

This handbook belongs to:

Name: _____ Grade: _____

Counselor: _____

Regular School Day

Period	Start	End	Minutes
0	7:10 AM	7:50 AM	40
1	7:55 AM	8:55 AM	60
2	9:00 AM	10:00 AM	60
Break	10:00 AM	10:10 AM	10
3	10:15 AM	11:15 AM	60
4	11:20 AM	12:20 PM	60
Lunch	12:20 PM	12:55 PM	35
5	1:00 PM	2:00 PM	60
6	2:05 PM	3:05 PM	60

Collaboration Day Wednesdays

Period	Start	End	Minutes
0	7:10 AM	7:50 AM	40
1	7:55 AM	8:35 AM	40
2	8:40 AM	9:17 AM	37
3	9:22 AM	9:59 AM	37
Break	9:59 AM	10:09 AM	10
4	10:14 AM	10:51 AM	37
5	10:56 AM	11:33 AM	37
6	11:38 AM	12:15 AM	37
Lunch	12:15 PM	12:50 PM	37

Rally Day

Period	Start	End	Minutes
0	7:10 AM	7:50 AM	40
1	7:55 AM	8:53 AM	58
2	8:58 AM	9:50 AM	52
Break	9:50 AM	10:00 AM	10
3	10:05 AM	10:57 AM	52
4 RALLY	11:02 AM	11:45 AM	43
Lunch	11:45 AM	12:15 PM	30
4	12:20 PM	1:12 PM	52
5	1:17 PM	2:09 PM	52
6	2:14 PM	3:05 PM	51

12 East 18th Street, Marysville, CA 95901
530-741-6180

Marysville High School Faculty and Staff

2023-24

Principal

David Vujovich

Principal's Secretary

Alex Romero

Assistant Principals

Robert Richardson

Alicia Wright

Assistant Principal's Secretary

Holly Gottfried

Attendance Office

Laura Gutierrez (A-L)

Marimar Rodriguez (M-Z)

Counseling Department

A-F: Alicia Stokes

G-L: Wendy Weeks

M-Q, ELs: Yvonne Thornton

R-Z: Angelica Zermeño

Counseling Secretary

Carol Wood

College and Career Center Technician

Stan Easter

School Psychologist

Ryan Inouye

Outreach Consultants

Justin Noreen

Nakie Vang

Speech Pathologist

Holly Gatti

Secondary Support Specialist

Rosa Gutierrez-Mena

Security

Mr. A

Mr. G

JJ

PASS Officer

Michelle Caldwell

Custodians

Rosa Zavala

Michael Casey

Steve Ferguson

Irvin Gomez

Chu Xiong

Alfonso Villafuerte

School Resource Officer

Officer Tyler Littlefield

Activities Director

Amberly Greminger

ASB Secretary

Pam Kenney

Health Aide

Jasmin Topete

Athletic Director

William Rollins

Librarian

Jared Miller

Athletic Trainer

Corey Blaschek-Miller

MHS Teachers

Marysville High School Indians Teaching Team 23-24

Returning Players:

Dean Allen - Math
 Lisa Anderson - PE
 Michele Avila - Social Science
 Dominic Barriga - PE
 Lalo Barriga - Spanish
 Shawnie Bushnell - English
 Yesenia Cachu - Art
 Gina Cameron - English
 Will Claggett - Social Science/PE
 Dawn Contreras - SPED
 Kayla Coughlin - Ag
 Rose Everhart - English
 Monica Ellenson - Substitute
 Amberly Greminger - English/AVID
 Elyssia Hensley - Spanish/AVID
 David Heredia - Music
 Candice Jimenez - CTE - Multimedia
 Moveen Khan - CTE - Photo/Graphic Design
 Jackie Midthun - CTE - Child Development

Returning Players

Patricia Mills - Math
 Alex Nisson - Ag
 Jeremy Noble - Science
 Daniela Pomeroy - CTE - Dental/ECLS
 Bill Rollins - PE
 Star Saunders - Art
 Gyna Schuler - CTE - Med. Occ/Sp. Med
 Courtney Smith - PE
 Yvonne Smith - Science
 Angela Stegall - English
 Alex Tai - Math
 Tiesha Tallman - English
 Neena Thiara - SPED
 Steve Vernier - Social Science
 Don Voltz - Ag
 Allicia Wiggins - Math
 Chad Wood - Social Science
 Michelle Woodward - Science
 Annie Wooten - SPED

New to the MHS Team:

Kevin Bass - ECLS
 Whitney Blum - PE
 Amanda Brown - English
 Coco Cabral - ASL
 Matt Chiono - Ag
 Valarie Corbella - Social Science/ECLS
 Taylor Crossland - SPED
 Shelby Guillory - Math
 Cody Herbert - PE
 Maria Kogler - Social Science
 Tyler Lee - English
 Scott Rungwerth - SPED
 Kaylie Stout - Ag
 Noemi Viss - CTE



Be Respectful
Be Responsible
Be Healthy
Be Engaged

ATTENDANCE

Attendance Office Hours: 7:00 a.m.-4:00 p.m.

CLEARING ABSENCES

There are times throughout the year when students find it necessary to miss a class or a day of school because of personal illness, medical appointments, or family emergencies beyond the control of the student or parent/guardian. ***It is up to each student to clear the absence within 5 days of his/her return to school.***

Clearing an absence: All legitimate student absences must be cleared by a parent or guardian within 5 days of the student's absence. These clearances must be made in the following ways:

1. A note, in ink, signed by the parent with the exact date, times and reason for absence within 5 days of the student's absence.
2. Telephone call from parent/guardian to the attendance office indicating the exact time, day and reason for absence.
3. E-mail to the attendance office with parent name, student name, grade, date, time and reason for absence.

All absences must be cleared within 5 school days of a student's return to school.

Excused Absences

1. Illness (after three days a medical note is required)
2. Quarantine directed by county or city health officer
3. Medical, dental and optometric appointments (please bring a medical note to verify)
4. Attending funeral services of a member of the student's *immediate family*, so long as such absence is not more than one day if the service is local and not more than 3 days if the service is out of state.

Personal Justifiable Absences

1. Court appearance
2. Employment conference
3. Attendance at a student's religious retreat not to exceed 4 hours per semester.
4. Funeral service for someone other than an immediate family member
5. College visits

Unexcused Verified Absences (parent/guardian have called to verify but the reason is unexcused)

1. Vacation
2. DMV Appointment/Instructional Driving Lesson
3. Employment/Job Interview or meeting

Automated Dialer

We have an automated dialer that will call home when your student is marked absent one or more periods during any school day. Please call the attendance office to verify these absences. You

may call the attendance clearance line any time of the day or evening at 741-6180 ext. 3195. Between the hours of 7:00 am and 4:00 pm, you may reach the Attendance Office at 741-6180 extension 3106 or 3108.

Admits

Students who are late to school and have a written excuse from their parent/guardian should go directly to the attendance office for an admit to class.

Truancy

Truancy is defined, under Education Code 48200, as “**Any student who is absent from school without a valid excuse 3 full days in one school year or is tardy or absent for more than any 30-minute period during the school day on 3 occasions in one year.**”

LEAVE OF GROUNDS PASSES

Please read carefully!

Students who need to leave school during the school day for any justifiable reason are required to check out through the Attendance Office. To receive a Leave of Grounds a parent/guardian must do one of the following.

1. A parent or guardian is required to come to the attendance office and sign their student out of school. Please allow enough time for Attendance to retrieve your student from class.
2. Send a written note with your student. If it is a planned appointment a note with the time and type of appointment, signed in ink by the parent/guardian with a phone number for verification purposes will suffice. The student needs to pick up his/her Leave of Grounds pass before school or at break.
3. Send an email, or call, at least 60 minutes prior to the time of release. Email must match the email address listed on the parent contact form. If the email does not match the student will not be released. (Reminder: the attendance office is continuously active with phone calls, students, and parents in the office. Emails are checked as often as time allows.)

Marysville High School is a closed campus per Board policy. (See “Closed Campus” section.)

Compulsory Attendance Laws **California Education Code 48200**

1. Each student between the ages of 6 & 18 years old is subject to compulsory full-time education.
2. Any student who is absent from school without a valid excuse 3 full days in 1 school year, or is tardy or absent for more than any 30-minute period during the school day on 3 occasions in 1 school year, shall be declared truant.
3. Any student who is declared a truant and is absent 1 or more days without a valid excuse or is tardy 1 or more days a second time shall be reported to their parents, by letter, of this repeated truancy and a conference will be requested with the Assistant Principal.
4. After twice being reported a truant, any student who is absent from school without a valid excuse shall be declared a habitual truant.
5. Habitual truants will be referred to the Yuba County School Attendance Review Board (SARB).

ATTENDANCE ISSUES

The Attendance Office is located down the senior hallway in Room I. To clear absences, call 741-6180 for Marimar Rodriguez, ext 3106 (M-Z) or Laura Gutierrez, ext. 3108 (A-L)

To make an appointment with an Assistant Principal regarding attendance issues please contact the Assistant Principal's Secretary, Holly Gottfried at 741-6180 ext. 3100.

TARDIES

Students who are less than 10 minutes late to school should go directly to class and students who are more than 10 minutes late to school should go directly to the attendance office for an admit slip to class.

Note - the 10 minute rule is for first period/late arrivals only. Once you arrive on campus, it is expected that you attend all classes on time. If you are running late to a later class, go directly to class. Do not go to the attendance office. **Students are to report to their assigned classroom and remain there each period. They should not be hanging out in other classrooms or unassigned areas. Doing so will result in a cut from class.**

Excused Tardy

1. Medical
2. Illness

Unexcused Tardy

1. Sleeping in
2. Transportation
3. Stopping for breakfast

Students who are tardy will receive the following disciplinary actions:

TEACHER ASSIGNED CONSEQUENCES

- **Tardy # 1** = Teacher assigned consequence and automated phone call home
- **Tardy # 2** = Teacher assigned consequence and automated phone call home
- **Tardy # 3** = Teacher assigned consequence and automated phone call home
- **Tardy #4** = Teacher assigned consequence, *including phone call home*, and automated phone call home

ADMINISTRATION ASSIGNED CONSEQUENCES

- **Tardy #5** = DISTRICT TARDY LETTER # 1 = Detention
- **Tardies #6 thru #9** = Automated phone call home.
- **Tardy #10** = DISTRICT TARDY LETTER #2 = Detention.
- **Tardies #11 thru #14** = Automated phone call home.
- **Tardy #15** = DISTRICT TARDY LETTER #3 = Saturday School/Opportunity School + phone call home
- **Tardies #16 thru #19** = Automated phone call home.
- **Tardy #20** = DISTRICT TARDY LETTER # 4 = Saturday School/Opportunity School + phone call home.
- **Tardies #21 thru #24** = Automated phone call home.
- **Tardy #25** = DISTRICT TARDY LETTER # 5 + Citation into SARB* + One day suspension.

Each successive tardy from this point will equal a suspension, and, at the 30th/35th/40th/45th/and 50th tardy additional SARB* documentation and consequence will be administered. Automated phone calls will continue with each tardy. Personal phone calls will continue with every 5th tardy.

**Student Attendance Review Board (SARB) Referral process can result in a \$489 fine for parents.*

GENERAL INFORMATION

AERIES PARENT AND STUDENT PORTAL

As part of a continuing effort to provide information regarding student progress and status, MJUSD implemented the Parent/Student Portal. Each student has been assigned a unique ID number and verification code allowing the parent to log on to a secure web site to view the student attendance and most recent report card. For those teachers using the online grade book, parents will be able to view weekly assignments and current grades. Unique ID numbers and verification codes move with the student from year to year. All newly enrolled students will receive instructions, ID numbers, and verification codes in the mail shortly after school starts each year. The Aeries Parent and Student Portal, as well as instructions on creating an account are located on the MJUSD webpage, <http://www.mjUSD.com>, under “Parents” and “Students.”

BUS SERVICE

Bus service is provided by MJUSD for students living beyond the city limits. Students must ride the same bus every day. If a student must ride another bus on a particular day, he/she is required to bring a note from home and have it approved by the office before leaving school. Office personnel will call a parent/guardian to verify the bus change.

Students who ride the bus are not allowed to leave campus once they arrive at school.

Remember, riding a bus is a privilege. All bus riders receive the MJUSD Bus Rules and Regulations and are expected to abide by them and submit to the bus driver’s authority at all times. “Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.” BP 5131.1 A late “Activities Bus” runs from MHS each evening, also, to select areas. For more information, call the Transportation Department at 749-6189.

CLOSED CAMPUS

In an effort to improve student control and accountability, the MJUSD has instituted a restricted campus policy. Campus will be closed for **all students** at lunch and break. This means that MHS students must stay within the designated areas for eating lunch as defined by the administrative staff. Restrooms are provided to students in the cafeteria. Ground passes are needed for any student leaving the campus for a justifiable reason.

