



Microsoft Self Password Reset and Multi Factor Authentication Setup

In order to access the district's Microsoft tools (e.g. email, Word, Excel) on a personal device (e.g. phone, home personal computer), staff must enroll in Microsoft Self Password Reset and Multi Factor Authentication (MFA).

Staff have several options to set up (MFA/Self Service Password Reset):

- [Text \(SMS\)](#)
- [Microsoft Authentication App](#)
- [Email](#) (Password Reset Only)
- [Security Questions](#) (Password Reset Only)

To aid in answering questions regarding this process - we have developed this [FAQ sheet](#) and [website](#).