

Early Childhood Ministry (ECM) – Tiger Cub Caregiver
Emanuel Lutheran
New London, Wisconsin

Ministry Overview:

- ★ Tiger Cub Care is available to assist parents who need care for their child after school and desire this care to be Christ centered.
- ★ Care will be offered from 7:00am - 5:30pm Monday through Friday depending upon enrollment numbers.

Ministry Purpose: Christ-centered, age-appropriate activities encourage social, physical, intellectual, creative, emotional, and spiritual growth.

Tiger Cub Caregiver

A. Characteristics/Experience Requirements

- ◆ Member in good standing of a WELS congregation, preferably of Emanuel, New London
- ◆ Lives the Christian faith
- ◆ Relates joyfully and sensitively to children
- ◆ Smiles, laughs, and uses a pleasant voice
- ◆ Prays with and for others
- ◆ Acknowledges and respects others' feelings
- ◆ Works cooperatively with others
- ◆ Is able to handle crisis situations
- ◆ Preferred to have certification in First Aid and CPR
- ◆ Preferred to have an Associate's Degree (60 credit hours or more) from an accredited college or university with emphasis on early childhood education or child development
- ◆ Preferred to have experience working with young children in group learning situations

B. Primary Activities and Responsibilities

1. Carry out the mission and purpose of all early childhood ministries of Emanuel Lutheran Church

- ◆ Keep Christ at the center of each program in a manner appropriate for the children enrolled in accordance with our purpose and policies
- ◆ Carry out program curriculum in consultation with the early childhood director.
- ◆ Demonstrate a collegial and cooperative spirit when working with the School Board and all members of Emanuel's staff
- ◆ Cooperate with other Emanuel organizations in accord with Emanuel's policies regarding shared space
- ◆ Be aware of financial considerations through the early childhood director's office
- ◆ Report to the principal of Emanuel Lutheran School and to the School Board through the early childhood director's office

2. Carry out day to day operations of Tiger Cub Care.

- ◆ Communicate regularly with parents

- ◆ Orient parents to program policies and procedures
- ◆ Maintain up-to-date activity records of each child and inform parents of progress and special needs of children
- ◆ Direct, supervise & manage a group of children
- ◆ Interact with, initiate, & encourage children in daily activities while giving children ample opportunities to develop social skills and problem solving skills
- ◆ Help children control behavior by encouraging good behavior and correcting inappropriate behavior, all in a Christ-centered, positive, consistent manner
- ◆ Help children grow by asking thought questions more than yes/no questions
- ◆ Help children grow to become independent
- ◆ Attend to needs of individual children with sensitivity
- ◆ Help prepare the learning environment, set up interest centers, and prepare materials as requested
- ◆ Assist early childhood director in communicating with parents
- ◆ Help with general housekeeping tasks
- ◆ Attend to ill or injured children
- ◆ Attend required staff meetings and functions of the ECM
- ◆ Volunteer ideas, activities, etc.
- ◆ Help build a supportive, caring team
- ◆ Assist early childhood director in other ways as needed
- ◆ Participate in professional and spiritual growth activities