COUNSELING SERVICES

Counselors are available to assist students with a wide variety of services. While academic and vocational guidance are primary functions, individual and group counseling, study skills, time

management, goal setting, college/scholarship access, career choice, and special testing services are among the areas where counselors may be helpful.

Graduation requirements, job skills, college entrance requirements, career exploration, and courses of interest (electives) are considered in planning each student's 4-year plan and yearly schedule. Counselors are available by appointment.

CTE (CAREER TECHNICAL EDUCATION) PROGRAM

Students have access to a wide variety of vocational courses that offer hands-on experience in real career settings. Most are two-hour classes that offer certificates verifying job skill mastery. Some offer articulation with Yuba College career programs, including advanced placement and/or college credit for the CTE courses taken during high school.

A diverse offering of CTE opportunities is available to students both on the MHS campus and at other locations. Consult the course catalog or your counselor to discuss options.

CTE TRAVELERS

CTE students are allowed to drive themselves—and ONLY themselves—to their worksite, provided they:

- Have written parental permission
- Show proof of insurance and registration

Students MAY NOT transport other students or passengers at any time. Students found to be in violation of this policy will lose their privilege to drive off campus to a class facility or to their work sites.

CYBERBULLYING

The Board desires to prevent bullying by establishing a positive, collaborative school climate and clear rules for student conduct. Harassment of students or staff, including bullying, intimidation, so-called "cyberbullying", hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering may be subject to discipline. Cyberbullying includes the posting of harassing messages, direct threats, social cruelty, or other harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships. *Cyberbullying conducted using district-owned equipment or on school premises, as well as off-campus cyberbullying that impacts school activity or school attendance, may be subject to discipline in accordance with district policies and regulations.*

DETENTION

Detention is held every Tuesday and Thursday in Room H for one hour after school. Failure to serve detention will result in a Saturday school/Opportunity school or suspension from school and inability to attend extracurricular activities until detention is served.

DRESS CODE

The dress code is important for maintaining a safe and orderly educational climate. These rules apply to school and all school-related activities.

1. No gang paraphernalia, colors (red/black, blue/black, brown, green), scarves, belts, “rags” (handkerchiefs), hairnets, or hats will be tolerated on campus, as determined by the Yuba County Gang Task Force. Rosaries and colored wristbands depicting gang colors may not be worn outside of clothing.
2. Clothing and jewelry shall be free of writing, pictures, or any insignia which are profane, offensive, or sexually explicit or which depict or advocate racial, ethnic, religious prejudice or the use of drugs, alcohol, or tobacco.
3. Hats, caps, hair nets, bandanas, and other non-religious head coverings shall not be worn in the classrooms, library, auditorium, field house, or offices.
4. Clothing shall be sufficient to conceal all private body parts and undergarments. See-through fabrics, strapless tops, bare midriffs, pajamas, and shorts with an inseam shorter than three (3) inches are prohibited. Straps must be sewn on both sides across each shoulder.
5. Sleeveless ribbed undershirts are strictly prohibited.
6. Shirts are to be worn by all students at all times.
7. P.E uniforms are not permitted in any other area of the school except while students are participating in an organized P.E. class.
8. Shoes must be worn at all times and should be comfortable and safe for emergency situations. Bedroom slippers are not considered appropriate or safe.
9. No wallet chains or spikes of any kind are allowed on campus or at any school sponsored event.
10. Clothing that is torn or altered that reveals private body parts will not be allowed.
11. No sunglasses will be allowed to be worn indoors.
12. All clothing must be worn so that it fits. Excessively baggy pants that are worn in a manner that exposes undergarments are strictly prohibited.
13. Teachers and coaches may impose more stringent dress requirements to accommodate the special needs of certain classes(i.e. welding, science, PE and the like) and/or sports.

1st offense: Warning and required to wear school sponsored clothing and parent contact.

2nd offense: Change clothes, campus beautification or detention will be assigned and parent contact.

3rd offense: Change clothes and Saturday School will be assigned and parent contact.

4th offense: Parent Conference.

DROPS/TRANSFERS

1. Contact the Attendance Office to get a drop slip and Exit Survey. Parents must agree that the student may drop.

2. All teachers and the librarian must sign the drop slip on the student's last day of attendance at MHS.
3. Return all books and school property and pay all fees.
4. Return the completed Exit Survey and drop slip to the Attendance Office at end of the students' last day.

ELECTRONIC DEVICES

The School Board and state law allows for students to utilize electronic devices on campus (cellular phones, IPODS, MP3 players, including recording devices) before school, during lunch or break and after school hours. **Electronic devices are not to be seen, heard, or used during class hours without the direct consent of the teacher.**

Parents: The use of electronic devices during class time is considered a disruption of the learning environment. Please help us by not calling your student's cell phone during class times. In the case of urgency, please call our Attendance Office at 741-6180 extension 3106 or 3108.

"Off and Away" are the words used by staff to remind students to put phones away and out of sight (pocket or backpack) at the beginning of class. Board Policy prohibits cell phones during classroom and during restroom breaks.

Students: Do not take videos or pictures of someone without their consent. Posting, or air-dropping, photos or videos of others on social media to intimidate or humiliate others is a violation of the school rules and will have more severe consequences. Posting videos of fights is prohibited.

FULL BOARD POLICY

The school is not responsible for lost, stolen, or broken electronic devices.

GAMBLING/PITCHING COINS/MATCHING

Gambling/pitching coins/matching are prohibited on campus and will result in detention and ultimately, suspension if repeated.

HALL PASSES

Hall passes are required for any student who leaves a classroom during the class period. Marysville High School is transitioning to the use of Smart Pass for hall passes.

HOMEWORK

Homework is a part of school life. The California Education Code supports homework as a part of the educational process. The MJUSD Board of Trustees has adopted a policy that supports homework. A copy of the MJUSD homework policy is available for review at the MJUSD district website under board policies. Generally speaking, high school students could have 1-3 hours of homework each evening, depending on the student's schedule. Homework should be **meaningful and relevant** to the course of study.

ILLNESS/HOMEWORK/MAKE UP WORK

Any time a student is absent from class, it is his/her responsibility to request make-up work from his/her teachers.

- For short-term absences, set up a “buddy system” by exchanging phone numbers with other students in your classes.
- In instances where the “buddy system” is not possible, the parent may email teachers directly or request homework through the Attendance Office (48-hour notice is needed).
- For a long-term illness or absence (one week or longer) parents should contact the student’s counselor.

LIBRARY SERVICES

Library services are available to students at various times throughout the week. Times will be posted on the door. Library books can be checked out for two weeks and may be renewed if no one else has reserved them. Some reference materials may be checked out overnight only. It is expected that students will care for the material and return it promptly when it is due. Students who lose or damage materials will be assessed for replacement cost for lost or damaged materials. Students who have outstanding charges on file may not check out more materials or participate in extracurricular activities until the charges are paid.

The library has technology for student use that is open to students during non-classroom time when the library is open. Printers are available, but students need to bring their own paper.

LITTERING

Littering on campus will result in campus beautification. Discipline for future offenses will be determined by administration and potentially result in a suspension.

LOCKERS

Lockers are available on a limited basis through the Counseling Office. Each locker has a combination and an additional lock (padlock, etc.) is not permitted on any locker for safety reasons. All lockers remain the property of MHS and, with reasonable suspicion, may be searched by school officials at any time.

MHS is not responsible for items stolen or destroyed in lockers. Students are prohibited from giving their locker combination to other students and from sharing lockers with others unless assigned to do so. Students are also discouraged from leaving valuables in hall or gym lockers. Lockers are also available for P.E. students. **It is the student’s responsibility to make sure that the gym lockers are locked at all times.** Students should not go to their lockers during class time and should take all appropriate items with them to each class. MHS recommends students take all PE items home each Friday to be washed, and for security reasons.

LOCKER SEARCHES

School lockers are school property on loan to students by the school, and only MHS students are authorized to use them. Consequently, a search warrant or probable cause is **not** needed to conduct a search, simply reasonable suspicion.

Lockers may be searched from time to time for disciplinary reasons. On occasion, dogs may be used to search for drugs. In this case, students will remain in the classroom away from the dogs during the search. Any illegal or dangerous items found in lockers will be confiscated, and the appropriate disciplinary action will be taken, including reporting evidence to the police, if applicable.

LOST AND FOUND

Lost and found items, including textbooks, should be turned in to the Attendance Office or the Principal's Office. Items not claimed within 30 days will be donated to charity. Textbooks will be returned to the proper department.

Lost and found items from the P.E. locker room should be turned in to your P.E. teacher.

MEDICATION AT SCHOOL(CA Education Code #49423)

Medication will be permitted under the following conditions:

1. The physician states it is necessary for medication to be given during school hours, or the medication may be needed in an emergency, such as an allergic reaction.
2. Specific written directions for the administration of medication is given to school personnel by the physician.
3. Written authorization for the administration of the drug is signed by the student's parent(s)/guardian(s).
4. Medication brought to the school must have the original pharmacy label that includes the following information: the pupil's name; the prescribing physician's name; an ID number or name of the medication, or the manufacturer; the dosage to be given at specific times or specific situations. This also includes over-the-counter drugs.
5. All medication must be stored in the Principal's Office and will be dispensed and logged by school personnel.

NOTIFICATION OF CAMERA SURVEILLANCE SYSTEM

For safety purposes, digital video equipment will be used to monitor student behavior on campus (and in common areas on campus). Cameras are installed to protect controlled access areas, wherever possible. Students will not be told when the equipment is being used. Video recording will be treated as other student records.

The Assistant Principal will review the tapes as needed to document student misconduct. A parent who wants to view a videotape of the incident leading to the discipline of his or her child may request access to the portion relating to their child by writing to the superintendent or her designee, within twenty-four hours. All other access is limited to designated school personnel.

PARENT INVOLVEMENT

Parents are encouraged to become involved with Marysville High School. There are a variety of opportunities for parents to become involved, including:

- Site Council
- MHS Pride (Parents Responsible in Developing Excellence)
- District Advisory Committee (DAC)
- Athletic Advisory Council
- Registration Day
- English Language Advisory Committee (ELAC)
- Back-to-School Night
- CTE Advisory

In addition, parents are encouraged to contact teachers via email or leave messages via our voice mail system.

PARKING LOTS

Parking lots are available for students, staff, and guests. Student drivers are required to register their vehicles with the Assistant Principal's Office and obtain a student parking decal which shall be attached to the bottom right front window. All students must park in the student parking lot, in spaces other than green visitor parking and numbered spaces unless assigned specifically to them.

Failure to register vehicles, display stickers, and/or park properly will result in the issuance of a citation from the Marysville Police Department. Please secure your vehicle, as Marysville High School and MJUSD is not responsible for vehicles parked in these lots.

The East parking lot is reserved for staff parking only. Students are not allowed to park in the East Parking lot. These spaces are assigned to teaching and support staff only. Parent and visitor parking is located at either end of 18th Street. Parents and visitors must obtain a Visitor's Pass from the AP Office upon arrival.

The west end student/staff/visitor parking lot, located across from the main school buildings next to the Field House, will have restricted access to students during the school day. For the safety of students and security of vehicles, the parking lot is **off limits to students during the school day.** Students should take all items necessary for the school day with them upon arrival at school. Students MAY NOT use their car as a locker.

Students may NOT move vehicles during the school day or be in cars during breaks and the lunch period.

P.E. CLOTHING

Clothes should be SAFE, allow for FREEDOM OF MOVEMENT, and be relatively DURABLE. Marysville High School P.E. uniforms are available for purchase through the student store and should be obtained by the first Friday following the start of school. Complete details are available in the summer parent newsletter or from a P.E. teacher.

Students should take their P.E. clothes home regularly to be washed. Failure to "dress down" for P.E. may result in lowered grade, detention or campus beautification. All students are required to pass four semesters of physical education in order to graduate.

PLAGIARISM

Plagiarism, or copying another person's work and claiming it as your own original work, is a very serious offense. When using another person's work, it is important to appropriately give that person credit for their work. Students who submit plagiarized work for a grade will face serious consequences. Teachers may choose to fail the student for the assignment. Remember to appropriately cite sources in all work. For more information about how to cite sources, see your English teacher or another teacher (See Disciplinary Code for consequences).

PBIS (Positive Behavior Intervention and Support)

PBIS stands for Positive Behavior Intervention and Support. It is a research based program out of the University of Oregon that was introduced at MHS in the fall of 2013. The program revolves around our school's three rules, "Be Respectful, Be Responsible, Be Healthy. Be Engaged." It is a three tiered model. In Tier I, the entire student body is explicitly taught how to be respectful, responsible, healthy, and engaged through student created PBIS videos. These videos and the corresponding lessons are taught to the entire student body during the first week of school and revisited throughout the school year. This program is also presented at the freshman/new student orientation to orient incoming freshman, new students, and their families to the program. A key component of Tier I is to acknowledge and reward positive behavior, which Marysville High School has successfully implemented through the "Orange Buck" store and "Wampum Card lunch" reward system.

