

SYN Shop

Board Meeting Agenda and Minutes 2019-04-06

Review Previous Action Items

- New bed for shopbot - wrong type of material was ordered. This is being sorted by Tim.
- Vanessa to reach out to James to talk about T-Shirt stuff - not done; next time :-)
- Aakin will create a list of contacts for specific areas, devices, and machines of the shop as a form of “who is authorized to do what” and send it out and such. In progress.

New Vetted Members

- N/A

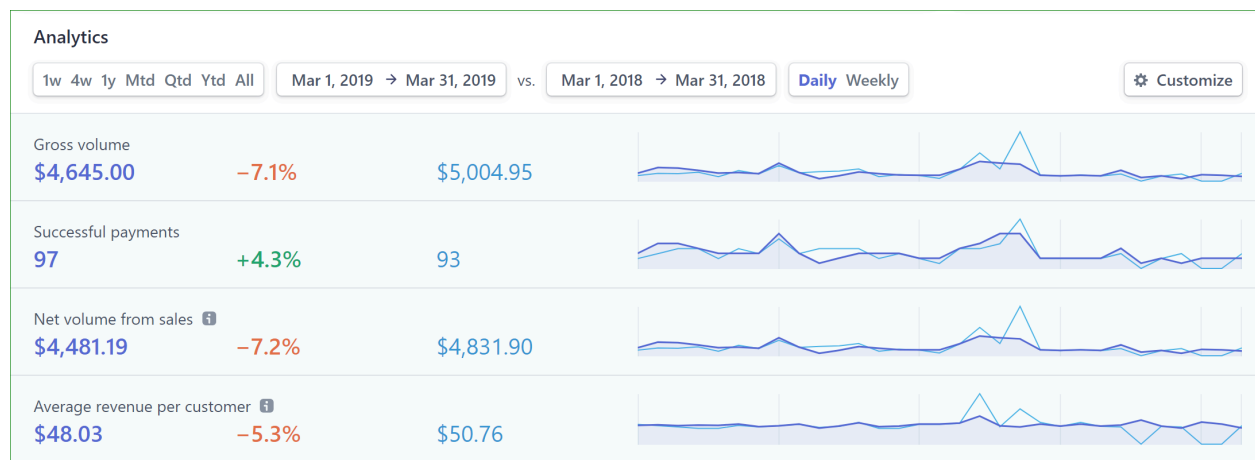
General Shop Stuff

- Roof fan for welding area - Tony fixed the fan.
- We got a nice new table which is in electronics
 - We're trying to keep it clean of stuff so it can be used for working on projects, and should not be used for storage of junk.
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 - **Make an effort to not be a shop full of junk in the back. Keep things clear and safe.**
 - If you see storage of junk there, ask if it's anyone's active project being worked on this very moment, otherwise find a place for it.
- Ashley has been working on building a new engineering workstation with more horsepower for running CAD and other apps.
 - That new machine will be in the 3D printing room (or is currently)
 - The machine it's replacing will be setup on the table at the front of the classroom
 - We may want to add a better microphone/camera and get it hooked up to audio for doing conferences or board meetings or other events

