

PITTON & FARLEY PARISH COUNCIL

Mrs AC Purves, Parish Clerk

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4 May 2008

Dear Councillor

You are summoned to attend a meeting of **Pitton & Farley Parish Council** to be held in Pitton Village Hall on **Thursday 8 May 2008 at 7.30pm.**

Yours faithfully,

Mrs AC Purves

Parish Clerk

Prior to the start of the meeting, Doric Bossom and Rod Coppock will give a short presentation on the Parish Website. There will also be a short period set aside for public questions or information. .

AGENDA

To receive apologies.

1. Minutes

- To approve as a correct record the minutes of the Parish Council meeting held on 13 March 2008 - previously circulated.
- To approve as a correct record the minutes of the Special Parish Council meeting held on 3 April 2008 - previously circulated.

2. To receive any Declarations of Interest in accordance with the Parish Councils (Model Code of Conduct) Order 2007.

Members are also reminded of the need to observe paragraphs 14 & 15 of the Code.

14. A member must, within 28 days of becoming aware of any change to the Interests specified in the Register of Members Interests, provide written notification to the Monitoring Officer.

15. A member must, within 28 days of receiving any gift in hospitality over the value of £25.00, whilst in their official capacity under the Code, provide written

notification to the Monitoring Officer of the existence and nature of that gift or hospitality.

3. To consider any matters raised by members of the public.

4. Matters Arising.

None identified

5. To receive reports from:-

- a. The County Councillor for Winterslow.
- b. The District Councillor for Winterslow.
- c. The Council's representative on the Pitton Village Flood Action Group - nothing to report.
- d. Chairman's report.
- e. Parish Clerk's report - see enclosed.

6. Finance

- a. To confirm and authorise a schedule of accounts in the sum of £978.36 - see enclosed.
- b. To note the updated 2008/2009 Budget Monitoring form - see enclosed.

7. Planning

- a. To consider a list of applications received and decisions notified - see enclosed.
- b. To consider the outcome of the District Council's Core strategy and Strategic Housing Land Availability Consultations.
- c. To consider the changes to the front garden of The Wardenry, Farley.

8. Highway/Parish Steward matters.

- a. To note the date of the next Parish Steward visit.
- b. To note work that needs doing, and tasks completed.

9. To discuss the requirement for:

- a. An Internal Audit system, and the formation of a working party to monitor this.
- b. A Parish Council risk assessment.

10. To review other ongoing matters:

- a. Parish web site
- b. Progress towards the implementation of the Unitary Authority.
- c. Parish Council newsletter
- d. To consider the quotes obtained for the Pitton public noticeboard.
- e. To discuss the purchase of a new Parish Council noticeboard in Pitton.
- f. The Clerk's contract.
- g. Electrical supply for the Pitton pump.

11. Dates of next meetings.

Thursday 10 July at 7.30pm in Farley Village Hall.

Thursday 18 September 2008 at 7.30pm in Pitton Village Hall.

12. To close the meeting.