



Instructional Assessment Committee Minutes

October 3, 2025

Attending: Trey Batey (chair), Hiedi Bauer, Brad Benjamin, Elena Boleyn-Ross, Merry Bond, Ashley Cahill, Gina Challed (co-chair), Kristen Finnel, Catie Graham (excused), Wendy Hall, Armando Herbelin, Michaela Jackson, ~~Lucas Myers, Stefan Rijnhart~~, Angie Rogers, Barry Walther, ~~Josie Zbaeren~~

Guest: No guests in attendance

1. Welcome and introduction of guests
2. Co-chair
 - Gina has accepted the co-chair position.
3. Debrief assessment day
 - a. Evaluation results
 - Overall comments/feedback seem to be positive. Although only 22 people filled out the evaluation, there was a lot of positive feedback and engagement in the room on assessment day.
 - Having assessment day earlier in the week of in-service week was appreciated by faculty.
 - Continue to ensure the goal of assessment day activities is clear to faculty.
 - One suggestion is to communicate the importance of reflection from a practitioner perspective in this process (assessment, C&PR, etc.).
 - Possibly explore different ways to collaborate on assessment work within a department or other groups.
 - One idea is to look at different sections of the C&PR instrument and see which sections create opportunities for broader collaboration.
 - A question/idea came up: Could we take these last few ideas and do a brown-bag lunch with automatically applied PDUs, giving an opportunity for newer faculty to join in on discussions?
4. Upcoming accreditation visit
 - a. IAC meeting: 1:30 pm on October 15
 - b. Faculty forum: 3:00 pm on October 15
 - c. Global Skills assessment
 - Wendy discussed logistics of the upcoming accreditation visit. The schedule has been set. Having as many people as possible from the committee attend the IAC

meeting would be greatly appreciated. Please work with your deans to get subs for classes if needed.

5. Plan for assessing Teamwork

- To discuss further at a future meeting: how, as a committee, we can work within our departments and with our colleagues to help facilitate ways to observe and collect data on teamwork from faculty directly.
- The need to reinvent the summer assessment institute was discussed, and some ideas were brought up:
 - One idea is to do a mini assessment institute by department, similar to the C&PR process.
 - Another idea is to have a more structured process for submitting artifacts in order to increase department participation in artifact submissions.
- A suggestion was made to get two or three good examples of teamwork artifacts to share with faculty.

Items moved to a future meeting:

6. Critical Thinking rubric update
 - a. Volunteers from the summer assessment institute: Trey Batey, Mary Leach, and Brad Benjamin. Others?
7. Simple Syllabi reports (e.g., course outcomes) - question from OOI
8. Other business