



Department of School Education

Government of Andhra Pradesh

Cluster Complex Meeting Agenda for the Month of January - 2026

Saturday 24.01.2026 (1.00 Pm to 5.00 Pm)

Agenda for January 2026 – School Cluster Complexes			
Time	Duration	Agenda Points - Primary	Agenda Points - Secondary
1.00 pm to 2.00 pm	60 Min	Session 1: (Common Session) i) Opening Remarks (CSE/SPD SS/ SCERT) (1.00 pm to 1.10 pm) https://youtu.be/O0OAVgux0-E	Session 1: (Common Session) i) Opening Remarks (CSE/SPD SS/ SCERT) (1.00 pm to 1.10 pm) https://youtu.be/O0OAVgux0-E
		ii) Briefing the Agenda items (Cluster HM) (1.10 pm to 1.15 pm)	ii) Briefing the Agenda items (Cluster HM) (1.10 pm to 1.15 pm)
		iii) Discussion on attendance and tracking of long absentees (Cluster HM/ Cluster Sr. School Assistant) (1.15 pm to 1.20 pm)	iii) Discussion on attendance and tracking of long absentees (Cluster HM/ Remaining HMs) (1.15 pm to 1.20 pm)
		iv) Review on FA – III Examinations, marks entry status and C, D grade students' remediation plan. (Cluster HM/ Cluster Sr. School Assistant) (1.20 pm to 1.40 pm)	iv) Review on FA – III Examinations, marks entry status and C, D grade students' remediation plan. (Cluster HM/ Cluster Sr. School Assistant) (1.20 pm to 1.40 pm)
		v) Review on Usage of teacher handbooks and implementation of G-FLN (Cluster HM/ Cluster Sr. School Assistant) (1.40 pm to 1.50 pm)	v) Review on Usage of teacher handbooks, summary videos and X class 100 days action plan (Cluster HM/ Remaining HMs) (1.40 pm to 1.50 pm)
		vi) Review on Completion of Syllabus up to this month (Cluster HM/ Cluster Sr. School Assistant) (1.50 pm to 2.00 pm)	vi) Review on Completion of Syllabus up to this month (Cluster HM/ Remaining HMs) (1.50 pm to 2.00 pm)
2.00 pm to 3.00 pm	60 Min	Session 2: (Common session for SGTs) i) Guaranteed FLN – 75 days Action plan, implementation strategy https://youtu.be/TGxTuU5C5aw	Session 2: (Common session for SAs and HMs/ Principals) i) SSC 100 days action plan -implementation & Technics to develop confidence among the X class students in facing

		ii) Preparation of foundational Literacy for Foundational Learning Survey (FLS) for class III students by PARAKH (Cluster RP) (From 2.00 pm to 2.45 pm) (PPTs/Notes Shared)	the examinations (Cluster RP) (From 2.00 pm to 2.45 pm) (PPTs/Notes Shared)
		iii) Peer Group Discussion on Guaranteed FLN & Preparation of foundational literacy for FLS (All participants) (2.45 pm to 3.00 pm)	ii) Peer Group Discussion on SSC 100-day action & Techniques to develop confidence (All participants) (2.45 pm to 3.00 pm)
3.00 pm to 3.15 pm	15 Min	Tea break	
3.15 pm to 4.00 pm	45Min	Session 3: i) Competency-Based Assessments – Importance, Question types, skills and characteristics of good items (questions) (Cluster RP) (3.15 pm to 3.45 pm) (PPTs/Notes Shared)	Session 3: i) Competency-Based Assessments – characteristics of good items (questions) and hands-on practice in preparation of CBA questions (Cluster RP) (3.15 pm to 3.45 pm) (PPTs/Notes Shared)
		ii) Peer Group Discussion - Action Plan to achieve the next month targets like completion of Syllabus, achieving LOs, Plan for conducting FA -IV examinations, Evaluation, marks entry and issue of Holistic Progress Card (HPC), etc. (All participants) (3.45 pm to 4.00 pm)	ii) Peer Group Discussion - Action Plan to achieve the next month targets like completion of Syllabus, achieving LOs, Plan for conducting FA – IV & Pre-public examinations for 10th class, Evaluation, marks entry and issue of Holistic Progress Card (HPC), etc. (All participants) (3.45 pm to 4.00 pm)
4.00 pm to 5.00 pm	60 Min	Session 4: i) DIKSHA 2.O: Login process & Usefulness (Cluster RP) (From 4.00 pm to 4.35 pm) https://youtube.com/live/Z4brwLgKqNM?feature=share	Session 4: i) For SAs - DIKSHA 2.O: Login process & Usefulness (Cluster RP) (From 4.00 pm to 4.35 pm) https://youtube.com/live/Z4brwLgKqNM?feature=share
		ii) Peer group Discussion on DIKSHA 2.O: Login process & Usefulness (All the participants) (4.35 pm to 4.50 pm)	ii) FOR SAs: Peer group Discussion on DIKSHA 2.O: Login process & Usefulness (All the participants) (4.35 pm to 4.50 pm)

			For HMs/ Principals – PLC (Peer Learning Communities): Discussion on School Leadership Training Topic: Coaching and Feedback Key points for schedule: 1. Understanding coaching and its purpose. 2. Observation and feedback – how to observe objectively and give constructive feedback 3. Effective feedback practices – reinforcement, redirection, and creating a supportive environment. (Cluster HM/ other resourceful HM) Check out this course: https://learning.diksha.gov.in/diksha/course.php?id=1025&section=2175 (From 4.35 pm to 4.50 pm)
		iii) Videos on best practices (From SCERT) (4.50 pm to 4.55 pm) https://youtu.be/AeGnrUCKw9s	iii) Videos on best practices (From SCERT) (4.50 pm to 4.55 pm) https://youtu.be/AeGnrUCKw9s
		iv) Feedback - Post-Training Evaluation with 5 MCQs (SCERT) https://forms.gle/ngnvtucFHW3UPpqW7 & Closing remarks (Cluster HM) (4.55 pm to 5.00 pm)	iv) Feedback - Post-Training Evaluation with 5 MCQs (SCERT) https://forms.gle/RLkkAsBhQdo mRxFU9 & Closing remarks (Cluster HM) (4.55 pm to 5.00 pm)

VENKATA KRISHNA REDDY MARTHALA

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