Using this positive tool, all staff including teachers, support staff, and clerical staff are able to reward students for observed positive behavior by giving them an "Orange Buck" which can be used to purchase items at the PBIS store. Wampum Cards can be purchased and placed in the Wampum Card Box in the Activities Office. Drawing rewards include weekly drawings for lunch with a staff member (paid for by staff members) and rally drawings for restaurant gift certificates (paid for by PBIS). Quarterly drawings are held for items such as Yeti cups and Flip speakers, and semester drawings for Apple AirPods or Chromebooks, all paid for by PBIS from funds earned from the MHS Hall of Fame Dinner.

PSYCHOLOGIST SERVICES

The primary role of the school psychologist is to provide support to students with identified disabilities per State and Federal Education Codes and as written in their Individualized Education Programs. The school psychologist is available to provide consultative services to parents, pupils, teachers, and other school personnel. Support is available, as appropriate, during times of educational planning as well as crisis situations.

SATURDAY SCHOOL

Saturday school is offered as an alternative way for students to make up absences or, in some cases, as an alternative consequence. Saturday school begins at 8:00 a.m. sharp and ends at 12:15 p.m. and lunch is provided. For habitual truants, Saturday school may be mandated as a way to make up missed classes. Students and parents will be notified in advance of their Saturday school assignment. Failure to serve an assigned Saturday School may result in suspension or a citation to the Student Attendance Review Board (SARB).

SCHEDULE CHANGES

Most classes are scheduled at or near capacity; thus, schedule changes must be held to a minimum. After school begins, schedule changes will be made only if absolutely necessary. A parent-student-counselor-teacher-administration conference will be required before any change is considered after the first two weeks of a semester.

SCHOOL ACCIDENT INSURANCE

Low-cost student insurance is available for athletic and school-time use for a nominal fee. Forms are available in the Activities Office or Main Office. All athletes must show proof of insurance prior to participating in athletic tryouts, practices, or events.

SERVICE SEAL POINTS

Students performing a service to the school and to the Student Association are awarded Service Seal Points. Each MHS student has a service point record that is kept in the Activities Office. The Service Seal Commissioner (ASB) is responsible for recording these points, and each student is responsible for turning in the points within two weeks of each activity. Students who earn 1,000 points or more receive special recognition from school at the end of their senior year in the form of an award and special scholarship consideration. It is each student's responsibility to see that the records are accurate and up-to-date.

SEXUAL HARASSMENT POLICY

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature when (Education Code 212.5)

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's employment, academic status or progress.
2. Submission to or rejection of the conduct by an individual is used as the basis for academic or employment decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact on the individual's academic or work performance, or of creating an intimidating, hostile or offensive educational or work environment.
4. Submission to or rejection of the conduct by the individual is used as the basis for any decisions affecting the individual regarding benefits and services, honors, programs, or activities available at or through the school.

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

5. Unwelcome leering, sexual flirtations or propositions.
6. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
7. Graphic verbal comments about an individual's body or overly personal conversation.
8. Sexual jokes, stories, drawings, pictures, or gestures.
9. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
10. Spreading sexual rumors.
11. Touching an individual's body or clothes in a sexual way.
12. Purposely limiting student's access to educational tools.
13. Cornering or blocking normal movements.
14. Displaying sexually suggestive objects in the educational environment.
15. Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

A copy of the district's sexual harassment policy shall:

1. Be included in the notification that is sent to parents/guardians at the beginning of each school year. (Education Code 489800 (*cf.* 5145.6- *Notification required by law*))
2. Be displayed in a prominent location near each school principal's office (Ed. Code 212.6)
3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session. (Ed. Code 212.6)

The Principal or designee shall take appropriate action to reinforce the district's sexual harassment policy. These actions may include:

1. Removing vulgar or offensive graffiti.
2. Provide staff in-service and student instruction or counseling.
3. Taking appropriate disciplinary action, as needed.

The Marysville Joint Unified School District ("District"), is committed to ensuring equal, fair, and meaningful access to employment and education services. The District does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, Vietnam Era Veterans' status, or any other basis prohibited by California state and federal nondiscrimination laws respectively. Not all bases of discrimination will apply to both education services and employment.

SKATEBOARDS

Skateboards are prohibited on campus and will be confiscated for the day. A repeat offense will result in the skateboard being held until a parent conference is held.

SMOKING/CHEWING/VAPING

(Education Code 48900h and 48901)

Any tobacco products or tobacco look-alike products (i.e. herbal snuff) are prohibited on school grounds during school hours or while attending a school-sponsored activity (including athletic events). The law is quite specific in that it prohibits the use of tobacco while the student is off campus, including during lunch or while going to or coming from school. Students who ride the bus are not allowed to leave campus once they arrive, including leaving to smoke/vape. Tobacco products and lighters/matches will be confiscated. (See Disciplinary Codes for consequences)

Non-disciplinary resources are available to support students who are using tobacco products and/or THC and would like to quit. Information is available in the AP office.

STUDENT AWARDS

Marysville High School believes strongly in the POWER OF POSITIVE PEOPLE! Throughout the year several awards are presented to the students for positive contributions to MHS. Some examples are:

- **Student of the Month Medal:** A freshman, sophomore, junior, and senior are chosen by a designated department each month and are awarded a medal.
- **Academic Letters and Academic Stars:** Given to students who earn a 3.0 or higher GPA each semester.
- **Scholar/Athlete Awards:**
 - Patch: given to team member who earns highest GPA
 - Medal: given to team member who raises GPA the most
 - Lamp of Knowledge: given to team members who maintain a 3.0 or higher GPA

STUDENT BULLETIN

The Student Bulletin is published and read over the intercom each morning. Each teacher should post the bulletin daily. The bulletin includes information of interest to the student body, including notice of school activities, classes, and other events. The bulletin is posted daily on the school website.

STUDENT (18 YEARS OLD) CONTRACT

Although an 18-year-old may be legally considered an adult, all school rules must be followed by students reaching that age while attending Marysville High School. An 18-year-old may, with parent and school permission, obtain an 18-year-old contract which allows that student the opportunity to sign certain forms and attendance notes in place of the parent. Eligibility to obtain an 18-year-old contract will be based on 90% (or higher) attendance rate and a 2.0 (or higher) GPA. If an 18-year-old contract has been signed by the school, parent, and student, these privileges will be revoked if disciplinary actions, attendance, or academic issues arise. If a student on an 18-year-old contract falls below 90% attendance or the privileges are being abused the contract will be revoked. If a student on a senior contract has a GPA that falls below a 2.0, the contract will be revoked. If an 18-year-old contract is revoked, it will remain revoked until the following grading period at which time it will be reviewed upon student request. If an 18-year-old contract has been signed by the school, parent and student, the parent will need the student's consent to read his/her school records.

STUDENT DRIVING PRIVILEGES

Students may drive to school with parent permission. Prior to driving to school, students must submit a student driving/parking lot safety policy statement signed by both the parents and the student. Upon arrival at school, students should park and secure their cars in the student parking lot. Students are not allowed to park in or around the Little League Parking lot that is located across from the southwestern area of the campus.

- All driving laws and school rules are strictly enforced on school grounds. 18th Street is closed to traffic during the school day.
- Vehicles may be searched by school officials with reasonable suspicion.
- MHS is a closed campus -Students are NOT permitted to leave the campus without a Leave of Ground Pass.
- Students are NOT permitted to transport other students in their vehicle during the school day.
- Students driving in an unsafe manner in the parking lot may have their driving privileges revoked.

STUDENT GOVERNMENT

Student Government includes the ASB officers, class officers, the Leadership class, and the student representatives to the Board of Trustees. The Senate is the major governing body for student affairs. The Student Activities Director is the advisor.

STUDENT HEALTH SERVICES

MHS does not have an on-campus nurse. If a student becomes ill or injured (minor) during the school day, he/she should report to class, if able, then be dismissed to the Attendance Office to call home. Seriously injured students should not be moved until an administrator and/or emergency personnel checks the student's condition. Basic first aid will be given to students who are injured on the way to school or on the school grounds. EMTs will be called for a serious illness or injury.

SENIOR PARKING SPOTS

Seniors may sign up and paint a 4' by 6' square in a parking spot in the community lot. The design must be appropriate and approved prior to painting. The contract is on the school website and must be turned in prior to painting. There is a limited number of spots and they will be granted in the order the applications are received.

STUDENT PUBLICATIONS

The *Tomahawk* is an annual production by the yearbook staff. The book includes photos and articles covering all aspects of school life including classes, student activities and athletics. Cost for the yearbook increases as the school year progresses, with the cheapest price at the beginning of the year.

STUDENT STUDY TEAM (SST)

The Student Study Team (SST) is a regular education function. The team reviews a student's problems or concerns and plans alternative instructional strategies to be used. The SST consists of the student, his/her parents, a counselor, an administrator, his/ her teachers, and possibly other school personnel (school psychologist, etc.). The SST also serves as an instrument of referral to any Special Education services and testing.

STUDENT USE OF TECHNOLOGY

Before using the school's technological resources and online services, a student and a parent/guardian will sign the District's user agreement indicating that the student understands and agrees to abide by specific obligations and responsibilities.

1. The student in whose name an online services account is issued is responsible for its proper use at all times. They will use the system only under their own account number.
2. The system will be used only for purposes related to the student's education program. The District reserves the right to monitor any online communications for improper use.
3. Users will not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or District policy.
4. Users will not receive or transmit material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs.
5. Copyrighted material may not be placed on the system without the author's permission.
6. Vandalism will result in the cancellation of user privileges. This includes uploading, downloading, or creating computer viruses and vandalism of District equipment, materials or data.
7. Users will not read other users' mail or files. They will not attempt to interfere with other users' ability to send or receive electronic mail, nor will they attempt to read, delete, copy, modify or forge other users' mail.
8. Users are expected to keep messages brief and use appropriate language.
9. Users will report any security problem or misuse of the network to a teacher or the Principal.

Starting in the fall of 2023-2024, students will check out individual Chromebooks at the beginning of the year. If you lose or damage your Chromebook, per the Chromebook contract, you will be charged a fee. **Student's records, including diplomas, will not be issued until all charges have been cleared from a student's record.**

SUSPENSIONS FROM SCHOOL

California Education Code 48900 deals with student discipline and outlines the reasons for which a student may be suspended from school (see page 31 / Discipline Plan). Under the law, a student may be suspended for any offenses listed in Ed. Code 48900 if they occur on school grounds; while going to or coming from school; during lunch period, whether on or off campus; and during or on the way to or from a school-sponsored activity.

The Ed. Code has also clearly defined offenses for which students *must* be expelled from school:

- Carrying a firearm
- Brandishing a knife (threatening and displaying it)
- Selling drugs
- Sexual Assault
- Possession of an Explosive

If you are being suspended, the person suspending you must tell you the reason for which you are being suspended. Depending on the offense, you may be suspended for up to five days at a time. The suspension may be extended for students who demonstrate a danger or threat to others.

Students who are suspended from school have the right to appeal their suspension to the Principal as part of due process. The first step in the appeal process is for the student and his/her parent(s)/guardian(s) to meet with the Principal to discuss the situation and to present your side of the story. After looking at the evidence, the Principal may uphold or overturn the suspension. This meeting should take place as soon as possible after the suspension has been issued and within 24 hours of the original appeal.

If you are not satisfied with the outcome of the meeting with the Principal, your next step is to submit a letter to the Principal's Office (within 24 hours of the original appeal) stating the reason(s) you wish to appeal. Another meeting will be scheduled as soon as possible and will include you, your parents, the Principal, and the district Director of Student Discipline. After reviewing the evidence, the Director of Student Discipline will either uphold or overturn the suspension.

TELEPHONE MESSAGES

Messages from home are discouraged except in **absolute emergencies** to avoid classroom disruption. Students **will not** be called out of class to take phone calls. Emergency messages for students may be left with the Attendance Office (741-6180 ext. 3106 or 3108)

TEXTBOOKS

Students can pick up their books in the Library. Textbooks are very expensive—some more than \$80-\$100 each!!—and shall be covered at all times to protect them. If you make schedule changes, you must return all materials for the dropped class to the librarian prior to dropping the class to avoid being charged a lost or damaged book fee.

If you lose or damage books, you will be charged a fee. **Student's records, including diplomas, will not be issued until all charges have been cleared from a student's record.**

As books are distributed through the library, the librarian will record the textbook number and the condition of the book. You should not accept a book that has graffiti or profanity in it because such books will not be accepted for return and you will have to pay for it.

