening remarks- -Feedback from last year's feedback from parents as far as needs and support around ELAC.
2	5 min.	Meeting Agenda Approval <i>Aprobar la Agenda de la Reunión</i>	Chairperson <i>Presidente</i>	Veronica made a motion to approve. Navya seconded Unanimous approval
3	5 min	(Last ELAC Meeting in 24-25) Meeting		Veronica made a motion to approve.

		Minutes Approval Aprobación del acta de la última reunión		Navya seconded Unanimous approval
4	3 min	Public Comment Comentarios públicos	Chairperson Presidente	No public comments
5	5 min	Election of Officers Elección de funcionarios Chairperson Presidente Vice Chairperson Vicepresidente Secretary Secretario DELAC Committee Member Miembro del Comité LCAP Potential New Members nominations and voting timeline	Presidente	Attendees would like to be on the ELAC committee. Nominations will be sent out to the community to confirm members. No DELAC rep selected due to work schedule conflicts with all members. Will continue to seek for a rep.
6	15 min	Annual English Learner Advisory Committee Training Capacitación anual del Comité Asesor de Estudiantes de Inglés	Chairperson Presidente	Purpose and importance of ELAC (to ensure that resources are available for families and students) Responsibilities of ELAC: advise school on annual census Money has been allocated towards English Learners specifically in the SPSA.
7	5 min	LCAP Review/Share Goals and Discuss Revisar/Compartir Metas y Discutir el LCAP	Chairperson Presidente	1. Academic improvement 2. Foster welcoming learning environment 3. Improve attendance
8		Old Business/ Negocios viejos Approval of Bylaws/Aprobación de Estatutos Site Data (CAASPP, iReady)	Chairperson Presidente	Overview of bylaws and how ELAC functions Presented Site data from 24-25 and iReady baseline data
9		New Business Nuevo Negocio Parent and Community Feedback and Needs	Chairperson Presidente	Discussion of various levels of lessons pertaining to ELD for each grade. Parents would like to “the way” ELD lessons are being taught by teachers so they can learn too.

		<i>Comentarios y necesidades de los padres y la comunidad</i>		Mr. Fang asked if the program is meeting the needs of parents. Mentioned the link on the website for additional information.
10		Adjournment <i>Aplazamiento</i>	Chairperson <i>Presidente</i>	