OXFORD BROOKES UNIVERSITY

FACULTY OF HEALTH AND LIFE SCIENCES, PRACTICE EDUCATION

Monitoring External Quality (eg CQC, Ofsted, NHSE QA Framework) of Placement Providers

Establishing the current external quality monitoring status for existing placements is managed in the following ways:

1. Placement partners have a responsibility to inform Oxford Brookes University via PEU or the Link Lecturer or the Head of Practice Education of any impending external quality review inspection (e.g. CQC, Ofsted, HEE QA Framework) and/or change in the quality status arising from any such review. This communication is required to be as soon as the status change is known and signed off for circulation.

2. Link Lecturers will require an update at the PLEAT and quality assurance monitoring. They will also have an on-going dialogue with the placement area across the academic year and this will include checking the external monitoring quality status notifying their Placement Lead (who will report to the Head of Practice Education [HoPE] and PEU) of any issues.

3. The PEU administration team registers for CQC email alerts to be sent to peu@brookes.ac.uk and in turn updates the HoPE when an alert is received (highlighting the need for urgent review if there are concerns in the overall summary such as 'requires improvement'.).

IMPORTANT

Essential reporting (to meet statutory requirements)

When any external monitoring report indicates areas of concern it is a requirement to report this to the Head of Practice Education and if significant the Principal Lecturer Quality Assurance and the NMC correspondent of Oxford Brookes University so that any exception reporting to the Nursing and Midwifery Council (NMC) and/ or Health Care Professions Council (HCPC) can be considered and where necessary actioned.

In addition there will be consideration of the need to report to CQC, ICB, NHSE WT&E

Any exception reporting that is required will usually be agreed in partnership between Oxford Brookes and the placement provider. Where there is more than one AEI with students allocated to the area a joined up approach will usually be required.

Process

When a concern is raised in an external quality review or when an alert has been received the Head of Practice Education is responsible for allocating a member of the Faculty programme team (usually the Placement Lead for the most affected programme) to explore, action and report on the following:

1. Placement Organisations Action Plan information

- request that the placement provider sends you a copy of the relevant section of their action plan (e.g. how learners have been considered within the action plans) and to offer support.
- As standards of care is a component of placement quality the placement provider will inform the Head of

Practice Education of actions being undertaken so that specific learner support can be initiated.
- all information received by the Faculty will be sent/scanned to PEU to be saved on the N Drive in Quality Assurance Folder and make a record within PEMS on the organisation records.
- The Placement Lead must monitor the progress that the placement is making to ensure that any issues raised on their action plan are met and learners are supported in learning from this quality enhancement process.

2. Assess affected Placement Areas Quality provision

- Placement Lead/ Head of Practice Education to consider whether a repeat PLEAT audit of affected areas and instruct the Link Lecturer(s) accordingly
- Where appropriate, support should be offered by the Link Lecturer to the staff in the placement area to continue the support of any learner in allocation.

3. Support of learners in Placement

- Consideration is given to whether learners can be supported to remain in the placement and how they can learn from quality enhancement processes.
- Placement Lead or / Head of Practice Education will request PEU administrative staff send the PEMS template: *student reassurance re: placements with adverse* incidents (number 196) (adapted to specific context) to any learners in placement, regarding supporting them and their learning through the process.
- On the rare occasion where it is not appropriate for the learner to remain in the placement area the learner should be supported to end the placement with all documentation completed (as far as is appropriate for the stage of the placement allocation) and the Placement Lead will need urgently to action a solution to placement allocation. In this situation reporting will be required to the NMC/HCPC, NHSE WT&E, ICB and to programme leads/ AEIs of other affected learners in the area.