TITLE IX

The following is required to be made available to all students by Title IX of the Education Amendments of 1972:

1. The Principal has been designated to coordinate all Title IX compliance efforts.
2. Complaints alleging actions prohibited by Title IX should be first discussed with the persons directly involved (teacher, counselor, etc.). Should the issue not be resolved, it should be next discussed with the Principal. If the issue is not resolved at that time, a written complaint may be made to the district superintendent and later, to the Governing Board, should that be considered necessary.
3. It is the intention of the MJUSD to comply with all Title IX provisions.
4. MJUSD does not discriminate on the basis of gender in activities of educational programs.

STUDENT ACTIVITIES

MHS ATHLETICS AND ACTIVITIES

Academic Decathlon	Golf	Sportsman's Club
Baseball	Key Club	Student Council
Basketball	Leadership/ASB	Swimming
Cheerleading	La Raza	Tennis
Christian Club (DIG)	Link Crew	Track/Cross Country
Drama Club	Orange Nation	Volleyball
FFA	Physics Club	Wrestling
Football	Reader's Anonymous	Yearbook
Future Veterans	Soccer	
GSA Club	Softball	

***Clubs may vary by year based on teacher and student interest.**

Students may participate in extra/co-curricular activities provided they:

1. Maintain a minimum grade point average (GPA) of at least a 2.0 during the quarter immediately prior to the season and during the season.
2. Are enrolled in 6 classes and pass 5 classes each grading quarter *with no more than 1 failing class*.
3. Apply for probation status if they fail to earn a 2.0 GPA and have a maximum of 1 failing class for a quarter. Students are eligible for probation twice during their 8 semesters at a MJUSD high school (1 during their first 4 semesters and 1 during their last 4 semesters).
4. Have insurance coverage (if athlete) against accidental injury/hospitalization by insurance policy of \$1,500 (mandated by CA Ed. Code).
5. Have a physical exam (athletes) prior to their first practice. Students *must not* participate in practice or athletic events until he/she has been cleared by a physician (CIF 173).
6. Have good school attendance to be eligible to participate.

A complete packet of requirements, including the clearance form, is available at MHS in the Main Office.

Student Dress Code at School Activities:

1. Clothing shall be sufficient to conceal all private body parts.
2. Clothing and jewelry shall be free of writing, pictures, or of any insignia which are profane, offensive, or sexually explicit or which depict or advocate racial, ethnic, religious prejudice, gang affiliation, or the use of drugs, alcohol, or tobacco.
3. If clothing is deemed inappropriate by administration, the student will be asked to change into appropriate clothing or leave the school activity.

Student Behavior at School Activities:

1. Any student suspected of having unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in Section 11007 of the Health and Safety Code, alcoholic beverage, or intoxicant of any kind will be removed from the school activity, their parent/guardian called and the Marysville

- Police Department may be contacted. Students will be subject to school discipline in accordance to MHS school discipline guidelines.
2. Any student causing a disruption, such as fighting prior to, during, or after the school activity will be removed from the event, suspended from school, and face the possibility of the loss of participation in MHS activities for the remainder of the year.



Be Respectful
Be Responsible
Be Healthy
Be Engaged

MHS DANCE POLICY

DANCE HOURS

- Sadies and non-game dances: 8 P.M. – 11 P.M. Students must check in by 10 P.M.
- After-game dances: 9 P.M. – 12 P.M. Students must check in by 11 P.M.
- Prom: (Subject to facility policy) 8 P.M. – 12 P.M.
- All dances: students are not allowed to enter the dance if there is less than one hour left of the dance.
- Students should make arrangements for a ride home prior to coming to the dance. Phones may not be available for students at all dances. Any student remaining on campus 45 minutes after the end of the dance may be turned over to the Marysville Police Department.



STUDENT BEHAVIOR

- **No outside food or drink** are permitted.
- **Bags larger than a purse are not permitted.** Purses, backpacks, sports bags and skateboards may be checked in at the door and are subject to search.
- **Inappropriate dancing or “freak dancing” is not allowed.** Students will receive one warning. The second time, students will be asked to leave the dance.
- Any student suspected of having unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in Section 11007 of the Health and Safety Code, alcoholic beverage, or intoxicant of any kind will be removed from the dance and the Marysville Police Department will be contacted. Students will be subject to school discipline in accordance to MHS school discipline guidelines.
- Any student causing a disruption, such as fighting prior to, during, or after the dance will be removed from the dance, suspended from school, and face the possibility of the loss of participation in MHS activities for the remainder of the year.
- Students leaving the dance must be checked out, indicating the time the student left. Once a student has left, he/she may not return to the dance and must leave the campus.
- Parents/guardians may receive a courtesy call home from dances held on school days if their student checks out of the dance **prior to one hour** before the scheduled end of the dance.

STUDENT DRESS CODE

- Clothing shall be sufficient to conceal all private body parts.
- Clothing and jewelry shall be free of writing, pictures, or of any insignia which are profane, offensive, or sexually explicit or which depict or advocate racial, ethnic, religious prejudice, gang affiliation, or the use of drugs, alcohol, or tobacco.
- If clothing is deemed inappropriate by administration, the student will be asked to change into appropriate clothing or leave the dance.

GUESTS

- All guests must be cleared through administration.
- Guest pass applications are available in the Main Office one month prior to the date of the dance and must be turned in **no later** than Wednesday, prior to the dance, at 3:30 P.M.
- Guests at dances **must be high school students and 14 through 18 years** of age, regardless of graduation status. The only possible exception to the age requirement, for individuals under 21, will be at bid dances (Prom) with the approval of school administration, who may stipulate that the guest agree to an interview, a sobriety test at the time of the dance, chaperone responsibilities, or other appropriate conditions.
- Students that are concurrently enrolled at another school more than 50% are required to have a guest pass.
- Intermediate school students are not permitted to attend any MHS dances.

ADVISORS/CHAPERONES

- **All chaperones** must be fingerprinted and TB tested. A minimum of 6 adult chaperones will supervise.

IDENTIFICATION

- **All students** must show either their current MHS student ID card or a valid guest pass, signed by MHS Administration in order to enter and attend a MHS dance.
- All students and guests **must** have ID.

PURCHASING TICKETS

- Tickets will be sold in the Activities Office and at the dance except for bid dances (Prom). Prices are determined by the dance committee.
- MHS students must have an approved guest pass before purchasing a guest ticket or couples ticket (if one ½ of the couple is a guest)
- **No refunds** on or after the last day of sales. No refund for unused tickets.

GRADUATION REQUIREMENTS

Below is a list of courses that students must complete and earn the corresponding amount of credits in order to graduate on time.

Subject	High School Graduation Requirement
Social Science	3 years (30 credits) 1 year World History 1 year U.S. History 1 sem Civics / 1 sem Economics
English	4 years (40 credits)
Mathematics	3 years (30 credits) Must complete Integrated Math 1
Science	3 years (30 credits) 1 year Life Science 1 year Physical Science 1 year Other Science
LOTE Language Other than English	2 years (20 credits) Any combination of LOTE, VAPA, CTE
VAPA Visual & Performing Arts	
CTE Career Technical Education	
Electives	45 credits
Physical Education	2 years (20 credits) Students cannot opt out of PE until 16 years of age
Health	5 credits Health Freshman Seminar or AVID

All graduates must successfully complete 220 Credits. To participate in the Graduation Ceremony, a student must have a cumulative 2.0 GPA and 90% attendance in his/her Senior Year.

MINIMUM UC/ @CSU (A-G) ADMISSION REQUIREMENTS

Below are the minimum admission requirements (college preparatory high school courses) for students who will enter a University of California or a California State University school in the fall. College applications are available online. **California State University (CSU)** begins receiving Fall applications October 1 of the year preceding enrollment, e.g. October 1, 2023 for Fall 2024 admission. Some campuses close their application cycle on November 30. For more information on specific CSU campus deadlines and to apply go to csumentor.edu. **University of California (UC)** applicants for Fall 2024 may start working on the UC application as early as August 1. The application filing period for Fall 2024 admission to UC campuses opens November 1 and closes at midnight on November 30, 2023. For more information and to apply go to admission.universityofcalifornia.edu

A-G	CSU and UC Admissions Requirements
A	2 years World History U. S. History Civics
B	4 years
C	3 years (4 Recommended) Must complete Integrated Math 3
D	2 years (3 years recommended)
E	2 years LOTE (3 Recommended)
F	1 year VAPA
G	1 year

**All courses must be college prep
& passed with an A, B, or C**

COLLEGE PREP ELECTIVES

Electives are selected from Visual & Performing Arts, Social Science, English, Advanced Mathematics, Laboratory Science, and Language other than English (an additional year of the same language or two years of another language).

PRIVATE AND OUT OF STATE COLLEGES

Students who are interested in private and out-of-state colleges and universities should contact their counselor for assistance in finding information regarding admissions requirements, academic program availability, etc.

COMMUNITY COLLEGES

Graduation from high school or earning a California High School Proficiency Certificate or reaching 18 years of age is the only requirement for community college admission in California.

There are three track systems in most community colleges:

- Education leading to an Associate of Arts (AA) or Associate of Science (AS) Degree
- Special training in vocational/technical fields
- Preparation for transfer to a four-year college or university

TESTING INFORMATION

Each year students are encouraged to take the PSAT, SAT, and/or ACT. These assessments may be important for students who plan to be admitted to study at a 4-year college or university. Results from any of the assessments can help students earn scholarships.

PSAT

The PSAT (Preliminary SAT/National Merit Scholarship Qualifying Test) measures what you're learning in school, determines if you're on track, and is great practice for the SAT. This is open to Sophomores in the Spring and Juniors in the Fall.

<u>Test Dates</u>	<u>Sign Up</u>	<u>Cost</u>
11th grade TBD during school day in October and/or Saturday, October 14, 2023	Pre-registration/interest form.	TBD (max \$18)

ASVAB

The ASVAB (Armed Services Vocational Aptitude Battery) is the most widely used multiple-aptitude test battery in the world. The ASVAB measures your strengths, weaknesses and potential for future success in four domains: verbal, math, science and technical, and spatial. It provides career information for various civilian and military occupations and is an indicator for success in future endeavors, such as college, vocational school or a military career.

<u>Test Dates</u>	<u>Sign Up</u>	<u>Cost</u>
TBD	www.todayismilitary.com/request-information www.Official-ASVAB.com	

SAT

The SAT is a 4-hour aptitude test covering evidence based reading and writing, and mathematical skills. The cost is \$52.00 plus \$16.00 with the essay. Below is the proposed information for SAT testing for the 2023-2024 school year. Check with your student's counselor for fee waivers. Registration will open in early July.

<u>SAT Test Dates</u>	<u>Registration Deadline (Postmark)</u>	<u>Late Registration Begins (Late Fee Applied~\$30)</u>
August 26, 2023	July 28, 2023	August 15, 2023
October 7, 2023	September 7, 2023	September 26, 2023
November 4, 2023	October 5, 2023	October 24, 2023
December 2, 2023	November 2, 2023	November 21, 2023
2024 Digital Testing Dates TBD	TBD	TBD

For more information on test registration deadlines, go to www.collegeboard.org Students can register for SAT via College Board Online at www.collegeboard.org.

ACT

The ACT is a 3-hour test battery covering English, Math, Social Studies, and Natural Science. Some colleges will accept only ACT (Ricks College and Brigham Young University). The basic registration fee is \$60.00 plus an additional \$20.00 for the optional writing test. Students can register for the ACT via www.act.org Check with your counselor for fee waivers.

<u>ACT Test Dates</u>	<u>Registration Deadline (Postmark)</u>	<u>Late Registration Begins (\$30 Late Fee Applied)</u>
TBD	TBD	TBD

Be sure to list score recipients when you register for the test. Using code 3594, will cover all CSU's for the SAT. This will save you money later! Some scholarships require SAT scores and you must list them as score recipients in order for scores to be sent to them. You will only need to send your ACT/SAT scores to one UC campus. Your ACT/SAT scores will be forwarded to the UC Application processing services for distribution to other UC campuses.

OTHER EXAMS

Advanced Placement examinations provide an opportunity for you to earn college credit while in high school. This, in effect, is like getting a substantial scholarship, because it reduces the total amount of credits you will need to earn on the college campus. AP tests are held in May. The registration deadline will be in March. See Mrs. Wright about these tests. Students who have a strong background may take the AP Test without being enrolled in the course. Applications and further information regarding these tests are available in the Counseling Office.

PREPARING FOR COLLEGE

The internet is a vast resource for the most up-to-date information regarding a specific college or university. In addition, check with your counselor and in the library for college resources. One of the best ways to assess a college and determine if it is a good fit for you is to visit the campus, if at all possible. It is recommended that you start researching and visiting colleges early in high school so that you are prepared to make decisions about where to apply at the beginning of your senior year.

Applying to college

Understanding the application process reduces anxiety about applying to college. If you know what you are supposed to do and how to do it, you can face your tasks with confidence.