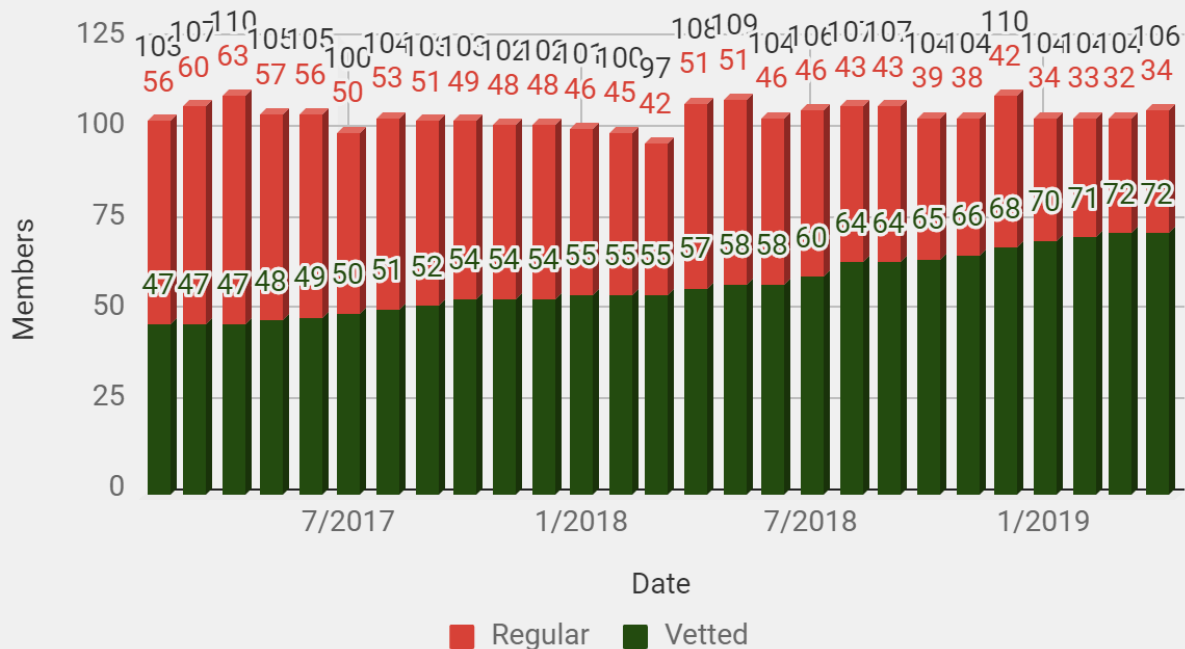
- Set up classroom computer with audio and maybe a webcam for meetings/whatever reason necessary.
- Need to have another Shop Cleanup event in preparation of Science is Everywhere Day (April 28, 2019)
 - April 20th Cleanup Day
 - Take projects home, as we'll have a lot of people here and space is a premium.
 - Get your projects you want to demo up and running
 - We need to have another spring cleaning, to get rid of stuff that we should just get rid of.
 - Need to get the display mounted in the Craft Room yet.
 - Old white boards - Aakin was taking those
 - Tony needs help with someone with a pickup to do a scrap run. We have a lot of build up that needs to be hauled away.
- Vanessa is planning some upgrades for 3D printing.
 - [Google Doc Here](#)
 - Donation collection and Printer selling will begin immediately. Final purchases will be made next board meeting.
 - Vote for Vanessa's proposal: All in favor; 0 abstained

Finance Committee / Business Administration Update

- Corporate transparency report - Treasurer
 - 106 members.



Memberships over Time



- CAM charges went up.

Attached is the 2018 Common Area Maintenance, Property Taxes and Insurance reconciliation. Your new monthly Estimates are as follows:

CAM	\$ 571.54
INSURANCE	\$ 48.44
TAX	\$ 198.74

- Looks like Republic Services cancelled their non-profit program; we have to pay approx. \$225/month for our dumpster now. This used to be \$26. Aakin will reach out to them.

Education / Events Committee Update

- Upcoming Events
 - SYN Shop Spring Soiree - After the board meeting today
<https://www.meetup.com/synshop/events/259198511/>
 - Lock Pick Night - Monday April 8th - 6pm to 10pm
<https://www.meetup.com/synshop/events/qkdcdkyzqblb/>
 - 3D Printing 101 - Thursday April 11th - 7pm
<https://www.meetup.com/synshop/events/rhflkpyzqbpb/>
 - Fauzy Hour: Life is Beautiful and Veterans Suicide - Friday April 12th 6pm
<https://www.meetup.com/synshop/events/qblzhpyzqbqb/>
 - Science Is Everywhere Day - SYN Shop Open House - Sunday April 28th 11am - 4pm
<https://www.meetup.com/synshop/events/260390585/>
- Science is Everywhere Day is coming up

- We have some cleanup we need to do around the shop prior as previously mentioned
- Make sure if you are volunteering you confirm with Jing you will be here
- Volunteers from Science is Everywhere Day
 - Would be cool to get them some sort of SYN Shop present
 - Pacemaker warning signs?
 - <https://www.safetysign.com/pacemaker-warning-signs> for example?
- We had some people asking on when the next HEBOCON will be.
 - Shortly after science is everywhere day would be a good day for running this
 - Need to set date

Marketing / Online Committee Update

- We probably should order some more T-Shirts and hopefully stock up before Science is Everywhere Day; Vanessa will reach out to inkdroppers.com
(<http://inkdroppers.com/contact-us.html>)

Community Projects

- Eric is planning on putting up some shelves around the shop (including kitchen) to help with storage. If you would like to help, get with him.

Action Items

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Board Members in Attendance:

- Aakin Patel (Remote on Discord), Jeff Rosowski, Vanessa Wilbur, Niko Dahlheimer, Vernon Kettmann, Tim Gibson, Jed Daniels, Nick Rosario, Tony Filipiak

Certified by: