

PERSONNEL - CERTIFIED STAFF

CERTIFIED PERSONNEL

All certified staff positions are created only with the approval of the Board. It is the Board's intent to maintain a sufficient number of positions to accomplish the school district's goals and objectives as determined by the Board.

The primary function of the school is to provide the individual student with the opportunity and incentive to learn. The primary responsibility of the teacher is to provide this opportunity and incentive to supervise the children he/she teaches.

This responsibility extends beyond the instructional stations of the teacher to all areas of the school building and grounds. This responsibility includes providing for the safety of the students and the protection of public and private property.

Teachers and other staff may be called upon as situations may warrant to provide certain services outside the narrowest limits of their responsibilities.

Teachers shall:

1. Be responsible for familiarizing themselves with all the rules and regulations governing their positions.
2. Be under the immediate direction of the principal and responsible for instruction in accordance with the prescribed courses of study, and such extracurricular duties as the principal may assign.
3. Have general supervision of students while on the school premises and on field trips and, subject to the approval of the principal, prescribe regulations for their orderly conduct.
4. Attend all meetings and functions as directed by superior authority.
5. Submit written reports as requested by the principal and the Superintendent.
6. Discuss with the principal problems arising out of school administration.
7. Perform their responsibilities in accordance with the law, the contract with the Board of Education, the job description and directives as issued by superiors.

The superintendent shall maintain a set of job descriptions for all certified staff positions

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