First of all, your goal is not to sell an ideal image of yourself or to gain admission to the most academically grueling institution in America. Your goal is to find the right school for you where you can grow, learn, and succeed—where your special talents and interests will be appreciated and cultivated. You will make your choices with information from a wide range of sources, such as:

- Online Resources
- The reputation of the school itself
- Word of mouth
- College representatives
- Catalogs and literature from colleges
- Alumni and other applicants
- Guidance counselors and teachers
- Campus visits and interviews

Working hard is part of your job—researching the schools and preparing the applications will make the part you don't control less threatening and unpredictable. Colleges are not looking for this type of student. Their goal is remarkably similar to yours—to find a successful match between school and student. The college relies on a set of resources for admittance decisions, such as:

- Test scores (SAT/ACT, etc.)
- Difficulty of high school classes
- Activities/jobs/special interests/ talents
- One or more essays
- Grade, class rank, GPA
- College courses taken while in high school

When a transcript is sent to a college, it includes all grades earned beginning with ninth grade. Three and a half years of performance (grades) will give them an understanding of your academic achievement, as well as a look at your growth and progress throughout high school. Most colleges pay very close attention to a student's course load. A grade of B or C in an Advanced Placement course shows a more rigorous course of study than an A in a regular course. Colleges are looking for students who have a strong educational program and have taken challenging courses.

EIGHT STEPS TO ADMISSIONS SUCCESS

1. *Consider applying early.* If you know where you want to go, applying for early admission gives you a slight advantage over comparable or slightly stronger candidates who apply later.
2. *Take the toughest courses you can handle.* Students with Advanced Placement or Honors courses have an edge over others with higher GPA's but "softer" courses.
3. *Choose your schools well.* Be ready to state why the schools to which you are applying match your personal goals.
4. *Ask for letters of recommendation from teachers who will be enthusiastic about you.* A lukewarm recommendation can kill an application. Ask teachers whether they can write a strong letter. Most will be honest. Make sure that you plan to give a recommender at least 2 weeks notice.

5. *Get to know your high school counselors.* A weak recommendation from your counselor is not helpful. Consider supplying your counselor with a list of your out-of-class achievements.
6. *Craft essays to the questions.* Admissions officers can easily spot a “one size fits all” essay. Carefully proofread your essays—don’t rely on Spell check, which won’t tell you that Duke appears in the essay you intended for Princeton.
7. *If an alumni interview is an option, do it!* Such an interview signals that you are serious about the school.
8. *Don’t slack off in your Senior year. If grades drop significantly, admissions directors may reject you.* Source: CBS News: *Don’t Catch Senioritis! It Could Cost You Your College Acceptance.* 5-25-2015
<https://www.nbcnews.com/feature/freshman-year/dont-catch-senioritis-it-could-cost-you-your-college-acceptance-n358256>

COLLEGE INFORMATION FOR STUDENT ATHLETES

Colleges are organized into leagues that have their own rules, regulations, and eligibility requirements for student athletes in addition to college entrance requirements. Athletic scholarships and awards vary from school to school and are dependent upon students qualifying to meet and maintain academic eligibility requirements required for the specific college. Some of the agencies responsible for monitoring student recruitment, transfers, and eligibility requires students to register with them for the purpose of determining eligibility including the National Collegiate Athletic Association (NCAA - \$90 registration fee) and the National Association of Intercollegiate Athletics (NAIA - \$90 registration fee).

Of these agencies, notably, the NCAA has some of the more rigorous standards. For example, an athlete wanting to be considered by an NCAA Division I college must have a 2.3 GPA in 16 core courses and an SAT/ACT score determined by a sliding scale depending on GPA. Of the 16 core courses required, 10 of those courses must be completed before the student’s 7th semester (before the student’s senior year) and 7 of the 10 courses must be in English, math, or science. These 10 core course grades are considered “locked in” at the start of the 7th semester by the NCAA and may not be repeated by the student to improve their GPA to meet eligibility requirements.

A student interested in being considered to play for an NAIA college must achieve high school graduation plus two out of three of the following requirements:

- achieve a minimum of 18 on the ACT or 970 on the SAT (Reading and Math only)
- a minimum overall high school GPA of 2.0 on a 4.0 scale
- graduate in the top half of your high school class

Any student athlete interested in pursuing college athletics should meet with their counselor as early as possible to discuss eligibility requirements and make sure they are taking the correct courses to pursue their goals. For more information, please see the following websites:

- National Collegiate Athletic Association (NCAA) – www.eligibilitycenter.org
- National Association of Intercollegiate Athletics (NAIA) – www.playnaia.org
- National Junior College Athletic Association (NJCAA) – www.njcaa.org
- California Community College Athletic Association (CCCAA) - www.cccaasports.org

CHECKLIST FOR COLLEGE PREPARATION

9TH GRADE:

- Attend Freshman Orientation Day.

- Read your student handbook to become familiar with graduation requirements, college/career program requirements, athletic eligibility requirements, testing, etc.
- Develop and practice study and time management skills.
- Be serious about your grades and courses!
- Become involved with extracurricular activities (clubs, sports) and keep a list of activities for future reference.
- Start exploring career interests and college options. The College and Career Center is here to help you!
- Work with your counselor to develop a 4-year plan.
- Consider taking courses in a career pathway to explore career interests.
- Consider taking a dual enrollment college course. Check with your counselor for requirements.

10TH GRADE:

- Participate in extracurricular activities and continue to keep a list of them.
- Utilize the College and Career Center and tools available to explore career interests and college options.
- Be serious about your grades and courses. They count for grade point average, college entrance, class rank, and many scholarships.
- Take the PSAT in October.
- Take Advanced Placement courses/exams (if possible).
- Go over your 4-year plan with your counselor and make any necessary changes.
- Check into military and/or ROTC options if interested.
- Consider taking courses in a career pathway to explore career interests.
- Consider taking a dual enrollment college course. Check with your counselor for requirements.

11TH GRADE:

- Take the PSAT in October.
- Take the SAT/ACT in the spring.
- Utilize the College and Career Center and tools available to explore career interests and college options.
 - Participate in extracurricular activities and keep a list of them.
 - Take Advanced Placement courses/exams (if possible).
 - Go over your 4-year plan with your counselor and make any necessary changes.
 - Be practical! Look at your top 5 college choices and ask: Do I qualify? Can I afford the school? Do I need to schedule an interview with the college? Have I seen the campus? Visit the school if possible.
 - Begin reviewing scholarship and financial aid opportunities.
 - Go over your high school transcript with your counselor to check for accuracy. Keep a copy of your records.
 - Consider taking courses in a career pathway to explore career interests.
 - Consider taking a dual enrollment college course. Check with your counselor for requirements.

12TH GRADE:

- Go over your 4-year plan with your counselor to be sure that you have taken all the required courses for graduation and/or college.
- Take, or retake, the SAT and/or ACT in the fall.

- Visit colleges and complete applications by the deadlines.
- Obtain teacher/counselor/administrator references well in advance of deadlines.
- Take achievement tests, if considering UC or any other college that requires them.
- Utilize Naviance for scholarships, senior surveys, and continue to explore career interests and college options.
- Check with College and Career Technician and Naviance frequently for scholarship opportunities.
- Go over your high school transcript with your counselor to check for accuracy. Keep a copy of your records.
- Consider taking a dual enrollment college course. Check with your counselor for requirements

SCHOLARSHIPS AND FINANCIAL AID

TUITION COSTS

The average cost of tuition for one year at a community college is between \$1,100 and \$1,500; public 4-year college is between \$6,000 and \$15,000; the average cost of tuition for one year at a 4-year private college is between \$28,000 and \$47,000. Room and board costs vary, ranging from \$4,000-\$15,000 with additional costs of books, supplies, transportation, etc.

Before you begin to search for financial aid, research the tuition costs for each school to which you're interested in applying. Think about housing options: live at home or in a dorm?

Remember, if you choose to go to an out-of-state college or university you'll have to pay the additional (and usually very expensive) out-of-state tuition rate. Scholarships may be available for some out of state costs. <https://www.wiche.edu/tuition-savings/wue/>

The following is a list of **LOCAL scholarships** that have been available to our seniors in recent years. Community organizations from time to time create new scholarships or discontinue former scholarships; thus, this list is constantly changing. Watch the monthly Scholarship Bulletin and MHS Newsletter to find out how and when to apply.

- Dale Lacky Scholarship
- Ag Boosters Scholarship
- Avalos Foundation Scholarship
- Barton Preston Scholarship for Mathematics
- Bobby Lee Memorial Scholarship
- Blood Source Scholarship
- Camille Freel Scholarship
- Colusa/Sutter/Yuba Charter of Association of California School Administrators
- Community Service Award
- Elizabeth & L.H. (Bill Wilson Memorial Scholarship)
- Feather River Cardiovascular
- Frank M. Booth Memorial Scholarship
- Fremont-Rideout Foundation and Fremont Medical Center Scholarship
- Gail Buttacavoli Price Memorial Scholarship
- Grace M. Bowers Memorial Scholarship (Dobbins-Oregon House Home Society)
- Gregory D. Wright Memorial Scholarship
- Hilke R. Sligar Scholarship
- Ina Wells Scholarship
- John & Freda C. Monnot Scholarship
- John Lewin Future Teacher Scholarship
- Ken Colt Memorial Track Award & Scholarship
- Kiwanis Club of Marysville James Watson Memorial Scholarship
- Lesta H. Joubert Memorial Scholarship
- Leverett Family Scholarship
- Lt. William Van Arsdale Wilson Memorial Scholarship
- Mary M. Aaron Grant
- Marysville Exchange Club – John Pask Memorial Scholarship
- MHS Visual Arts Scholarship
- Marysville Lions' Club Scholarship
- Marysville Rotary Club
- MUTA Scholarships
- Nicole Bull Memorial Scholarship
- Northern California Scholarship Foundation
- Rotary Club of Marysville Foundation Scholarship
- Sutter-Yuba Association of Realtors' Scholarship
- Thomas A. Iverson Scholarship
- William E. Bluett Memorial Scholarship
- William R. Dawson-Delmar Seawright Social Science Scholarship
- Woodrow & Dorothy Jang Scholarship
- Yuba-Sutter Bar Association Scholarship
- Yuba-Sutter Chamber of Commerce Scholarship
- Yuba-Sutter Cowbelles Scholarship

APPLYING FOR SCHOLARSHIPS

While millions of scholarship dollars are awarded to students across the U.S., each year many scholarships go unclaimed. Most scholarships have very specific eligibility criteria which narrows the field of who qualifies. For academic scholarships students generally must have outstanding GPA, high SAT/ACT scores and excellent recommendations as well as involvement in community services or extracurricular activities. Athletic scholarships usually have even more rigorous eligibility criteria including exceptional talent.

Looking for financial assistance can be time consuming but it can also be very rewarding in terms of pay off. When looking for financial aid:

1. Start looking early, as early as your junior year in high school.
2. Remember, finding and applying for scholarships is time consuming.
3. Contact the financial aid office of the college(s) you are considering to get information on scholarships they offer. (These are in addition to the local, state, and federal scholarships and awards).
4. Private colleges often offer better financial aid packages, generally because they cost more. Don't rule out a private college just because it's expensive! Wait until you see what financial aid they can offer you to make your final decision.
5. Be sure to apply for local scholarships for which you qualify. While many of these awards are smaller amounts (\$100-\$1000) every little bit helps! Also, these awards are usually not as competitive as college or state/federal scholarships.
6. Make sure you meet ALL deadlines!
7. Work closely with your high school counselor. Let him/her know exactly what your college/future plans are, what kind of financial assistance you're looking for, etc. Check the college/career office (in the library) frequently for newly added scholarship applications and information.
8. Work with community resources. Check your church, your place of employment, organizations to which you or your parents belong, etc. for scholarship possibilities.
9. Look on the Internet for scholarship information.
10. Be organized! Be sure to give your teachers and counselors plenty of time to write recommendations, prepare transcripts, etc. Also, give each person you asked to write a recommendation for you a copy of your extracurricular activities, honors and achievements, interests, etc. so they can write an informed letter. Completing a senior profile form is a good way to provide this information.
11. Remember that while scholarships are nice there are other financial assistance opportunities (e.g., grants, loans, etc.) that can help you meet your goals and financial needs.
12. Always check the terms of financial aid and scholarship awards. Are they only for 1 year? Are they renewable?
13. Scholarship searches that charge a fee are very seldom worth the money and very often are scams to get your money rather than find money for you.

Local and national scholarships can be found through Naviance as well. Every student at Marysville High School has a Naviance account and can utilize all the various tools and resources it has available. Most scholarships are only available for seniors to apply; however, students can begin looking into scholarships during their freshman year. Students will login in at student.naviance.com/marysvillehigh and can find the scholarship section under the "College" tab.

