MCT Essential Curriculum for Distance Learning

MCT I

Many of the essential curriculum standards covered in MCT I do not require the use of a specific software. There are many topics such as career readiness, financial principles, risk management, decision making as citizens, employees and consumers. The Essential Curriculum outlines these topics in greater detail.

Please review the BOE approved Essential Curriculum [HERE](#)

MCT II

The following BOE approved Essential Curriculum standards and indicators provide opportunities to cover content that do not require the use of microsoft products. These and all the standards can be viewed [HERE](#)

IT.MCTII.20 Develop the technical, interpersonal skills and knowledge to support the user community.

20.01 Work collaboratively with a team using information technology resources.
20.02 Develop technical writing and communication skills to work effectively with diverse groups of people.
20.03 Recognize the need to maintain technical skills and the need to grow professionally.
20.04 Demonstrate positive work habits and employability skills.
20.05 Present information for class discussions and/or presentations.
20.06 Compose clear, concise, complete, and correct written material that is appropriate for course content.
20.07 Proofread correspondence for text, grammar, punctuation, spelling, and grammar.

IT.MCTII.30 Design and implement risk management policies for managing privacy and ethical issues for information technology.

30.01 Adhere to safety and security policies (e.g., acceptable use policy, Web page policies, and student photo policies).
30.02 Adhere to federal and state laws that apply to safety, security, and privacy including laws pertaining to computer crime, fraud, and abuse.
30.03 Identify and explain the risks of personal information that should not be shared
30.04 Demonstrate legal and ethical behaviors when using information technology.
30.05 Explain the consequences of illegal and unethical use of information technology.