



DATE

Dear APPLICANTS NAME,

Thank you for applying to become a Crew Coach.

I am pleased to inform you that your application has been successful. I would like to congratulate you on your successful application.

Your application has shown us that you are interested in furthering your career with McDonald's and we look forward to your participation and contribution as a member of the **RESTAURANT** Crew Coach Team.

The next step in beginning your new role is an orientation. Your orientation is scheduled to be conducted on DAY, DATE, TIME at LOCATION.

At your orientation we will cover:

- Crew Coach Position and Expectations
- Your Training Pathway
- Uniform
- Our Coaching Team
- Our Coaching Processes

Thank you again for the time you have invested in applying to become a Crew Coach. Congratulations on your new role as Crew Coach and welcome to the Team!

Yours faithfully,

NAME  
TITLE