SOME HELPFUL WEBSITES

www.fastweb.com
www.finaid.com
www.fafsa.ed.gov
www.salliemae.com

www.collegeanswer.com
www.collegeboard.com
www.compareforcolleges.com

FINANCIAL AID INFORMATION

One concern of students who wish to go to college is usually how to finance their higher education. Today, students have several options for financing their college education including:

- Scholarships are monetary awards given to students based on specific criteria such as academic or athletic talent, financial need, ethnic heritage, etc. Students are not usually expected to repay scholarships if they successfully complete their education.
- Loans are available to students at a low-interest rate and must be repaid.
- Work Study programs allow students to work on campus to earn a specific amount of money.
- Grants are financial awards given to students based on financial need. Students do not usually repay grants if they successfully complete their education.

Depending on financial need and other factors, students may receive one or more of the above financial aid options to apply towards their college.

In almost all cases in order to receive financial aid students must complete application forms. In addition, many awards require students and their parents, if applicable, to complete the FAFSA (Free Application for Federal Student Aid). The FAFSA is used to determine how much financial aid a student needs and asks for information on your income, assets, family size, etc. (It asks for this information from your parents too if they claim you on your taxes.) The information you supply is entered into a formula to determine the amount of money you and your family can contribute and the amount of financial aid for which you qualify.

The FAFSA is available online October 1st at www.fafsa.ed.gov. You will need tax information for the previous year in order to complete the form. You must complete the form and submit it as soon as possible (**by March 1st in order to qualify for Cal Grants and some other financial awards**).

By completing and submitting the FAFSA you also are applying automatically for a Pell Grant. The Pell Grant is a federally funded grant that provides financial awards to lower income families. There is no other form to fill out for this grant, and you will receive notification, usually in about 6 weeks, if you qualify for this award and the amount you qualify for.

FINANCIAL AID SCAMS

During your junior and senior years of high school, you will probably begin to receive lots of information about colleges and financial aid. Be aware that, while you are looking for money to finance your college education, there are many financial aid “scams” looking to take your money. There are many credible services available to help you with your search for financial assistance. See your counselor for more information. Beware of any service that wants to charge you a fee.

MJUSD DISCIPLINE LEVELS

LEVEL FOUR DISCIPLINE - Mandatory Expulsion

The principal **shall immediately suspend and shall recommend expulsion** of a pupil that he or she determine has committed any of the follow acts **at school or at a school activity off school grounds**.

LAW ENFORCEMENT SHALL BE NOTIFIED

Firearm: 48915 (c)(1) Possessing, selling, or otherwise furnishing a firearm. *See definition of Firearm below.*

Knife: 48915 (c)(2) Brandishing a knife at another person. *See definition of Knife below.*

Controlled Substance: 48915 (c)(3) Unlawfully selling a controlled substance.

Sexual Assault/Battery: 48915 (c)(4) Committing a sexual battery or committing or attempting to commit sexual assault. (Title IX)

Explosive: 48915 (c)(5) Possession of an explosive. *See definition of Explosive below.*

Sexual Assault/Battery: 48900(n) (Title IX) *Jurisdiction to discipline for this section is found at 48900(s)

(See below <http://leginfo.legislature.ca.gov/> can be used to determine which penal code applies to 48900(n).

LEVEL THREE DISCIPLINE(Discretionary Expulsion Recommendation)

The principal shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct.

LAW ENFORCEMENT SHALL BE NOTIFIED

Serious Physical Injury: 48915 (a)(1)(A) Causing serious physical injury to another person, except in self-defense.

“Serious physical impairments of physical condition, such as loss of consciousness, concussion, bone fracture, protracted loss or impairment of function of any bodily member or organ, a wound requiring suturing, and serious disfigurement.”

Knife or Dangerous Object: 48915(a)(1)(B) Possession of any knife or other dangerous object of no reasonable use to the pupil.

Controlled Substance: 48915(a)(1)(C) Unlawful possession of any controlled substance except for the first offense for the possession of not more than one avoirdupois ounce of marijuana. Except for possession of over the counter medication for use by the pupil for medical purposes or medication prescribed by pupil by physician.

Robbery or Extortion: 48915 (a)(1)(D) Robbery or extortion

Assault or Battery: 48915(a)(1)(E) Assault or battery upon any school employee

LEVEL TWO DISCIPLINE

Students may be suspended on the first offense

Physical Injury to Another: 48900 (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.

Force or Violence upon Another: **48900 (a)(2)** Willfully used force or violence upon the person of another, except in self-defense.

Dangerous Object: **48900 (b)** Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.

Controlled Substance: **48900 (c)** Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, alcohol beverage, or an intoxicant of any kind.

Drugs/Alcohol: **48900(d)** Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.

Robbery or Extortion: **48900(e)** Committed or attempted to commit robbery or extortion

LEVEL ONE DISCIPLINE – Permissive Suspension

Pursuant to California Education Code Section 48900.5, suspension, including supervised suspension as described in Section 48911.1 shall be imposed only when other means of correction fail to bring about proper conduct.

Damage to School/Property: **48900 (f)** Caused or attempted to cause damage to school or private property.

Stole School/Private Property: **48900 (g)** Stolen or attempted to steal school property or private property.

Tobacco or Nicotine Products: **48900 (h)** Possessed or used tobacco, or any products containing tobacco or nicotine products, including cigarettes, cigars, smokeless tobacco, snuff, chew packets.

Obscene Act of Habitual Profanity: **48900 (i)** Committed an obscene act or engaged in habitual profanity or vulgarity.

Drug Paraphernalia: **48900 (j)** Unlawfully possessed or unlawfully offered, arranged or negotiated to sell any drug paraphernalia

Disruption of School Activities or Defiance of School Personnel: **48900 (k)** Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. ***(Can only suspend 4th-12th grade only)**

Received Stolen School/ Private Property: **48900 (l)** Knowingly received stolen school property or private property.

Imitation Firearm: **48900 (m)** Possessed an imitation firearm....."imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead to reasonable person to conclude that the replica is a firearm.

School Discipline Witness: **48900 (o)** Harassed, threatened or intimidated a pupil who is complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both

Soma (prescription drug): **48900 (p)** Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug, Soma.

Hazing: **48900(q)** Engaged in, or attempted to engage in, hazing as defined in Section 32050.

Bullying: **48900(r)** any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Sections. Sexual Harassment (48900.2) Hate Violence (48900.3), or Harassment, Threats, or Intimidation (48900.4). (*This is a partial definition and you must look at Ed Code for the complete definition) **(Applies to K-3. 4-12 must also use .2, .3, &/or.4)*

Aids or Abets Physical Violence: **48900(t)** A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person, (**but, per Education Code, expulsion may not be imposed unless the student is adjudged guilty in juvenile court**).

Sexual Harassment: **48900.2** Harassment must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment ***(4th-12th grade only / Title IX)**

Hate Violence: **48900.3** Pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence as described in Section 233 ***(4th-12th grade only / Title IX)**

Harassment: **48900.4** Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils ***(4th-12th grade only)**

Terrorist Threats: **48900.7** Any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. ***(This is a partial definition and you must look at Ed Code for the complete definition)**

****Jurisdiction:** **48900(s)** Pupil may be suspended or expelled for acts related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following: 1. While on school grounds. 2. While going to or coming from school. 3. During the lunch period, whether on or off campus. 4. During or going to or coming from a school sponsored activity.

[MHS Discipline Matrix](#)

Exhibit 5131.8: Cell Phone/Electronic Device Policy

Status: ADOPTED

Original Adopted Date: 6/27/23 | **Last Reviewed Date:** 6/13/2023

Pursuant to Board Policy and California Educational Code, cell phones and smart watches are to remain in the off position during school hours. Unless given explicit directions for instructional purposes by full-time staff, cell phone usage is completely restricted on campus.

Cell phones, smart watches, and headphones/earbuds must not be in use and/or visible during class or during restroom breaks unless given explicit directions for instructional purposes by full-time staff.

At the middle and high school level, cell phone use will be tolerated during the lunch period so long as they are not being used to create video or to play music without headphones. Use of cell phones during passing periods is discouraged.

At no time are cell phones or smart watches permitted to be in use during class periods with guest teachers. Class syllabi govern the norms inside each particular classroom. In the event the norms are not being followed in the classroom environment, the following actions are in place to curb cell phones becoming distractions in the classroom:

1st Offense: Teacher refers student and cell phone/equipment to administrator or administrator's designee. Administrator/designee confiscates until the end of the day and documents on student record. Office calls parent/guardian.

2nd Offense: Teacher refers student and cell phone/equipment to administrator or administrator's designee. Administrator/designee holds phone until parent is able to retrieve the phone and documents on student record. Administrative Conference with student and parent to discuss and review cell policy. This meeting may also include a short video. Student may be required to complete a reflection assignment.

3rd Offense: Teacher refers student and cell phone/equipment to administrator or administrator's designee. Student is required to turn the phone into the office at the beginning of the day for five days. Student can pick it up at the end of the day. Student will be required to complete a reflection assignment.

4th Offense: Teacher refers student and cell phone/equipment to administrator or administrator's designee. Student is required to turn the phone into the office at the beginning of the day for the remainder of the school year. Student can pick it up at the end of the day. Student will be required to complete a reflection assignment.

If a student refuses to relinquish the cell phone/smart watch/electronic device and/or headphones to a staff member when asked, that student will meet with an administrator and face possible In-school or Home Suspension or Saturday School.

Students who are not properly following cell phone policy put their property at risk. School officials are not responsible for condition of cell phone.

Pursuant to California Education Code Section 51512, the use of any electronic listening or recording device in an educational setting without prior consent of the teacher and/or the principal is prohibited. Any pupil violating this section will be subject to appropriate disciplinary action.

California Education Code 48901.5: (a) The governing board of each school district, or its designee, may regulate the possess or use of any electronic signaling device that operates through the transmission or receipt of radio waves, including, but not limited to, paging and signaling equipment, by pupils of the school district while the pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees. (b) No pupil shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician and surgeon to be essential for the health of the pupil and use of which is limited to purposes related to the health of the pupil.

Electronic devices such as IPODs, MP3 players, video cameras, radios, electronic toys, laser pointers or any other electronic devices or games are not permitted at school at any time.

Use of Cameras, Videophone, or other Visual Recording Devices

There has been a variety of incidents at schools across the country involving inappropriate use of video recording devices. In an effort to be proactive, MJUSD is prohibiting the use of cameras, videophones, or other visual recording devices on campus or at school related activities. This section, unlike the rest Cell Phone and Electronic Device Policy, extends to the time before school, after school, at school related events (such as athletic events, dances, etc.) or at moments when the school and district's jurisdiction is enforced. This may include when a student is on another campus or to and from school. The only exceptions to this policy include when a student has permission from a staff member to appropriately utilize such devices. Examples include recording a sporting event for an athletic team or a prior approved classroom assignment. Violations of this policy could result in disciplinary actions.

The school will not be responsible for lost or stolen prohibited items.

Marysville Joint USD

Administrative Regulation

Absences And Excuses

AR 5113

Students

Excused Absences

A student's absence shall be excused for the following reasons:

1. Personal illness (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)
3. Medical, dental, optometrical, or chiropractic appointments (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family(Education Code 48205)
 - a. Excused absence in this instance shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

- b. "Immediate family" shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister or any relative living in the student's immediate household. (Education Code 45194, 48205)
- 5. Jury duty in the manner provided by law (Education Code 48205)
- 6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent (Education Code 48205)
- 7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including but not limited to: (Education Code 48205)
 - a. Appearance in court
 - b. Attendance at a funeral service
 - c. Observation of a holiday or ceremony of his/her religion
 - d. Attendance at religious retreats not to exceed four hours per semester
 - e. Attendance at an employment conference
- 8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)
- 9. Participation in religious instruction or exercises in accordance with district policy: (Education Code 46014)
 - a. In such instances, the student shall attend at least the minimum school day
 - b. The student shall be excused for this purpose on no more than four days per school month

Method of Verification

When students who have been absent return to school, they shall present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

- 1. Written note from parent/guardian, parent representative, or student if 18 or older. (Education Code 46012)
- 2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence
- 3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. A written record shall be made, including information outlined above.
- 4. Physician's verification

Excessive Absences

When a student has had absences in excess of ten percent of days enrolled for the school year, any further absences for illness must be verified by a physician or school personnel. Failure to provide physician or school personnel verification will result in these absences being recorded as unexcused.

The district may, when a student with absences exceeding ten percent of the days enrolled, institute actions intended to improve the student's attendance. These interventions may include, but are not limited to, referral to the District Truancy Officer or other intervention personnel who will make a home visit, the school nurse reviewing illness claims, and/or referral to the School Attendance Review Board (SARB). (Education Code 46011)

Employees Authorized to Verify Absences

1. School nurse or public health nurse
2. Attendance supervisor, school secretary, or attendance clerk
3. Physician
4. Principal or other administrator
5. Teacher
6. Any other qualified employee of the district assigned to make such verifications

Verification Timeline

All absences must be verified within 5 days to be deemed "excused." All absences after this time will be recorded as "unexcused" and may result in a referral to SARB.

