

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
ARCHIVES & RECORDS ASSOCIATION OF NEW ZEALAND,
HELD ONLINE,
ON FRIDAY 29 SEPTEMBER 2023, AT 3 p.m.**

PRESENT: Evan Greensides (in the Chair); Kathleen Stringer; Susan Hanham; Emanuella de Ruiter; Sean Connelly; Peter Miller; Kathryn Patterson, Marianne Schultz; Jennie Hood; Ralph Body; Michael Biggs; Nicola Laurent; Brad Wija, Claire Dowling; Rachel Bell; Belinda Battley; Tiffany Jenks; Louis Changuion; Michael Upton; Dan Liu; Tom Riley; Haylee Alderston; Anna Blackman; Rachel Bell; Alfred Chikomba; Triona Doocey; Ruahina Scott-Fyfe; Jenny Chen; Tony Rippon; Linda Liddicoat; Kristina Siversen; Amanda H

Item 1

WHAKATAUKI

Ko tō hoe, ko taku hoe, ka tere te waka e - With your paddle and my paddle, the waka will travel quickly.

Item 2

APOLOGIES:

Apologies were received from: Stuart Strachan, Katherine Pawley, Sarah Welland, Jane Smith, Sarah Cox, Tiena Jordan, Rebecca Clark and Chris Meech

Moved that the apologies be sustained

Moved: Ralph Body

Seconded: Rachel Bell

CARRIED

Item 3

MINUTES OF THE 2022 AGM

The minutes from the Annual General Meeting held on 23 September 2022, having previously been circulated, were confirmed as a true and correct record.

A poll was taken **That the minutes will be accepted. Agreed**

Item 4

MATTERS ARISING FROM MINUTES OF 2022 AGM

Nil.

Item 5

PRESIDENT'S REPORT:

Evan spoke to his report, previously circulated.

Evan said our objective is that we would fulfil the promises we made to our members from last year. This has been achieved, with some extras.

We have ensured that our members are informed and kept up to date, with *Alert* and *Archifacts* as well as 5 lunch time kōrero hosted by various branches and groups. We have also supported our active branches as well as the Auckland RIG. We have developed a new, easy to use website.

We have collaborated with other groups in our GLAMiR sector - such as RIMPA, ASA, NDF and the Open Polytechnic.

We have advocated within and for our sector. This includes providing feedback on disposal schedules, attending meetings especially with Archives NZ and commenting on activities concerning our fields.

We are pleased to report that Hon. helen Clark has agreed to become our patron, if our members agree.

Finally, we have begun work on a combined ARANZ / ASA conference to be held in Christchurch next year.

Evan moved **that the President's Report be accepted.** A poll was taken **AGREED**

Item 6

TREASURER'S REPORT:

Susan Hanham presented the Financial report, previously circulated.

Susan said that we have a surplus of \$8,448. We have a total of \$162,318 in the bank, however we do need to be cautious in our spending, as the majority of our funds come from membership which is declining.

A poll was taken **that the Treasurer's Report be accepted. AGREED**

Auditor

A poll was taken that Philip Tounson of Audit professions continue to be ARANZ's auditor. **AGREED**

Item 7

ARCHIFACTS

Evan thanked Linda Liddicoat for her work as editor. Taking over the role is Sarah Welland, assisted by Ashwinee Pendharkar and Maja Krtalić

Item 8

ALERT

This role has been shared by Haylee Alderston. This portfolio will be taken over by Danya Anderson.

Item 9

MEMBERSHIP

This role has been taken over by Irina Winsley. 315 invoices have been sent out to last year's members and so far 178 have renewed.

Item 10

ELECTION OF OFFICERS:

The Chair read out the nominations received:

PRESIDENT Evan Greensides
VICE PRESIDENT Jennie Hood
SECRETARY Kathleen Stringer
TREASURER

Nominated / Seconded

Louis Changuion / Cindy Lilburn
Evan Greensides / Kathleen Stringer
Michael Upton / Evan Greensides

COUNCIL

Brad Wija (website and systems admin.)
Michael Upton (Records management)
Tom Riley (Awards)
Sarah Wellands (*Archifacts*)
Irina Winsley (Membership)
Danya Anderson (*Alert*)

Kathleen Stringer / Evan Greensides
Kathleen Stringer / Evan Greensides
David Murray / Ruahina Scott-Fyfe
Evan Greensides / Linda Liddicoat
Kathleen Stringer / Michael Upton
Evan Greensides / Kathleen Stringer

A Poll was taken **that the nominations be accepted AGREED**

Item 11

Evan spoke on the proposal that Hon Helen Clark become our Patron. A poll was taken **AGREED**

Item 12

Sue presented a short presentation on this year's Ian Wards prize. This year the winner is Pamela Wood for *New Zealand Nurses - caring for our people 1880 - 1950*. Pamela also spoke briefly and reinforced that research is only as good as the resources available,

Item 13

GENERAL BUSINESS:

Nil.

Evan reminder members that our conference is due for October next year and is entitled Opening the Archives - access, engagement and innovation.

There being no further business, the meeting closed at 3.35p.m, followed by a very presentation by Helen Brown on the Ngāi Tahu archives.