(cf. 6154 - Homework/Makeup work)

Regulation MARYSVILLE JT. UNIFIED SCHOOL DISTRICT
approved: March 11, 2008 Marysville, California

Marysville Joint USD

Board Policy

Bullying

BP 5131.2

Students

The Board of Education recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

(cf. 0420 - School Plans/Site Councils)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 6020 - Parent Involvement)

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

(cf. 5137 - Positive School Climate)

(cf. 6164.2 - Guidance/Counseling Services)

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6163.4 - Student Use of Technology)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History-Social Science Instruction)

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

Discipline

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Policy MARYSVILLE JT. UNIFIED SCHOOL DISTRICT
adopted: October 23, 2012 Marysville, California

Marysville Joint USD

Administrative Regulation

Dress and Grooming

AR 5132

Students

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Board policy, and administrative regulations. These school dress codes shall be regularly reviewed and revised when

appropriate. Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. Students and parents/guardians will be notified of any changes through written means such as school bulletins and/or newsletters.

The district prohibits any manner of apparel, shoes, accessories, or appearance likely to cause a substantial disruption of, or a material interference with, the educational process, student health regulations, and site-specific dress and grooming standards enacted by each individual school site. Students cannot opt out of these mandatory dress standards. A student who violates these standards shall be subject to appropriate disciplinary actions.

Students and parents/guardians

In addition, the following guidelines shall apply to all regular school activities:

1. Student clothing, accessories, shoes, and personal items (jackets, headgear, backpacks, handbags, fanny packs, gym bags, notebooks, water bottles, etc.) shall be free of writing, pictures, or any other insignia which display crude, vulgar, obscene and/or sexual content, profanity, or drug-related, alcohol-related, or tobacco-related content, advertising or symbols, or which advocate racial or ethnic prejudice, death or violence, or which contain gang-related symbols or insignia.
2. Gang-related attire is strictly prohibited as defined below and by the specific dress code established at each individual school site.
3. Shoes must be worn at all times.
4. Each school shall allow students to wear sun-protective clothing, including but not limited to hats and caps, for outdoor use during the school day, but must be removed when entering buildings. (Education Code 35183.5) Bandanas, triangle scarves, beanies, and hair nets are prohibited and shall not constitute "sun-protective" clothing.
5. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs, and skirts or shorts shorter than mid-thigh are prohibited.
6. If the width size of pants, shorts, or skirts is too large so as to result in the exposure of undergarments, the student shall be required to wear a belt.
7. Belts must be threaded through all belt loops. No belt ends hanging down from the buckle. No chains belts or wallet chains.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

(cf. 3260 - Fees and Charges)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

The principal, staff, students, and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff, and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

Gang-related apparel or insignia can include, but is not limited to the following:

1. Some professional team logos as determined by the individual school site.
2. Specific gang-related colors as determined by individual school sites.
3. Clothing with lettering styles attributed to local gangs or gang activity as determined by Yuba County Gang Task Force.
4. Prison insignia.
5. Belt buckles with gang-affiliated numbers, symbols, or insignia.
6. Fingerless gloves.

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received.

Enforcement of Dress Code Policy

Students are expected to comply with the district and local school dress codes on a daily basis. A student who violates the dress code may not remain at school or at a school function unless the violation is corrected. School administration shall have discretion to determine how a violation can be corrected, which can include, but is not limited to, requiring students to: (a) turn the clothing inside out, or (b) removing the accessory. Parents/Guardians may also be called to bring a change of clothing. Repeated violations will constitute defiance and will be subject to progressive discipline, including, but not limited to, detention and suspension.

Student free speech rights shall not include the wearing of clothing, buttons, armbands, or other accouterment that signify or are related to gangs, gang membership or gang activity as provided by Education Code 35183, or are obscene, libelous or slanderous, or so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, or which result in the substantial disruption of the orderly operation of the school.

Regulation MARYSVILLE JT. UNIFIED SCHOOL DISTRICT
approved: January 13, 2014 Marysville, California

Marysville Joint USD

Board Policy

Tobacco

BP 5131.62

Students

The Board of Education recognizes that tobacco use presents serious health risks and desires to provide support and assistance in the prevention and intervention of tobacco use among youth.

Tobacco products include cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes and nicotine delivery devices, such as electronic cigarettes.

(cf. 5131.6 - Alcohol and Other Drugs)

Students shall not smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Students' possession or use of nicotine delivery devices, such as electronic cigarettes, is also prohibited. (Education Code 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

The district's comprehensive prevention/intervention program shall be based on an ongoing assessment of objective data regarding tobacco use in the schools and community and on research identifying strategies that have proven effective in preventing or reducing tobacco use among youth. The program shall be designed to meet a set of measurable goals and objectives and shall be periodically evaluated to assess progress.

(cf. 0500 - Accountability)

The district shall provide developmentally appropriate tobacco use prevention instruction for students in grades kindergarten through 12.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The Superintendent or designee also may provide students with counseling and other support services to assist in the prevention or reduction of tobacco use.

(cf. 6164.2 - Guidance/Counseling Services)

Information about smoking cessation programs shall be made available and encouraged for students and staff. (Health and Safety Code 104420)

(cf. 4159/4259/4359 - Employee Assistance Programs)

The Superintendent or designee shall coordinate prevention and cessation efforts with the local health

department, other local agencies and community organizations and shall involve students, parents/guardians, families and the community in support of school-based programs.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Policy MARYSVILLE JT. UNIFIED SCHOOL DISTRICT

adopted: March 11, 2008 Marysville, California

revised: January 28, 2014

Marysville Joint Unified School District SUSPENSION APPEAL GUIDE

Students in the Marysville Joint Unified School District who violate school rules, district policies and/or educational codes are subject to suspension from school. All suspensions must be based on violation of the above-mentioned rules, policies and codes and each student is entitled to due process under the law. If your child has been suspended from school and you wish to appeal this suspension, the following procedures must be followed:

Step 1: Conference with the site principal. If he/she finds that there has been an error in enforcing the rules, policies, education codes or due process was not followed, the site principal has the authority to overturn or amend a suspension at the site. If the principal upholds the suspension and you are not satisfied with the decision, you may appeal to the **District Suspension Appeal Officer, Zachary Pless @ 749-6901.**

Step 2: Your appeal must be based on fact and stated in writing. Your written appeal must be presented to the site principal within 24 hours after your conference with the site principal. The reason for the appeal can only be that there was no violation of rules or the administration has made an error in due process.

Step 3: The district suspension hearing officer will read and review the written requests for suspension appeal. The hearing officer will decide whether or not to hold the suspension appeal. If a hearing is in order, the hearing officer will contact the parent and set up a meeting with the parent and the school site administrator. If after review of the request for appeal it is determined that insufficient grounds exist for the hearing, the hearing officer will notify the parent that the hearing will not be held and the student will begin to serve the suspension.

The suspended student has the right to attend school after the conference with the principal, provided that the written request for suspension appeal has been delivered to the site principal. If the parent fails to submit in writing the request for appeal within the required 24 hours, the hearing will not be held and the student will begin to serve the suspension immediately.

If procedural requirements are found not to have been met, the Coordinator must reverse the suspension and remand the matter to the Principal for correction of the procedural error.

If the Coordinator finds that all procedural requirements were met, and that the offense for which the student may be suspended was committed, the suspension cannot be reversed or altered. The Coordinator shall render his/her decision within two (2) school days. The decision of the Coordinator regarding any appealed suspension shall be final and binding.



Title I School-Level Parent and Family Engagement Policy

Marysville High School

2023-24

2.0 With approval from the local governing board, Marysville High School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

The Parent and Family Engagement Policy was developed with the input of parents and family members solicited during our regularly scheduled ELAC meetings, Site Council meetings, and general parent information meetings. The policy is distributed to parents through multiple avenues. It is attached in the student/parent handbook, posted on our website, and presented at our annual Title I meeting.

2.1 Involvement of Parents in the Title I Program

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

To involve parents and family members in the Title I program at Marysville High School, the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

Marysville High School conducts an Annual Title I Parent meeting at the beginning of each school year. The agenda covers the purpose of Title I funds, allocation of Title I funds, achievement results for the previous school year, Title I services provided in the current and previous school year, and parent involvement opportunities including a review of our Parent and Family Engagement Policy. During the month of September, we also host a Back to School Night in which explanation, description, and areas of input for our Title I program are discussed.

- b) The school offers a number of meetings, such as meetings in the

morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

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Marysville High School holds meetings to try to accommodate parents' varied schedules. These meetings come in many forms: Coffee with the Principal during the early part of the day or Pizza with the Principal in the evenings. In addition to school sponsored parent engagement meetings and activities, parents are encouraged to request meetings to support their participation in decisions relating to the education of their child. Parent meetings are set based on parent requests. Virtual meetings have expanded parents' ability to connect with school administration, teachers, and counselors. At any time parents can request parent/teacher conferences. Site Council and ELAC meetings designed to enhance educational support of our students are open to parents and family members. The 2022-23 SSC/ELAC dates and times are published.

- c) The school involves parents in an organized, ongoing, and timely way, in English and Spanish in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

As a schoolwide Title I school, the WASC process is instrumental in the planning, review, and improvement of our Title I program. WASC accreditation guides our school in monitoring student learning and goal setting through an ongoing cycle of quality review and improvement. Our schoolwide action plan demonstrates evidence of student achievement and school improvement. Each spring, the Site Council evaluates the effectiveness of the School Plan for Student Achievement (SPSA) through a summative evaluation and uses the data to inform SPSA goals and action items for the upcoming school year. Informal evaluation discussions occur on a more frequent basis during regularly scheduled School Site Council meetings and staff meetings.

- d) The school provides parents of participating children with the following: i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

Monthly parent newsletters and Parent Square communications keep parents and family members updated on school activities and opportunities for engagement. The principal's office, main office,

counseling, activities, athletics, outreach and teaching staff work together to extend invitations for home and school collaborations.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

The SPSA outlines specific academic goals and benchmarks. Metrics to measure the effectiveness of the SPSA are evaluated throughout the year and formally each spring. The SPSA is a published, public document. Course 2

outlines provide a description and explanation of the curriculum used in each class.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

At any time, parents can request parent/teacher conferences. Counselors are also available to meet with parents to help guide academic interventions and collaborations. Parents requesting regular meetings to support their child's success in school are welcomed and accommodated.

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

Stakeholder input is part of the SPSA development process. Parents wishing to weigh in on the schoolwide program plan are always welcome at Site Council meetings which are open to the public. Site Council members are accessible to parents and students who would like their views represented during the meetings but not able or willing to attend. After the Site Council approves the SPSA, it goes before the local governing board for consideration at a public meeting where the public has an opportunity to comment. If Site Council meetings are difficult to attend, parents can provide input during the Coffee or Pizza with the Principal and he will then bring that information to the meeting.

2.2 Building Capacity for Involvement (Parent and Family Engagement Policy Continued)

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds establishes the practices listed below. (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6.318[e][1])

Marysville High School staff provides opportunities for parents to meet one on one with staff. Parent training on the Parent Portal, a program in which parents can access students' daily grades, attendance, and graduation status, is offered to new parents and individual support is available for all parents who may need a

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refresher. Multiple parent meetings are held to update, inform, and allow parents input regarding the academic program.

- b) Marysville High School provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

The Parent Portal links parents to education and provides easy access to grades, attendance, and graduation status. Meetings are held to keep parents updated on the educational program and opportunities for parents to engage in their children's educational journey. Monthly newsletters include resources and opportunities to support active engagement.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

Parent engagement in education has been shown to have positive effects on students' academic and social-emotional success. Parent engagement is welcomed and valued at Marysville High School; however, parent engagement at the secondary level is challenging. As

students grow older, parent behaviors change to match the developmental needs of students. How parents choose to engage and how adolescents perceive this engagement creates barriers. School leadership stresses the importance of creating a culture that welcomes parents as equal educational partners and trains staff to capitalize on opportunities to develop and build these parent partnerships. Activities and events at the secondary level create a gateway for parent engagements.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

Our counseling office has computers for parental access and provides time to work with parents to help educate them on where to look for student resources. In addition, we hold parent information nights specifically designed to inform our parents about school programs, career and college, and how to access opportunities for their students

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

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Monthly newsletters are sent out in English and Spanish. All communication through Parent Square and Aeries Communication is also provided in both English and Spanish.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

Administration and counseling provide support to parents who are looking to help their students either academically or socially emotionally.

2.3 Accessibility

Marysville High School, to the extent practicable, provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family

members with disabilities, and parents and family members of migratory children) including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

Marysville High School provides opportunities for all Title I parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language parents understand. Documents and information is sent out in English and Spanish and at our regularly scheduled ELAC meeting this information is gone over, explained and guidance is given as to what to look for and expectations.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

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Marysville High School fulfills its responsibilities to provide a high quality curriculum and instruction in an effective learning environment for all students including specialized populations which includes our students under Title 1, English Learners and students who qualify for special education under IDEA by using only both state adopted and Board approved curriculum. In addition, teachers receive professional development on not only content specific curriculum but also general tier 1 instruction as well as tier 2 interventions. Marysville High School provides opportunities for all Title I parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of

migratory students. Information and school reports are provided in a format and language parents understand. Documents and information is sent out in English and Spanish and at our regularly scheduled ELAC meeting this information is gone over, explained and guidance is given as to what to look for and expectations.

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

Parent-teacher conferences are encouraged and can be requested at any time by the parent or initiated by the school. This is advertised through our back to school information, newsletters, teacher syllabi, and other school based communication.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

Marysville High School mails out official grade notices 3 times per semester. Also, using our office, counseling, and outreach consultants we try to ensure every parent can not only access their student's Parent Portal but also each teacher's google classroom. This allows parents to see in real time how their child is doing.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

Parents can contact Marysville High School to set an appointment during regular business hours with MHS staff . Parents/Guardians have access to attendance clerks, counselors, outreach consultants, and administration either in person, email, or by phone. Parents can request to be volunteers for the school and the high school will cover the cost of fingerprinting to ensure finances do not deter their involvement. Parents can also request and make arrangements to observe any of their child's classes.

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4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

Marysville High School provides written translation for notices sent out to parents in both English and Spanish. Scheduled meetings such as the Annual Title I Parent Meeting, ELAC meetings, and Coffee/Pizza with the Principal have translators available. Any phone or in person meeting requiring or requesting translation services will be accommodated.

Distrito Escolar Conjunto Unificado de Marysville

Guía de apelación de suspensiones

Los estudiantes del Distrito Escolar Unificado Conjunto de Marysville que violan las reglas escolares, las normas del distrito y/o los códigos educativos están sujetos a ser suspendidos de la escuela. Todas las suspensiones tienen que estar basadas en una violación de las reglas, normas y códigos mencionados más arriba y todos los estudiantes tienen derecho a proceso debido de conformidad con la ley. Si su hijo fue suspendido de la escuela y usted desea apelar la suspensión, tiene que seguir los siguientes procedimientos:

- Paso 1: Reunión con el director de la escuela. Si el director determina que hubo un error en el cumplimiento de las reglas, normas, códigos educativos o que no se siguió el proceso debido, el director de la escuela tiene la autoridad de anular o enmendar una suspensión en la escuela. Si el director confirma la suspensión y usted no está satisfecho con las decisiones, las puede apelar a la **funcionaria de apelaciones del Distrito, Zachary Pless, llamando al: 749-6901.**
- Paso 2: Su apelación tiene que estar basada en hechos y ser presentada por escrito. Tiene que presentar su apelación por escrito al director de la escuela dentro de las 24 horas de su reunión con el director de la escuela. El motivo de la apelación puede ser únicamente que no hubo una violación de las reglas o que la administración cometió un error en el proceso debido.
- Paso 3: El funcionario de audiencias de suspensiones del Distrito leerá y revisará el pedido por escrito de apelación de la suspensión. El funcionario de audiencias decidirá si celebrará o no una audiencia de apelación de la suspensión. Si corresponde que se celebre una audiencia, el funcionario de audiencias se pondrá en contacto con el padre y hará los arreglos para tener una reunión con el padre y con el administrador de la escuela. Si después de la revisión del pedido de apelación se determina que no hay motivos suficientes para que se celebre la audiencia, el funcionario de audiencias notificará al padre que no se celebrará la audiencia y el estudiante comenzará su período de suspensión.
- El estudiante suspendido tiene derecho a asistir a la escuela después de la conferencia con el director, siempre que el pedido por escrito de apelación de la suspensión se haya entregado al director de la escuela. Si el padre no presenta el pedido de apelación por escrito dentro de las 24 horas requeridas, la audiencia no se celebrará y el estudiante comenzará a cumplir el período de suspensión inmediatamente.
- Si se determina que no se cumplió con los requisitos procesales, el coordinador tiene que anular la suspensión y enviar el asunto de nuevo al director de la escuela para que corrija el error de procedimiento.
- Si la directora determina que se cumplieron todos los requisitos procesales y, que en efecto, se cometió la violación por la que fue suspendido el estudiante, la suspensión no se puede anular ni cambiar.
- La directora emite su decisión dentro de dos (2) días escolares. La decisión de la directora sobre todas las suspensiones que se apelen es definitiva y obligatoria.

Marysville Joint Unified School District

Qauv Thov Mus Hais Kev Txwv Tsis Pub Mus Kawm Ntawv

Cov tub kawm ntawv hauv lub Marysville Joint Unified School District uas tau ua txhaum lub tsev kawm ntawv cov kevcai, lub district cov kev tswjfwj thiab/lossis cov lej cim kev kawm ntawv yuav raug txwv tsis pub mus kawm ntawv. Txhua cov kev txwv yuavtsum yog vim tau ua txhaum cov kevcai, kev tswjfwj thiab cov lej cim kev kawm ntawv uas hais los saum toj no thiab txhua tus tub kawm ntawv muaj cai mus sib hais raws li kevcai. Yog tias koj tus menyuam raug txwv tsis pub mus kawm ntawv thiab koj xav thov mus hais txog txoj kev txwv no, koj yuavtsum tau ua raws li cov qauv hauv qab no:

Kaujruam 1: Mus nrog tus thawj kws xwbfbw ntawm lub tsev kawm ntawv ntawd tham. Yog nws pom hais tias luag tsis ua raws li cov kevcai, kev tswjfwj, cov lej cim kev kawm ntawv lossis koj mus hais raws li kevcai, tus thawj kws xibfbw ntawm lub tsev kawm ntawv ntawd muaj peevxwm yuav thim lossis kho txoj kev txwv tsis pub mus kawm ntawv hauv lub tsev kawm ntawv ntawd. Yog tias tus thawj kws xibfbw yeej pom zoo raws li txoj kev txwv tsis pub mus kawm ntawv ntawd thiab yog koj tsis txaus siab txog nws txoj kev txiavtxim siab ntawd, koj thov tau mus hais ntawm tus **District Suspension Appeal Officer, Zachary Pless, @ 749-6901.**

Kaujruam 2: Koj txoj kev thov mus hais yuavtsum yog muaj koj muaj puavpheej tseeb los txhawb thiab koj yuavtsum tau sau mus rau nws. Koj yuavtsum tau nqa koj tsab ntawv thov mus hais dua ntawd mus rau tus thawj kws xibfbw ntawm lub tsev kawm ntawv ntawd tsis pub dhau 24 teev tomqab uas koj mus nrog nws tham tas. Qhov koj thov tau ces tsuas yog vim nws tsis tau ua txhaum kevcai lossis lawv tsis koj nws mus hais raws li kevcai.

Kaujruam 3: Tus neeg saib kev thov mus hais dua hauv lub district yuav nyeem thiab xyuas koj tsab ntawv thov mus hais dua txog kev txwv tsis pub mus kawm ntawv. Tus neeg saib kev thov rov mus hais dua yuav los txiavtxim siab saib puas tsimnyog rov los sib hais dua. Yog tsimnyog tuaj sib hais, tus neeg saib kev thov mus hais dua ntawd yuav hu mus rau niamtxiv thiab tus thawj saib lub tsev kawm ntawv ntawd. Yog tomqab uas xyuas tsab ntawv thov tas lawm nws pom hais tias tsis muaj puavpheej txaus rov mus sib hais dua, tus neeg saib kev thov rov mus sib hais dua yuav qhia tuaj rau niamtxiv hais tias yuav tsis muaj kev rov mus sib hais dua thiab tus tub kawm ntawv yuav tau pib raug txwv tsis pub mus kawm ntawv raws li uas tau hais tseg lawm.

Tus tub kawm ntawv uas raug txwv tsis pub mus kawm ntawv muaj cai rov qab mus kawm ntawv tomqab uas niamtxiv mus nrog tus thawj kws xibfbw tham tas lawm, yog tias lawv tau sau thiab nqa daim ntawv thov rov mus sib hais dua mus rau tus thawj kws xibfbw ntawm lub tsev kawm ntawv ntawd lawm. Yog niamtxiv tsis tau sau thiab nqa daim ntawv thov mus rau tus thawj kws xibfbw li 24 teev uas hais ntawd, yuav tsis muaj kev rov mus sib hais dua thiab tus tub kawm ntawv yuav tau pib raug txwv tsis pub mus kawm ntawv li uas hais ntawd tamsim ntawd mus.

Yog tias luag pom tias tsis tau koj mus hais lossis ua raws li txoj kevcai, tus neeg saib xyuas ntawd yuavtsum tau thim txoj kev txwv tsis pub mus kawm ntawv ntawd thiab rovqab muab zaj uas hais ntawd xa mus rau tus thawj kws xibfbw kho lossis ua kom raws li cov kevcai.

Yog tus neeg saib xyuas ntawd pom tias luag yeej tau ua raws li txhua yam kevcai lawm, thiab nws yeej tau ua txhaum kevcai li uas hais ntawd lawm tiag, ces luag yuav thim lossis kho tsis tau txoj kev txwv tsis pub mus kawm ntawv ntawd lawm.

Tus neeg saib xyuas yuav tau txiavtxim siab tsis pub dhau li ob (2) hnuv ua haujlwm. Tus neeg saib xyuas txoj kev txiavtxim siab txog kev thov rov mus hais dua txog cov kev txwv tsis pub mus kawm ntawv ntawd yuav yog qhov kawg thiab sawvdaws yuavtsum tau yuav raws li qhov uas nws tau txiavtxim siab.

Dear Parents,

We will be sharing student photos with the Yuba County Sheriff's Department and Marysville Police Department. This will allow law enforcement the ability to have a child's photo available in case of an emergency or if your child is lost or kidnapped. The photos will also be helpful to law enforcement during non-school hours.

If you would like to opt out of this service, please notify your school secretary

Please do not hesitate to contact me at (530) 749-6901, if you have any questions.

Sincerely,

Zachary Pless
Coordinator of Student Discipline & Attendance
zpless@mjustd.k12.ca.us

Estimados Padres,

El Distrito Unificado Común Escolar de Marysville compartirá las fotos de estudiantes con el Departamento del Sheriff del Condado de Yuba y el Departamento del Policía de Marysville. Esto proveerá de la aplicación de ley la capacidad para tener fotos de estudiantes más disponibles en casos emergencias o si pierden los niños o se secuestran a su niño. Las fotos también serán provechosas a la aplicación de ley durante horas fuera de escuela.

Si usted quisiera optar fuera de este servicio, por favor notifique a su secretaria de la escuela.

No falte llamarme al (530) 749-6901, si usted tiene preguntas.

Sinceramente,

Zachary Pless
Coordinator of Student Discipline & Attendance
zpless@mjustd.k12.ca.us

STAFF EMAIL CONTACTS

ADMINISTRATION

Principal	David Vujovich	dvujovich@mjusd.k12.ca.us
Assistant Principal	Robert Richardson	rrichardson@mjusd.k12.ca.us
Assistant Principal	Alicia Wright	awright@mjusd.k12.ca.us

COUNSELING DEPARTMENT

A-F	Alicia Stokes	astokes@mjusd.k12.ca.us
G-L	Wendy Weeks	wweeks@mjusd.k12.ca.us
M-Q, ELs	Yvonne Thornton	ythornton@mjusd.k12.ca.us
R-Z	Angelica Zermeño	azermeno@mjusd.k12.ca.us
Counseling Secretary	Carol Wood	carolw@mjusd.k12.ca.us

ATTENDANCE OFFICE

A-L	Laura Gutierrez	lgutierrez@mjusd.k12.ca.us
M-Z	Marimar Rodriguez	marimarr@mjusd.k12.ca.us

MAIN OFFICE

Principal's Secretary	Alex Romero	aromero@mjusd.k12.ca.us
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ASSISTANT PRINCIPAL OFFICE

Assistant Principal's Secretary	Holly Gottfried	hgottfried@mjusd.k12.ca.us
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LIBRARY

Librarian	Jared Miller	jmillier@mjusd.k12.ca.us
College and Career Technician	Stan Easter	seaster@mjusd.k12.ca.us

HEALTH OFFICE

Health Aide	Jasmin Topete	jtopete@mjusd.k12.ca.us
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All Marysville High School teachers have access to email and should check their accounts regularly. Teacher email addresses include the first initial and last name of the teacher followed by @mjusd.k12.ca.us
Example: Dean Allen - dallen@mjusd.k12.ca.us

SCHOOL WEBSITE

The Marysville Joint Unified School District maintains a web site full of information regarding enrollment statistics, individual School Accountability Report Cards, CST scores, API scores, etc. To access this site, go to www.mjusd.com

To access Marysville High School information, click on *Schools* then follow the link to Marysville High School or visit <http://marysville.mjusd.com/>

Marysville High School
Campus Map